



Library Board Meeting Agenda

Indianapolis-Marion County Public Library

**Notice Of The Regular Meeting
November 28, 2016**

**Library Board Members Are Hereby Notified That The Regular Meeting
Of The Board Will Be Held At The**

**Spades Park Branch Library
1801 Nowland Avenue
At 6:30 P.M.**

**For The Purpose Of Considering The Following Agenda Items
Dated This 23rd Day Of November, 2016**

**DR. DAVID W. WANTZ
President of the Library Board**

-- Regular Meeting Agenda --

- 1. Call to Order**
- 2. Roll Call**

3. Branch Manager's Report

Deb Ehret, Manager, Spades Park Branch, will provide an update on their services to the community. (enclosed)

4. Public Comment and Communications

a. Public Comment

The Public has been invited to the Board Meeting.

Hearing of petitions to the Board by Individuals or Delegations. Only one may speak for a delegation on an issue. Speakers who wish to address an item on the Agenda will be called at the appropriate time during the meeting. A **five**-minute limit will be allowed for each speaker.

b. Dear CEO Letters and Responses (at meeting)

c. Correspondence for the Board's general information (at meeting)

5. Approval of Minutes

a. Executive Session, October 24, 2016 (enclosed)

b. Regular Meeting, October 24, 2016 (enclosed)

COMMITTEE REPORTS

6. Finance Committee (Oscar A. Gutierrez, Chair; Lillian L. Charleston, Dr. Terri Jett)

a. Report of the Treasurer – October 2016 (enclosed)

b. Resolution 50 – 2016 (Appropriation of Gift/Grant Proceeds and Transfer Between Accounts and Classifications) (enclosed)

c. Briefing Report – Fines, Fees, and Charges (enclosed)

7. **Diversity, Policy and Human Resources Committee (Dorothy R. Crenshaw, Chair; Dr. William Fennema, Sister Mary Luke Jones, Patricia A. Payne, Rev. T. D. Robinson)**
 - a. **Resolution 51 – 2016** (Approval of Resolution 51 – 2016 Appointment List) (enclosed)
 - b. **Resolution 52 – 2016** (Approval of Additional Payments to Employees for Year End) (enclosed)

8. **Facilities Committee (Lillian L. Charleston, Chair; Oscar A. Gutierrez, Rev. T. D. Robinson, Adam Vorderstrasse)**

9. **Library Foundation Update (Dr. Terri Jett, Library Board Representative)**

10. **Report of the Chief Executive Officer**
 - a. **Dashboards and Statistics**
 - 1) **Monthly Performance Dashboard – October 2016** (enclosed)
 - 2) **REVISED Monthly Performance Dashboards – June, July, August, September 2016** (enclosed)
 - b. **Progress Report on the Library’s Strategic Plan** – Chris Cairo, Director, Strategic Planning and Assessment, will give the Report. (enclosed)
 - c. **October Media Report** (enclosed)
 - d. **Confirming Resolutions:**
 - 1) **Resolution Regarding Finances, Personnel and Travel (53 – 2016)**

Enclosed.
 - e. **Presentation on Staff Exchange** – Mary Agnes Hylton, Manager, Eagle Branch, will make the presentation. (at meeting)

UNFINISHED BUSINESS

11.

NEW BUSINESS

12.

DISCUSSION AND AGENDA BUILDING

13. Future Agenda Items – This time is made available for discussion items not on the Agenda which are of interest to Library Board members and the opportunity to suggest items to be included on future Library Board Meeting Agendas.

Items suggested for upcoming Board Agendas are as follows:

December, 2016 - To Be Determined

INFORMATION

14. Materials

a. **Joint Meeting of Library Board Committees Notes – November 15, 2016** (enclosed)

15. Board Meeting Schedule for 2017 (Notice of Date and Place of Meeting) and Upcoming Events

a. **Board Meetings and Joint Board Committee Meetings for 2017**

b. **Library Programs/Free Upcoming Events updated through December 18, 2016.**
(enclosed)

c. **Joint Meeting of Library Board Committees** – Tuesday, December 6, 2016, at the Library Services Center, 2450 North Meridian Street, at 4:00 p.m.

16. Notice of Special Meetings

17. Notice of Next Regular Meeting

Monday, December 19, 2016, at the Beech Grove Branch Library, 1102 Main Street, Beech Grove, Indiana, at 6:30 p.m.

18. Other Business

19. Adjournment



Spades Park Branch Library

1801 Nowland Ave
 Indianapolis, IN 46201
 317.275.4520

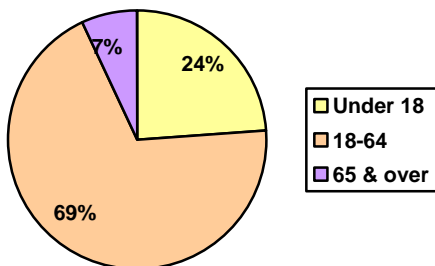


Who we are:

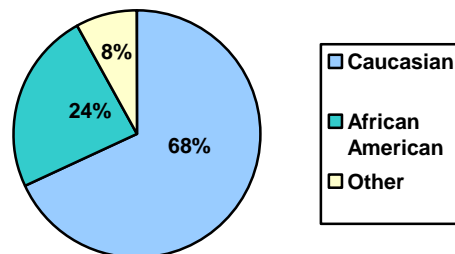
- 1 Branch Manager
- 1 Juvenile PSA
- 1 Circulation Supervisor
- 2 Part-time Library Assistants
- 1 Library page

Who we serve:

Population Distribution



Racial Distribution



- **Total base population** is 9,796.¹
- **Housing:** 27% owner-occupied, 42% rentals, 31% vacant.
- **Schools:** 5 IPS schools, including Arsenal Technical HS and Harshmann Magnet Middle School. 1 charter school – Paramount School of Excellence 2 private schools – The Oaks Academy and Holy Cross School.
- **Education:** 27% with no H.S. degree, 53% with H.S. degree, and 20% with bachelor degree or higher

¹ 2016 SAVI Community Profile

- **Employment Professions:** 54% white collar, 46% blue collar

How we serve:

- 4,503 registered borrowers at Spades Park or 45% of the total population in the service area²
- 51,430 door count in 2015
- 55,286 agency circulation in 2015
- 56,250 agency check-ins in 2015
- 192 programs in 2015
- 3701 attendance of programs 2015
- 2771 reference and service helps in 2015³

Our Story:

Spades Park Library is one of the two remaining Carnegie libraries in the IMCPL system. The building was built on land donated by Michael H. Spades. The library was built in the Italian Style with oriental brick and a red tile roof. It was formally dedicated on March 22, 1912.

Neighborhood groups (Windsor Park, Spades Park, Brookside Bunch, Cottage Home, etc.) are very active on the Near-Eastside and many meet in our community room. Community partners include the NESCO group, Near-Eastside Area Renewal (NEAR) in providing grants for neighborhood improvements and revitalization, and the John H. Boner Center assists with housing, adult day-care, children's programming within the schools, career help, services for women who are abused, and financial and tax preparation assistance.

Spades Park has eleven public computers all with the Internet and Microsoft Office, including one express station. There is also a scanner and photocopier for public use. The computers are frequently used at the branch (22,390 times in 2015²), both by adults and youth. Many patrons use the computers to apply for jobs, file their unemployment vouchers, and craft resumes.

Prepared by
Deb Ehret,
Branch Manager
Spades Park Branch Library

² Annual Public Service Statistics for 2015

³ Based on 2015 Desk Tracker reporting

1801 Nowland Avenue
Indianapolis, IN 46201
317-275-4525
dehret@indypl.org

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
MINUTES OF THE EXECUTIVE SESSION
OCTOBER 24, 2016

The Indianapolis-Marion County Public Library Board met in Executive Session at the Pike Branch Library, 6525 Zionsville Road, Indianapolis, IN on Monday, October 24, 2016 at 6:00 p.m., pursuant to notice given in accordance with the rules of the Board.

1. Call To Order

President Wantz presided as Chairman. Secretary Charleston was present.

2. Roll Call

Members present: Ms. Charleston, Ms. Crenshaw, Dr. Fennema, Mr. Gutierrez, Dr. Jett, Ms. Payne, Rev. Robinson, Mr. Vorderstrasse and Dr. Wantz.

Members absent: Sister Mary Luke Jones.

The Chairman announced that a quorum was present and that the meeting was duly constituted.

3. Discussion

Pursuant to IC 5-14-1.5-6.1(b)(2)(B) for discussion of strategy with respect to the initiation of litigation or litigation that is either pending or has been threatened specifically in writing related to a contract matter.

4. Other Business

No subject matter was discussed in the Executive Session other than the subject matter specified in the public notice.

5. Adjournment

The Secretary announced that there was no further business to come before the Board.

The Chairman declared the Executive Session adjourned at 6:30 p.m.

Lillian L. Charleston, Secretary of the Board

CERTIFICATION

I, Lillian L. Charleston, Secretary of the Board, of the Indianapolis-Marion County Public Library, hereby certify that the foregoing minutes are true and correct.

Lillian L. Charleston, Secretary of the Board



**INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
MINUTES OF THE REGULAR MEETING
OCTOBER 24, 2016**

The Indianapolis-Marion County Public Library Board met at the Pike Branch Library, 6525 Zionsville Road, Indianapolis, Indiana, on Monday, October 24, 2016 at 6:30 p.m., pursuant to notice given in accordance with the rules of the Board.

1. Call To Order

Dr. Wantz presided as Chairman. Ms. Charleston acted as Secretary.

2. Roll Call

Members present: Ms. Charleston, Ms. Crenshaw, Dr. Fennema, Mr. Gutierrez, Dr. Jett, Ms. Payne, Rev. Robinson, Mr. Vorderstrasse and Dr. Wantz.

Members absent: Sister Mary Luke Jones.

3. Branch Manager’s Report

Tia Jah Wynne Ayres, Manager, Pike Branch, welcomed everyone to the branch. She noted that in May, the branch celebrated 30 years of service in this location and an 80’s themed party was held to mark the occasion. The branch offers 25 computers for public use, two quiet study rooms and biweekly visits from dogs who loved to be read to by children. Also, the Job Center holds sessions three times per week at the branch where individuals are assisted with creating resumes and applying for jobs. The branch also hosts high school equivalency classes Mondays, Wednesdays and Fridays. Ms. Ayres advised that there were 11 students who participated and were part of the 2015-2016 graduating class.

Dr. Wantz asked Ms. Ayres what makes the branch distinct from the other branches in the system.

She replied that they provide service for a large population of Pike students that come into the branch after school. She shared that parents rely on them for a place where their children wait to be picked up, for a place where children can study and a place where children can “just hang out.” Parents also expect that the branch will have quality programs for children.

Dr. Jett mentioned that her daughter had graduated from Pike High School and she was one of those parents that had relied on the branch. Dr. Jett also noted that she had enjoyed attending the branch’s 30th anniversary celebration.

4. **Public Comment and Communications**

a. **Public Comment**

At this time, patron Lesley Carter Christian addressed the Board. She relayed how much she enjoys using the Library and that she has a great relationship with the friendly and helpful Pike Branch staff.

b. **Dear CEO Letters and Responses** were circulated for the Board's general information.

c. **Correspondence** was circulated for the Board's general information.

5. **Approval Of Minutes: Executive Session, Regular and Special Meetings**

a. **Regular Meeting, September 26, 2016**

The minutes were approved on the motion of Mr. Gutierrez, seconded by Rev. Robinson, and the "yes" votes of Ms. Charleston, Ms. Crenshaw, Dr. Fennema, Mr. Gutierrez, Dr. Jett, Ms. Payne, Rev. Robinson, Mr. Vorderstrasse and Dr. Wantz.

COMMITTEE REPORTS

6. **Finance Committee (Oscar A. Gutierrez, Chair; Lillian L. Charleston, Dr. Terri Jett)**

a. **Report of the Treasurer – September 2016**

Becky Dixon, Chief Financial Officer, reviewed the Report of the Treasurer as follows:

Revenues – As of September 30th the Library has collected 60% of the original projected revenue for 2016.

Expenditures – As of September 30th, the Library has spent 67% of the adjusted budget for 2016.

September 2015 – The Library had collected 57% of the original projected revenue and spent 70% of the adjusted budget for 2015.

Fines/Fees – The Library's fines and fees are approximately 6% less than last year.

Mr. Gutierrez made the motion, which was seconded by Ms. Payne, that the Report of the Treasurer be filed for audit.

Motion carried.

The Report is attached to, and made a part of, these minutes.

- b. **Resolution 45 – 2016** (Authorization for the Chief Executive Officer to Negotiate and Execute a Contract with Tyler Technologies, Inc. for Software Licenses and Services)

Ms. Dixon advised that it is recommended that the Board approve the contract with Tyler Technologies, Inc. The one-time cost for licensing, implementation and data conversion is projected at \$443,533. In addition there are related travel expenses of \$58,910 for the Tyler team. There will also be an annual maintenance and support fee of \$52,465.

After full discussion and careful consideration of Resolution 45 – 2016, the resolution was adopted on the motion of Mr. Gutierrez, and the “yes” votes of Ms. Charleston, Ms. Crenshaw, Dr. Fennema, Mr. Gutierrez, Dr. Jett, Ms. Payne, Rev. Robinson, Mr. Vorderstrasse and Dr. Wantz.

Motion carried.

The resolution is appended to, and made a part of, these minutes.

7. Diversity, Policy and Human Resources Committee (Dorothy R. Crenshaw, Chair; Dr. William Fennema, Sister Mary Luke Jones, Patricia A. Payne, Rev. T. D. Robinson)

- a. **Resolution 46 – 2016** (Approval of Resolution 46 – 2016 Adopting a Schedule of Pay Grades, Staff Positions, and Benefits for Library Employees)

After full discussion and careful consideration of Resolution 46 – 2016, the resolution was adopted on the motion of Ms. Crenshaw, seconded by Mr. Gutierrez, and the “yes” votes of Ms. Charleston, Ms. Crenshaw, Dr. Fennema, Mr. Gutierrez, Dr. Jett, Ms. Payne, Rev. Robinson, Mr. Vorderstrasse and Dr. Wantz.

Motion carried.

The resolution is appended to, and made a part of, these minutes.

- b. **Resolution 47 – 2016** (Approval of Resolution 47 – 2016 Policy Revisions Under the Human Resources Section; and Policy Revisions for Non-Resident Students and Educators – Free Cards under the Services, Programs, Exhibits and Promotion Section)

Katherine Lerg, HR Director, described the proposed policy revisions which included such items such as free library cards for certain groups, conversion to PTO for various Library staff, changes to the attendance policy, etc.

After full discussion and careful consideration of Resolution 47 – 2016, the resolution was adopted on the motion of Ms. Crenshaw, seconded by Dr. Fennema, and the “yes” votes of Ms. Charleston, Ms. Crenshaw, Dr. Fennema, Mr. Gutierrez, Dr. Jett, Ms. Payne, Rev. Robinson, Mr. Vorderstrasse and Dr. Wantz.

Motion carried.

The resolution is appended to, and made a part of, these minutes.

c. **2016 Staff Service Awards**

Ms. Lerg noted that the Library held their 2016 Staff Service Day on October 10, 2016. She mentioned that the day was set up as a mini-conference with lots of learning opportunities for staff. The list provided to the Board set out awards given to staff for years of service.

Dr. Wantz asked Carol Schlake, Area Resource Manager, who was in the audience, about the biggest change she'd witnessed in her 40 years with the Library.

Ms. Schlake responded that it was the introduction of computers and the Internet.

d. **Resolution 48 – 2016** (Minimum Level Internal Control Standards, Finance Policy 121.33; Reporting and Materiality Threshold, Finance Policy 121.34; Reporting Obligation of Library Officials, Finance Policy 121.35: and Confidential Reporting of Illegal or Dishonest Acts, Finance Policy 121.36)

Ms. Dixon pointed out that one item included in the resolution is the internal control standards as defined by the State Board of Accounts. All Library Board members and staff are required to complete the training on these standards

After full discussion and careful consideration of Resolution 48 – 2016, the resolution was adopted on the motion of Ms. Crenshaw, seconded by Ms. Charleston, and the “yes” votes of Ms. Charleston, Ms. Crenshaw, Dr. Fennema, Mr. Gutierrez, Dr. Jett, Ms. Payne, Rev. Robinson, Mr. Vorderstrasse and Dr. Wantz.

Motion carried.

The resolution is appended to, and made a part of, these minutes.

8. Facilities Committee (Lillian L. Charleston, Chair; Oscar A. Gutierrez, Rev. T. D. Robinson, Adam Vorderstrasse)

Ms. Charleston advised that the Committee did not have report this month but they are still busy.

Dr. Wantz mentioned that the renovated Southport Branch held their re-opening celebration last Saturday. Mr. Vorderstrasse noted that he had attended with some of his children and everyone had a good time.

Ms. Charleston commented that the branch is now bright, airy and welcoming.

Dr. Fennema mentioned the article highlighting each of southside libraries which was in the recent issue of *Southside Times*.

Dr. Wantz recognized Jon Barnes, Communications Specialist, for his role in working

with the *Times* on the article.

Ms. Charleston expressed her appreciation to the Library's Facilities group for the marvelous job they're doing in shepherding the building projects.

9. **Library Foundation Update**

October 2016 Library Foundation Update

Dr. Jett provided the Foundation Update as follows:

The Library Staff Campaign starts on October 24 and runs through November 18, 2016. The Library Foundation wants to thank the members of the Staff Campaign Committee for their work so far and their continued support as the campaign begins,

2016 Staff Campaign Committee members:

Abby Brown
 Emilie Lynn
 Glenn Halberstadt
 Jackie Kelly
 Joan Emmert
 Joseph Fox
 Juli Swisher
 Karen Perry
 Kimberly Andersen
 LaShonda El
 Mike Coghlan

The Library Foundation thanks all donors who made gifts last month. The Foundation wishes to acknowledge its top Foundation and corporate contributors:

- Nora-Northside Community Council, Inc.
- College Savings Bank
- Fifth Third Bank, Indiana
- Denison Parking, Inc.
- Carrier Corporation
- Haddad Corporation
- Schmidt Associates
- IUPUI University Library
-

This month, the Foundation provided funding for the following Library programs.

Children's

- Read to Me, Please at InfoZone

Cultural

- Classical Holiday Concerts at Central

10. Report Of The Chief Executive Officer

Jackie Nytes, Chief Executive Officer, reminded everyone that this Saturday is the Library Foundation's Indiana Authors Award dinner. Also, during the day, there will be programming featuring workshops, etc. for writers.

a. Dashboards and Statistics

1) Monthly Performance Dashboard – September 2016

Ms. Nytes pointed out that even though there were fewer programs during the month of September, attendance at programs was up 13%. We continue to see very soft numbers on Circulation but we have three branch libraries that had several days in September when they were closed. These numbers should look different when these branches return to full service.

b. **Progress Report on the Library's Strategic Plan** – Chris Cairo, Director, Strategic Planning and Assessment, reviewed her Report. The Report focused on meeting the strategy of establishing rigorous institutional performance assessment practices. In 2016, Library staff attended three intense workshops on the art of reporting such performance. They have learned about designing outcome-based evaluation of programs, peer library best practices, and the use of storytelling to relate the Library's experiences to donors and stakeholders.

c. **September Media Report** was provided to the Board for their information. The Report listed major news and social media coverage.

Kimberly Crowder, Communications Director, announced that the first pilot of digital signage has been installed at the Southport Branch.

There is an upcoming retirement in Ms. Crowder's area and she mentioned that the open position will be recast to better meet the needs of the department. The new position will be for a Digital Marketing Specialist.

d. Confirming Resolutions:

1) Resolution Regarding Finances, Personnel and Travel (49 – 2016)

After full discussion and careful consideration of Resolution 49 – 2016, the resolution was adopted on the motion of Ms. Payne, seconded by Ms. Jett, and the "yes" votes of Ms. Charleston, Ms. Crenshaw, Dr. Fennema, Mr. Gutierrez, Dr. Jett, Ms. Payne, Rev. Robinson, Mr. Vorderstrasse and Dr. Wantz.

Motion carried.

The resolution is appended to, and made a part of, these minutes.

UNFINISHED BUSINESS

11. None.

NEW BUSINESS

12. None.

AGENDA BUILDING

13. **Future Agenda Items** – This time was made available for discussion of items not on the Agenda which were of interest to Library Board members and the opportunity was given to suggest items that should be included on future Library Board Meeting Agendas.

Items suggested for upcoming Board Agendas are as follows:

November, 2016 – *No items were suggested.*

INFORMATION

14. **Materials**

- a. **Joint Meeting of Library Board Committee Notes – October 11, 2016** were distributed to the Board members for their general information.

15. **Board Meeting Schedule for 2016 and Upcoming Events/Information**

- a. **Board Meeting Schedule for 2016** – *Current calendar will be updated each month, as necessary, and additional information highlighted.*
- b. **Library Programs/Free Upcoming Events updated through November 27, 2016.**
- c. **Joint Meeting of Library Board Committees** – Tuesday, November 15, 2016, at the Library Services Center, 2450 North Meridian Street, at 4:00 p.m.

16. **Notice of Special Meetings**

None.

17. **Notice of Next Regular Meeting**

Monday, November 28, 2016, at the Spades Park Branch Library, 1801 Nowland Avenue, at 6:30 p.m.

18. **Other Business**

None.

19. Adjournment

The Secretary announced that there was no further business to come before the Board.

The Chairman then declared the meeting adjourned at 7:25 p.m.

A DVD of this meeting is on file in the Library's administration office.

Lillian L. Charleston, Secretary to the Board



**Indianapolis-Marion County Public Library
Report of the Treasurer for October 2016
Prepared by Accounting for November 28, 2016 Board Meeting**

Contents

- **Monthly Highlights**
- **Financial Charts**
- **Operating Fund Revenues and Expenditures**
- **Expenditures for Operating, Debt, Capital Projects, and Rainy Day**
- **Status of the Treasury: Investment Report**
- **Status of the Treasury: Total Funds**
- **Parking Garage**
- **Cash Flow Projections: Operating Fund**
- **Cash Flow Projections: Bond & Interest Redemption Fund**
- **2014 & 2015 Bond Expenditures**
- **Capital Projects Summary**

Monthly Highlights

Revenues – October revenue was down 6% from the Library’s projected revenue for the month. This reduction was due to our property tax advancement.

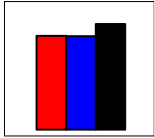
Expenditures – Excluding the transfer to the Rainy Day Fund, October expenses were 12% less than projected.

October 2015 – The Library’s revenue and expenses were within 1% of last year.

Fines/Fees – the Library’s fines and fees are approximately 6% less than last year.

Finances - October 2016

Financial Comparisons - Operating Fund



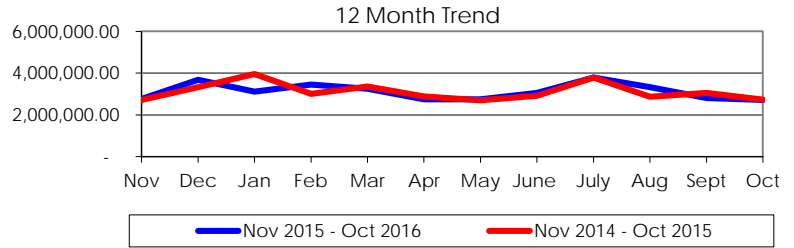
Expenses

2,728,088 October 15

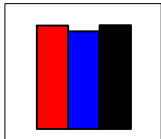
2,712,142 October 16

3,065,035 Projected

-11.5%



Spent less than projected - services personal and capital outlay



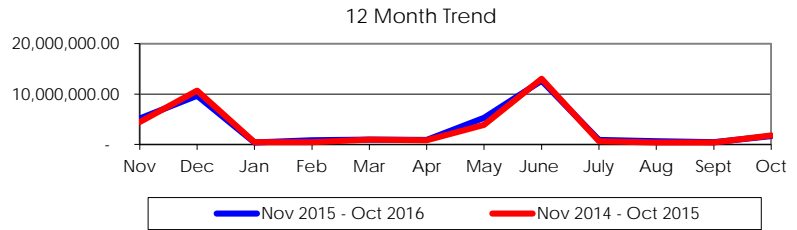
Revenue

1,781,579 October 15

1,682,703 October 16

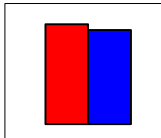
1,787,622 Projected

-5.9%



Property tax revenue and miscellaneous revenues - lower than projected

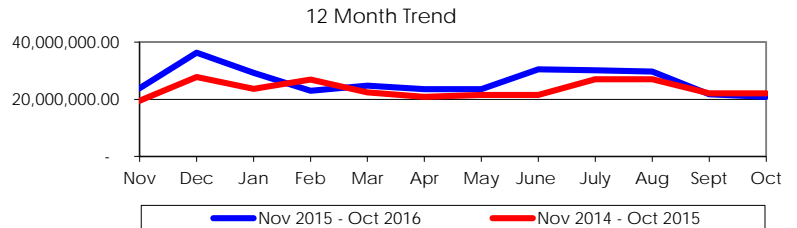
Investment Activity



Investments

22,110,489 October 15

20,849,579 October 16



**INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
OPERATING FUND REVENUES AND EXPENDITURES
MONTH ENDED OCTOBER 31, 2016**

Revenue	Annual			Variance % MTD
	2016 Adjusted Budget	Projected MTD 10/31/2016	Actual MTD 10/31/2016	
2015 - Property Taxes	29,685,021	1,300,000	1,218,000	0%
2015 - Intergovernmental	5,839,422	299,285	299,285	0%
Fines & Fees	873,551	74,889	67,245	-10%
Charges for Services	185,500	17,497	31,204	78%
Miscellaneous	1,307,200	95,951	66,969	-30%
Total	37,890,694	1,787,622	1,682,703	-6%

Expenditures	Annual			Variance % MTD
	2016 Adjusted Budget	Projected MTD 10/31/2016	Actual MTD 10/31/2016	
Personal Services & Benefits	24,297,830	1,829,648	1,719,305	-6%
Supplies	1,082,633	50,000	38,007	-24%
Other Services and Charges	12,627,760	800,000	715,375	-11%
Capital Outlay	4,229,598	385,387	239,455	-38%
Total	42,237,821	3,065,035	2,712,142	-12%

Note: We had a transfer from Operating to Rainy Day
in the amount of \$2,500,000

Indianapolis Marion County Public Library Operating Fund

For the Month Ended October 31, 2016

Account Description	Original Budget	Budget Adj.	Adjusted Budget	M-T-D	Y-T-D 83 %	P.O.	Balance 17 %	% Remaining
Expenses								
Services Personal								
Salaries & Wages								
SALARIES APPOINTED STAFF	15,011,602.98	(2,710.44)	15,008,892.54	1,109,551.96	11,717,125.48	0.00	3,291,767.06	22%
SALARIES HOURLY STAFF	1,755,115.02	52,614.99	1,807,730.01	110,428.92	1,210,064.44	0.00	597,665.57	33%
Total Salaries & Wages	16,766,718.00	49,904.55	16,816,622.55	1,219,980.88	12,927,189.92	0.00	3,889,432.63	23%
Employee Benefits								
HEALTH INSURANCE	3,786,089.00	80,902.13	3,866,991.13	242,150.67	2,643,177.84	0.00	1,223,813.29	32%
WELLNESS	25,000.00	0.00	25,000.00	160.00	15,190.00	0.00	9,810.00	39%
GROUP LIFE INSURANCE	30,000.00	0.00	30,000.00	2,999.67	25,095.26	0.00	4,904.74	16%
LONG TERM DISABILITY INSURANCE	27,000.00	7,000.00	34,000.00	2,841.26	28,022.55	0.00	5,977.45	18%
UNEMPLOYMENT COMPENSATION	5,000.00	3,000.00	8,000.00	1,765.28	4,633.60	0.00	3,366.40	42%
FICA AND MEDICARE	1,284,567.00	23,346.19	1,307,913.19	88,544.44	924,250.59	0.00	383,662.60	29%
PERF	2,140,085.00	19,487.93	2,159,572.93	159,027.75	1,658,478.27	0.00	501,094.66	23%
EMPLOYEE ASSISTANCE PROGRAM	22,020.00	0.00	22,020.00	1,835.00	18,350.00	3,670.00	0.00	0%
TUITION ASSISTANCE	8,000.00	4,458.00	12,458.00	0.00	12,457.32	0.00	0.68	0%
SALARY ADJUSTMENT	25,000.00	(9,748.00)	15,252.00	0.00	0.00	0.00	15,252.00	100%
Total Employee Benefits	7,352,761.00	128,446.25	7,481,207.25	499,324.07	5,329,655.43	3,670.00	2,147,881.82	29%
Total Services Personal	24,119,479.00	178,350.80	24,297,829.80	1,719,304.95	18,256,845.35	3,670.00	6,037,314.45	25%
Supplies								
Office Supplies								
OTHER OFFICE SUPPLIES	432,381.00	177,380.09	609,761.09	19,486.57	408,373.48	25,188.07	176,199.54	29%
UNIFORMS	7,000.00	0.00	7,000.00	0.00	540.55	0.00	6,459.45	92%
Total Office Supplies	439,381.00	177,380.09	616,761.09	19,486.57	408,914.03	25,188.07	182,658.99	30%
Operating Supplies								
CLEANING & SANITATION	159,850.00	8,027.10	167,877.10	8,059.02	81,322.02	54,823.04	31,732.04	19%
GASOLINE	40,000.00	2,191.09	42,191.09	1,753.16	15,253.37	12,511.43	14,426.29	34%
Total Operating Supplies	199,850.00	10,218.19	210,068.19	9,812.18	96,575.39	67,334.47	46,158.33	22%
Other Supplies								
LIBRARY SUPPLIES	175,500.00	60,737.12	236,237.12	5,624.48	129,832.85	56,315.20	50,089.07	21%

Indianapolis Marion County Public Library Operating Fund

For the Month Ended October 31, 2016

Account Description	Original Budget	Budget Adj.	Adjusted Budget	M-T-D	Y-T-D 83 %	P.O.	Balance 17 %	% Remaining
NON-CAPITAL FURNITURE & EQUIPMENT	15,000.00	4,566.49	19,566.49	3,640.22	7,481.63	4,400.98	7,683.88	39%
Total Other Supplies	190,500.00	65,303.61	255,803.61	9,264.70	137,314.48	60,716.18	57,772.95	23%
Total Supplies	829,731.00	252,901.89	1,082,632.89	38,563.45	642,803.90	153,238.72	286,590.27	26%
Other Services & Charges								
Professional Services								
CONSULTING SERVICES	190,000.00	(10,820.00)	179,180.00	0.00	69,491.95	13,626.35	96,061.70	54%
ENGINEERING & ARCHITECTURAL	0.00	100.00	100.00	0.00	0.00	0.00	100.00	100%
LEGAL SERVICES	195,000.00	55,858.00	250,858.00	17,910.00	151,162.00	0.00	99,696.00	40%
Total Professional Services	385,000.00	45,138.00	430,138.00	17,910.00	220,653.95	13,626.35	195,857.70	46%
Communication & Transportation								
POSTAGE	64,000.00	(2,864.55)	61,135.45	0.00	29,876.56	2,491.52	28,767.37	47%
TRAVEL	36,520.00	4,000.00	40,520.00	1,133.39	21,707.23	0.00	18,812.77	46%
CONFERENCES	86,380.00	4,600.00	90,980.00	804.40	78,220.81	0.00	12,759.19	14%
IN HOUSE CONFERENCE	40,000.00	(5,170.90)	34,829.10	3,552.00	31,101.90	415.00	3,312.20	10%
FREIGHT & EXPRESS	6,000.00	0.00	6,000.00	331.51	3,507.99	0.00	2,492.01	42%
DATA COMMUNICATIONS	298,000.00	34,404.74	332,404.74	47,780.57	277,738.54	0.00	54,666.20	16%
CELLULAR PHONE	9,810.00	2,200.00	12,010.00	1,595.57	11,025.48	0.00	984.52	8%
Total Communication & Transportation	540,710.00	37,169.29	577,879.29	55,197.44	453,178.51	2,906.52	121,794.26	21%
Printing & Advertising								
PUBLICATION OF LEGAL NOTICES & HR	2,250.00	1,000.00	3,250.00	0.00	623.24	0.00	2,626.76	81%
Printing	238,550.00	(625.00)	237,925.00	257.05	146,469.75	11,612.00	79,843.25	34%
Total Printing & Advertising	240,800.00	375.00	241,175.00	257.05	147,092.99	11,612.00	82,470.01	34%
Insurance								
OFFICIAL BONDS	1,000.00	500.00	1,500.00	0.00	975.00	0.00	525.00	35%
AUTOMOBILE	11,500.00	(376.00)	11,124.00	0.00	5,637.60	0.00	5,486.40	49%
PACKAGE	186,000.00	20,076.80	206,076.80	0.00	206,076.40	0.00	0.40	0%
WORKER'S COMPENSATION	165,050.00	25,000.00	190,050.00	0.00	189,510.00	0.00	540.00	0%
EXCESS LIABILITY	7,400.00	317.00	7,717.00	0.00	7,717.00	0.00	0.00	0%
PUBLIC OFFICIALS & EMPLOYEE LIAB	16,000.00	0.00	16,000.00	0.00	15,839.00	0.00	161.00	1%
BROKERAGE FEE	17,000.00	0.00	17,000.00	0.00	17,000.00	0.00	0.00	0%
Total Insurance	403,950.00	45,517.80	449,467.80	0.00	442,755.00	0.00	6,712.80	1%

Indianapolis Marion County Public Library Operating Fund

For the Month Ended October 31, 2016

Account Description	Original Budget	Budget Adj.	Adjusted Budget	M-T-D	Y-T-D 83 %	P.O.	Balance 17 %	% Remaining
Utilities								
Gas	103,850.00	33,626.49	137,476.49	1,866.46	56,625.22	60,151.27	20,700.00	15%
ELECTRICITY	876,875.00	68,498.76	945,373.76	82,458.40	725,356.78	215,058.47	4,958.51	1%
HEAT/STEAM	364,000.00	(51,103.49)	312,896.51	15,072.37	202,785.21	110,111.30	0.00	0%
COOLING/CHILLED WATER	453,200.00	26,774.94	479,974.94	53,315.58	404,454.63	75,520.31	0.00	0%
WATER	58,750.00	5,592.48	64,342.48	5,753.19	42,166.35	19,283.31	2,892.82	4%
STORMWATER	13,750.00	3,177.20	16,927.20	118.11	8,695.45	7,728.60	503.15	3%
SEWAGE	65,356.00	3,718.62	69,074.62	7,040.21	51,157.23	17,818.72	98.67	0%
Total Utilities	1,935,781.00	90,285.00	2,026,066.00	165,624.32	1,491,240.87	505,671.98	29,153.15	1%
Repairs & Maintenance								
REP & MAINT-STRUCTURE	804,800.00	640,634.84	1,445,434.84	36,740.30	778,399.06	218,536.81	448,498.97	31%
REP & MAINT-HEATING & AIR	155,000.00	86,098.58	241,098.58	8,734.24	179,378.13	31,815.10	29,905.35	12%
REP & MAINT -AUTO	40,000.00	1,233.38	41,233.38	37.50	26,923.01	352.85	13,957.52	34%
REP & MAINT-EQUIPMENT	101,000.00	8,328.32	109,328.32	878.97	23,948.82	11,595.30	73,784.20	67%
REP & MAINT-COMPUTERS	393,960.00	13,889.50	407,849.50	3,814.15	319,031.20	75,881.47	12,936.83	3%
CLEANING	944,349.00	75,569.00	1,019,918.00	74,627.89	720,041.22	298,418.78	1,458.00	0%
Total Repairs & Maintenance	2,439,109.00	825,753.62	3,264,862.62	124,833.05	2,047,721.44	636,600.31	580,540.87	18%
Rentals								
REAL ESTATE	452,412.00	0.00	452,412.00	22,078.47	372,588.59	0.00	79,823.41	18%
EQUIPMENT RENTAL	63,210.00	7,228.40	70,438.40	9,140.41	48,202.42	14,331.96	7,904.02	11%
Total Rentals	515,622.00	7,228.40	522,850.40	31,218.88	420,791.01	14,331.96	87,727.43	17%
Other Services & Charges								
AUDIT FEES	12,000.00	0.00	12,000.00	0.00	0.00	0.00	12,000.00	100%
TRANSFR TO LIBRARY IMPROVMT FND	200,000.00	0.00	200,000.00	0.00	0.00	0.00	200,000.00	100%
DUES & MEMBERSHIPS	51,455.00	1,734.90	53,189.90	100.00	48,959.96	0.00	4,229.94	8%
COMPUTER SERVICES	38,000.00	9,170.65	47,170.65	2,092.70	33,067.71	4,657.98	9,444.96	20%
PAYROLL SERVICES	137,000.00	4,153.78	141,153.78	8,727.77	102,521.46	0.00	38,632.32	27%
SECURITY SERVICES	914,325.00	(32,851.48)	881,473.52	74,317.79	575,808.70	269,161.59	36,503.23	4%
TRASH REMOVAL	52,928.00	9,690.14	62,618.14	4,791.92	47,967.73	10,109.35	4,541.06	7%
SNOW REMOVAL	325,000.00	(58,806.22)	266,193.78	0.00	183,957.82	65,841.25	16,394.71	6%
PROGRAMMING	85,000.00	(16,679.00)	68,321.00	3,080.32	30,748.30	13,400.00	24,172.70	35%
PROGRAMMING-JUV.	166,000.00	(6,790.25)	159,209.75	5,848.97	106,681.90	3,175.00	49,352.85	31%

Indianapolis Marion County Public Library Operating Fund

For the Month Ended October 31, 2016

Account Description	Original Budget	Budget Adj.	Adjusted Budget	M-T-D	Y-T-D 83 %	P.O.	Balance 17 %	% Remaining
PROGRAMMING ADULT - CENTRAL	30,000.00	(900.00)	29,100.00	297.00	14,678.00	650.00	13,772.00	47%
PROGRAMMING EXHIBITS - CENTRAL	9,000.00	0.00	9,000.00	100.00	973.95	0.00	8,026.05	89%
EVENTS & PR	39,700.00	(1,865.00)	37,835.00	3,851.11	15,497.20	4,384.25	17,953.55	47%
LAWN & LANDSCAPING	268,312.00	23,322.88	291,634.88	0.00	170,477.85	56,026.01	65,131.02	22%
OTHER CONTRACTUAL SERVICES	444,720.00	104,444.87	549,164.87	9,252.65	298,621.34	133,138.86	117,404.67	21%
MATERIALS CONTRACTUAL	2,000,000.00	236,961.99	2,236,961.99	203,265.75	1,880,091.61	0.00	356,870.38	16%
LIBRARY MEDIA STATION	5,000.00	0.00	5,000.00	0.00	1,368.00	0.00	3,632.00	73%
BANK FEES/CREDIT CARD FEES	50,000.00	400.00	50,400.00	3,831.60	41,556.93	0.00	8,843.07	18%
RECRUITMENT EXPENSES	14,290.00	603.95	14,893.95	766.57	11,867.96	0.00	3,025.99	20%
Total Other Services & Charges	4,842,730.00	272,591.21	5,115,321.21	320,324.15	3,564,846.42	560,544.29	989,930.50	19%
Total Other Services & Charges	11,303,702.00	1,324,058.32	12,627,760.32	715,364.89	8,788,280.19	1,745,293.41	2,094,186.72	17%
Capital Outlay								
IMPROVEMENTS OTHER THAN BUILDINGS	0.00	750.00	750.00	0.00	0.00	0.00	750.00	100%
CAPITAL - EQUIPMENT	0.00	165,574.36	165,574.36	975.48	113,760.29	6,704.00	45,110.07	27%
ART & EXHIBITS	0.00	6,929.00	6,929.00	0.00	6,928.99	0.00	0.01	0%
COMPUTER EQUIPMENT	10,000.00	299,424.81	309,424.81	153.92	307,698.19	0.00	1,726.62	1%
BOOKS & MATERIALS	3,500,000.00	69,164.25	3,569,164.25	240,069.46	2,823,730.90	2,000.00	743,433.35	21%
UNPROCESSED PAPERBACK BOOKS	126,000.00	11,755.50	137,755.50	16,322.36	93,195.71	38,624.87	5,934.92	4%
VEHICLES	0.00	40,000.00	40,000.00	0.00	0.00	0.00	40,000.00	100%
Total Capital Outlay	3,636,000.00	593,597.92	4,229,597.92	257,521.22	3,345,314.08	47,328.87	836,954.97	20%
Total Expenses	39,888,912.00	2,348,908.93	42,237,820.93	2,730,754.51	31,033,243.52	1,949,531.00	9,255,046.41	22%

Indianapolis Marion County Public Library Bond and Interest Redemption Fund

For the Month Ended October 31, 2016

Account Description	Original Budget	Budget Adj.	Adjusted Budget	M-T-D	Y-T-D 83 %	P.O.	Balance 17 %	% Remaining
Expenses								
Other Services & Charges								
Other Services & Charges								
BOND EXPENSES	9,550,000.00	10,000.00	9,560,000.00	0.00	7,295,000.00	0.00	2,265,000.00	24%
Lease Payments	0.00	178,000.00	178,000.00	0.00	148,196.26	0.00	29,803.74	17%
INTEREST EXPENSE	2,554,480.00	(24,992.00)	2,529,488.00	0.00	1,928,119.18	0.00	601,368.82	24%
BANK FEES/CREDIT CARD FEES	4,000.00	0.00	4,000.00	0.00	2,750.00	0.00	1,250.00	31%
Total Other Services & Charges	12,108,480.00	163,008.00	12,271,488.00	0.00	9,374,065.44	0.00	2,897,422.56	24%
Total Other Services & Charges	12,108,480.00	163,008.00	12,271,488.00	0.00	9,374,065.44	0.00	2,897,422.56	24%
Total Expenses	12,108,480.00	163,008.00	12,271,488.00	0.00	9,374,065.44	0.00	2,897,422.56	24%

Indianapolis Marion County Public Library Capital Projects Fund

For the Month Ended October 31, 2016

Account Description	Original Budget	Budget Adj.	Adjusted Budget	M-T-D	Y-T-D 83 %	P.O.	Balance 17 %	% Remaining
Expenses								
Supplies								
Office Supplies								
OTHER OFFICE SUPPLIES	489,800.00	68,973.60	558,773.60	25,780.66	141,524.45	191,848.12	225,401.03	40%
Total Office Supplies	489,800.00	68,973.60	558,773.60	25,780.66	141,524.45	191,848.12	225,401.03	40%
Other Supplies								
NON-CAPITAL FURNITURE & EQUIPMENT	167,000.00	7,805.52	174,805.52	0.00	86,667.89	3,640.20	84,497.43	48%
Total Other Supplies	167,000.00	7,805.52	174,805.52	0.00	86,667.89	3,640.20	84,497.43	48%
Total Supplies	656,800.00	76,779.12	733,579.12	25,780.66	228,192.34	195,488.32	309,898.46	42%
Other Services & Charges								
Professional Services								
CONSULTING SERVICES	25,000.00	85,641.00	110,641.00	1,050.00	50,963.10	58,177.90	1,500.00	1%
ENGINEERING & ARCHITECTURAL	0.00	20,750.00	20,750.00	0.00	20,750.00	0.00	0.00	0%
LEGAL SERVICES	0.00	0.00	0.00	760.00	760.00	0.00	(760.00)	0%
Total Professional Services	25,000.00	106,391.00	131,391.00	1,810.00	72,473.10	58,177.90	740.00	1%
Repairs & Maintenance								
REP & MAINT-STRUCTURE	440,000.00	398,828.03	838,828.03	79,438.10	471,135.67	312,234.13	55,458.23	7%
REP & MAINT-HEATING & AIR	450,000.00	(96,872.00)	353,128.00	48,626.45	340,621.35	12,506.65	0.00	0%
REP & MAINT-EQUIPMENT	0.00	9,565.00	9,565.00	0.00	9,565.00	0.00	0.00	0%
Total Repairs & Maintenance	890,000.00	311,521.03	1,201,521.03	128,064.55	821,322.02	324,740.78	55,458.23	5%
Other Services & Charges								
OTHER CONTRACTUAL SERVICES	25,000.00	(3,000.00)	22,000.00	18,372.93	18,372.93	2,760.00	867.07	4%
Total Other Services & Charges	25,000.00	(3,000.00)	22,000.00	18,372.93	18,372.93	2,760.00	867.07	4%
Total Other Services & Charges	940,000.00	414,912.03	1,354,912.03	148,247.48	912,168.05	385,678.68	57,065.30	4%

Indianapolis Marion County Public Library Capital Projects Fund

For the Month Ended October 31, 2016

Account Description	Original Budget	Budget Adj.	Adjusted Budget	M-T-D	Y-T-D 83 %	P.O.	Balance 17 %	% Remaining
Capital Outlay								
LAND	0.00	26,800.00	26,800.00	0.00	26,800.00	0.00	0.00	0%
BUILDING	0.00	22,001.00	22,001.00	89.70	22,000.02	0.00	0.98	0%
CAPITAL - FURNITURE	0.00	32,160.89	32,160.89	0.00	24,849.89	0.00	7,311.00	23%
CAPITAL - EQUIPMENT	0.00	298,851.00	298,851.00	0.00	218,393.00	80,458.00	0.00	0%
COMPUTER EQUIPMENT	236,000.00	316,633.48	552,633.48	0.00	369,910.48	0.00	182,723.00	33%
Total Capital Outlay	236,000.00	696,446.37	932,446.37	89.70	661,953.39	80,458.00	190,034.98	20%
Total Expenses	1,832,800.00	1,188,137.52	3,020,937.52	174,117.84	1,802,313.78	661,625.00	556,998.74	18%

Indianapolis Marion County Public Library
Income Statement - Rainy Day Fund
For the Month Ended October 31, 2016

	Original Budget	Budget Adj.	Adjusted Budget	MTD	YTD	Encumbrances	Balance	%
								Remaining
39 - Rainy Day Fund								
Revenues								
Other Revenue								
TRANSFER IN	0.00	0.00	0.00	2,500,000.00	2,505,000.00	0.00	(2,505,000.00)	0%
INTEREST INCOME	45,000.00	0.00	45,000.00	2,180.72	22,076.61	0.00	22,923.39	51%
Total Other Revenue	45,000.00	0.00	45,000.00	2,502,180.72	2,527,076.61	0.00	(2,482,076.61)	-5516%
Total Revenues	45,000.00	0.00	45,000.00	2,502,180.72	2,527,076.61	0.00	(2,482,076.61)	-5516%
Expenses								
Other Services & Charges								
Professional Services								
CONSULTING SERVICES	544,630.00	14,053.12	558,683.12	5,183.53	28,268.29	77,581.71	452,833.12	81%
LEGAL SERVICES	400,000.00	17,432.00	417,432.00	12,000.00	70,290.00	0.00	347,142.00	83%
Total Professional Services	944,630.00	31,485.12	976,115.12	17,183.53	98,558.29	77,581.71	799,975.12	82%
Printing & Advertising								
PUBLICATION OF LEGAL NOTICES & HR	0.00	207.68	207.68	0.00	207.68	0.00	0.00	0%
OUTSIDE PRINTING	0.00	234.00	234.00	0.00	234.00	0.00	0.00	0%
Total Printing & Advertising	0.00	441.68	441.68	0.00	441.68	0.00	0.00	0%
Repairs & Maintenance								
REP & MAINT -AUTO	0.00	4,823.20	4,823.20	0.00	0.00	0.00	4,823.20	100%
Total Repairs & Maintenance	0.00	4,823.20	4,823.20	0.00	0.00	0.00	4,823.20	100%
Total Other Services & Charges	944,630.00	36,750.00	981,380.00	17,183.53	98,999.97	77,581.71	804,798.32	82%
Capital Outlay								
LAND	1,555,370.00	(4,135.20)	1,551,234.80	0.00	12,000.00	0.00	1,539,234.80	99%
VEHICLES	0.00	411,981.20	411,981.20	0.00	411,981.20	0.00	0.00	0%
Total Capital Outlay	1,555,370.00	407,846.00	1,963,216.00	0.00	423,981.20	0.00	1,539,234.80	78%
Total Expenses	2,500,000.00	444,596.00	2,944,596.00	17,183.53	522,981.17	77,581.71	2,344,033.12	80%

**Indianapolis Marion County Public Library
Status of the Treasury
Investment Report
October 31, 2016**

Chase Savings Account

	Balance October 31, 2016	Interest Earned October 31, 2016
Operating Fund	\$ 1,573,865	\$ 159
Library Improvement Reserve Fd	\$ 75,578	\$ 5
Shared System Fund	\$ 145,964	\$ 10
Grant Fund	\$ 136,716	\$ 9
Parking Garage	\$ 54,007	\$ 4
Capital Projects Fund	\$ 10,295	\$ 4
Bond & Interest Redemption Fd	\$ 32,825	\$ 2
Total Chase Savings Account	\$ 2,029,249	\$ 194

The average savings account rate for October was 0.08%

Fifth Third Bank Investment Account

	Balance October 31, 2016	Interest Earned October 31, 2016
Operating Fund	\$ 1,541,761	\$ 863
Library Improvement Reserve Fd	\$ 2,956,529	\$ 1,654
Shared System Fund	\$ 305,315	\$ 171
Gift Fund	\$ 508,858	\$ 285
Construction Fund	\$ 237,676	\$ 162
Capital Projects Fund	\$ 509,746	\$ 285
Rainy Day Fund	\$ 3,782,175	\$ 2,116
Bond & Interest Redemption Fd	\$ 1,017,715	\$ 569
Total Fifth Third Bank	\$ 10,859,774	\$ 6,104

The average investment account rate for October was .67%

Hoosier Fund Account Income

	Balance October 31, 2016	Interest Earned October 31, 2016
Operating Fund	\$ 3,513,855	\$ 1,342
Capital Projects	\$ 200,792	\$ 77
Rainy Day Fund	\$ 169,781	\$ 65
Total Hoosier Fund Account	\$ 3,884,428	\$ 1,484

The average Hoosier Fund account rate for October was 0.45%

Huntington Bank Money Market Account Income

	Balance October 31, 2016	Interest Earned October 31, 2016
2014 Multi-Branch Improvements	\$ 1,558,115	\$ 462
Total Huntington Bank Account	\$ 1,558,115	\$ 462

The average Huntington Bank account rate for October was 0.35%

TrustIndiana

	Balance October 31, 2016	Interest Earned October 31, 2016
Operating Fund	\$ 11,703	\$ 6
2015 RFID Project Fund	\$ 1,500,000	\$ -
Bond & Interest Redemption Fd	\$ 1,006,311	\$ 1,177
Total TrustIndiana Account	\$ 2,518,014	\$ 1,182

The average TrustIndiana account rate for October was 0.55%

Previous Month's Chase Savings Account Activity

	Balance September 30, 2016	Interest Earned September 30, 2016
Operating Fund	\$ 2,373,705	\$ 156
Library Improvement Reserve Fd	\$ 75,572	\$ 5
Shared System Fund	\$ 145,954	\$ 10
Grant Fund	\$ 136,707	\$ 9
Parking Garage	\$ 54,003	\$ 4
Capital Projects Fund	\$ 60,291	\$ 4
Bond & Interest Redemption Fd	\$ 32,823	\$ 2
Total Chase Savings Account	\$ 2,879,055	\$ 189

The average savings account rate for September was 0.08%

Previous Month's Fifth Third Bank Investment Account

	Balance September 30, 2016	Interest Earned September 30, 2016
Operating Fund	\$ 1,540,898	\$ 825
Library Improvement Reserve Fd	\$ 2,954,875	\$ 1,581
Shared System Fund	\$ 305,144	\$ 163
Gift Fund	\$ 508,573	\$ 272
Construction Fund	\$ 337,514	\$ 181
Capital Projects Fund	\$ 509,461	\$ 273
Rainy Day Fund	\$ 3,780,059	\$ 2,023
Bond & Interest Redemption Fd	\$ 1,017,146	\$ 544
Total Fifth Third Bank	\$ 10,953,670	\$ 5,862

The average investment account rate for September was .64%

Previous Month's Hoosier Fund Account Income

	Balance September 30, 2016	Interest Earned September 30, 2016
Operating Fund	\$ 3,512,513	\$ 1,280
Capital Projects	\$ 200,715	\$ 73
Rainy Day Fund	\$ 169,716	\$ 62
Total Hoosier Fund Account	\$ 3,882,944	\$ 1,415

The average Hoosier Fund account rate for September was 0.45%

Previous Month's Huntington Bank Money Market Account Income

	Balance September 30, 2016	Interest Earned September 30, 2016
2014 Multi-Branch Facility Improvmt:	\$ 1,557,680	\$ 576
Total Huntington Bank Account	\$ 1,557,680	\$ 576

The average Huntington Bank account rate for September was 0.35%

Previous Month's TrustIndiana

	Balance September 30, 2016	Interest Earned September 30, 2016
Operating Fund	\$ 11,697	\$ 5
2015 RFID Project Fund	\$ 1,500,000	\$ -
Bond & Interest Redemption Fd	\$ 1,005,134	\$ 1,047
Total TrustIndiana Account	\$ 2,516,831	\$ 1,052

The average TrustIndiana account rate for September was 0.51%

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
STATUS OF THE TREASURY
CASH BALANCES
October 31, 2016

	Prior Year All Balances 10/31/2015	[----- Checking and Savings Account Activity - Chase -----]				Ending Balance 10/31/2016	Investments 10/31/2016	Total All Balances 10/31/2016
		Beginning Balance 9/30/2016	Current Month Receipts	Current Month Disbursements				
TOTAL ALL FUNDS	26,624,732.62	8,014,866.66	5,339,643.34	6,438,163.27	6,913,122.34	18,820,330.28	25,733,452.62	
OPERATING FUND	8,025,445.11	6,151,973.76	1,732,388.36	5,264,037.99	2,620,324.13	5,067,319.12	7,687,643.25	
Current Year			1,732,388.36	5,264,037.99				
Investments			-	-				
CAPITAL PROJECTS FUND	1,162,801.68	(107,101.58)	304,866.63	178,980.49	18,784.56	710,538.17	729,322.73	
Current Year			304,866.63	178,980.49				
Investments			-	-				
BOND & INTEREST REDEMPTION FUND	2,866,649.67	240,894.10	2.23	-	240,896.33	2,024,025.74	2,264,922.07	
Current Year			2.23	-				
Investments			-	-				
CONSTRUCTION FUND	540,844.27	(21,219.66)	100,000.00	4,567.00	74,213.34	237,675.67	311,889.01	
Current Year			-	4,567.00				
Investments			100,000.00	-				
RAINY DAY FUND	4,527,406.06	88,298.78	2,500,000.00	17,183.53	2,571,115.25	3,951,955.76	6,523,071.01	
Current Year			2,500,000.00	17,183.53				
Investments			-	-				
LIBRARY IMPROVEMENT RESERVE FUND	3,015,667.81	160,774.46	5.13	-	160,779.59	2,956,528.64	3,117,308.23	
Current Year			5.13	-				
Investments			-	-				
2014 MULTI-BRANCH IMPROVEMENT	4,745,385.07	340,996.52	19,855.02	373,222.42	(12,370.88)	1,558,114.94	1,545,744.06	
Current Year			19,855.02	373,222.42				
Investments			-	-				
2015 RFID BOOKS & MATERIALS PROJECT	-	205,009.49	-	3,224.39	201,785.10	1,500,000.00	1,701,785.10	
Current Year			-	3,224.39				
Investments			-	-				
PARKING GARAGE FUND	59,936.33	192,566.36	214,606.62	11,800.98	395,372.00		395,372.00	
Current Year			214,606.62	11,800.98				
GIFT FUND	671,190.66	192,232.41	15,866.81	66,842.38	141,256.84	508,857.64	650,114.48	
Current Year			15,866.81	66,842.38				
GRANT FUND	346,174.06	297,810.15	7,490.52	110,950.79	194,349.88		194,349.88	
Current Year			7,490.52	110,950.79				
OTHER FUNDS & ACTIVITY:								
PAYROLL DEDUCTIONS	78,467.31	76,235.15	388,292.48	391,258.38	73,269.25		73,269.25	
FOUNDATION AGENCY FUND	2,223.82	1,036.76	642.85	-	1,679.61		1,679.61	
STAFF ASSOCIATION AGENCY FUND	6.00	4.00	-	2.00	2.00		2.00	
SALES TAX AGENCY FUND	665.97	1,301.06	1,949.08	1,301.06	1,949.08		1,949.08	
PLAC CARD AGENCY FUND	5,418.30	14,128.80	4,157.00	11,960.00	6,325.80		6,325.80	
SHARED SYSTEM	576,450.50	179,926.10	49,520.61	6,056.25	223,390.46	305,314.60	528,705.06	

Indianapolis Marion County Public Library Income Statement - Parking Garage

For the Month Ended October 31, 2016

	Original Budget	Budget Adjust.	Adjust. Budget	Actual MTD	Actual YTD	Open P.O.	Balance	%
Revenues								
Other Revenue								
INTEREST INCOME	50.00	0.00	50.00	3.67	34.96	0.00	(15.04)	(30.08)%
PARKING GARAGE REVENUE	182,000.00	0.00	182,000.00	202,457.95	395,424.82	0.00	213,424.82	117.27%
Events Parking	10,000.00	0.00	10,000.00	775.00	10,428.75	0.00	428.75	4.29%
Total Other Revenue	192,050.00	0.00	192,050.00	203,236.62	405,888.53	0.00	213,838.53	111.35%
Total Revenues	192,050.00	0.00	192,050.00	203,236.62	405,888.53	0.00	213,838.53	111.35%
Expenses								
Supplies								
Office Supplies								
PRINTING SUPPLIES	3,000.00	(517.98)	2,482.02	0.00	2,383.51	0.00	98.51	3.97%
OTHER OFFICE SUPPLIES	4,000.00	889.72	4,889.72	1,983.00	4,949.98	371.74	(432.00)	(8.83)%
UNIFORMS	100.00	0.00	100.00	0.00	44.60	0.00	55.40	55.40%
Total Office Supplies	7,100.00	371.74	7,471.74	1,983.00	7,378.09	371.74	(278.09)	(3.72)%
Total Supplies	7,100.00	371.74	7,471.74	1,983.00	7,378.09	371.74	(278.09)	(3.72)%
Other Services & Charges								
Professional Services								
LEGAL SERVICES	0.00	2,510.00	2,510.00	2,510.00	2,510.00	0.00	0.00	0.00%
Total Professional Services	0.00	2,510.00	2,510.00	2,510.00	2,510.00	0.00	0.00	0.00%
Communication & Transportation								
TELEPHONE	4,000.00	0.00	4,000.00	314.65	3,145.74	0.00	854.26	21.36%
DATA COMMUNICATIONS	500.00	0.00	500.00	88.84	495.20	0.00	4.80	0.96%
Total Communication & Transportation	4,500.00	0.00	4,500.00	403.49	3,640.94	0.00	859.06	19.09%
Insurance								

Indianapolis Marion County Public Library
Income Statement - Parking Garage
For the Month Ended October 31, 2016

	<u>Original Budget</u>	<u>Budget Adjust.</u>	<u>Adjust. Budget</u>	<u>Actual MTD</u>	<u>Actual YTD</u>	<u>Open P.O.</u>	<u>Balance</u>	<u>%</u>
EXCESS LIABILITY	6,000.00	0.00	6,000.00	431.00	4,310.00	0.00	1,690.00	28.17%
Total Insurance	6,000.00	0.00	6,000.00	431.00	4,310.00	0.00	1,690.00	28.17%
Repairs & Maintenance								
REP & MAINT-STRUCTURE	5,000.00	0.00	5,000.00	217.50	477.50	0.00	4,522.50	90.45%
REP & MAINT-HEATING & AIR	15,000.00	7,315.00	22,315.00	0.00	7,315.00	0.00	15,000.00	67.22%
REP & MAINT-EQUIPMENT	20,000.00	0.00	20,000.00	0.00	19,216.58	0.00	783.42	3.92%
Total Repairs & Maintenance	40,000.00	7,315.00	47,315.00	217.50	27,009.08	0.00	20,305.92	42.92%
Rentals								
EQUIPMENT RENTAL	150.00	150.00	300.00	300.00	300.00	0.00	0.00	0.00%
Total Rentals	150.00	150.00	300.00	300.00	300.00	0.00	0.00	0.00%
Other Services & Charges								
PARKING GARAGE CONTRACTUAL	12,000.00	0.00	12,000.00	1,000.00	10,000.00	0.00	2,000.00	16.67%
CLEANING SERVICES	6,000.00	0.00	6,000.00	420.00	5,732.42	0.00	267.58	4.46%
OTHER CONTRACTUAL SERVICES	70,000.00	(2,660.00)	67,340.00	3,950.54	44,234.67	4,800.00	18,305.33	27.18%
BANK FEES/CREDIT CARD FEES	7,500.00	0.00	7,500.00	0.00	5,781.76	0.00	1,718.24	22.91%
Total Other Services & Charges	95,500.00	(2,660.00)	92,840.00	5,370.54	65,748.85	4,800.00	22,291.15	24.01%
Total Other Services & Charges	146,150.00	7,315.00	153,465.00	9,232.53	103,518.87	4,800.00	45,146.13	29.42%
Total Expenses	153,250.00	7,686.74	160,936.74	11,215.53	110,896.96	5,171.74	44,868.04	27.88%
NET SURPLUS/(DEFICIT)	38,800.00	(7,686.74)	31,113.26	192,021.09	294,991.57	(5,171.74)	258,706.57	831.50%

INDIANAPOLIS - MARION COUNTY PUBLIC LIBRARY
CASHFLOW PROJECTIONS - OPERATING FUND
 January 1 - December 31, 2016

	<u>ACTUAL</u> <u>JANUARY</u>	<u>ACTUAL</u> <u>FEBRUARY</u>	<u>ACTUAL</u> <u>MARCH</u>	<u>ACTUAL</u> <u>APRIL</u>	<u>ACTUAL</u> <u>MAY</u>	<u>ACTUAL</u> <u>JUNE</u>	<u>ACTUAL</u> <u>JULY</u>	<u>ACTUAL</u> <u>AUGUST</u>	<u>ACTUAL</u> <u>SEPTEMBER</u>	<u>ACTUAL</u> <u>OCTOBER</u>	<u>PROJECTED</u> <u>NOVEMBER</u>	<u>PROJECTED</u> <u>DECEMBER</u>	<u>ACTUAL</u> <u>Y-T-D</u>	<u>ORIGINAL</u> <u>BUDGET</u>	Variance
Beginning Balance	\$ 16,414,587	\$ 13,692,803	\$ 11,049,747	\$ 8,785,882	\$ 6,953,837	\$ 9,518,290	\$ 19,135,908	\$ 16,233,102	\$ 13,583,202	\$ 11,217,082	\$ 7,687,643	\$ 9,736,038	\$ 16,414,587	\$ 13,271,164	
Receipts:															
Property Tax	-	-	-	400,000	4,900,000	10,552,937	-	-	-	1,218,000	4,600,000	7,863,447	29,534,384	29,616,384	(82,000)
Excise Tax	-	-	-	-	-	1,284,030	-	-	-	-	-	1,284,030	2,568,060	2,568,060	-
Financial Institution Tax	-	-	-	-	-	153,845	-	-	-	-	-	153,845	307,690	307,690	-
Commercial Vehicle Tax	-	-	-	-	-	128,399	-	-	-	-	-	128,399	256,798	256,798	-
In-Lieu-of Taxes	-	-	-	-	-	11,463	-	-	-	-	-	11,463	22,926	20,812	2,114
Local Option Income Tax (LOIT)	276,308	276,308	276,308	276,308	276,308	282,850	282,850	282,850	282,850	282,850	282,850	282,850	3,361,490	3,361,490	(1)
County Option Income Tax (COIT)	16,435	16,435	16,435	16,435	16,435	16,435	16,435	16,435	16,435	16,435	16,435	16,435	197,217	197,216	1
Fines	71,339	86,160	79,403	67,612	63,140	81,532	61,613	69,048	60,312	61,477	68,004	68,004	837,644	816,051	21,593
Photocopier	2,325	3,024	2,760	121	3,684	6,880	4,410	3,047	4,316	2,482	2,983	2,250	38,282	37,000	1,282
Printers	9,794	10,834	15,022	4,426	14,004	22,449	11,402	15,944	21,481	28,722	10,941	9,917	174,936	147,000	27,936
Fax Transmissions	1,391	2,520	2,985	3,058	2,697	3,015	2,984	3,970	3,180	3,093	1,500	1,500	31,893	240	31,653
Headsets	516	636	669	603	484	649	561	742	628	680	594	833	7,595	8,000	(405)
USB	430	575	665	513	491	542	472	673	449	425	519	571	6,325	8,000	(1,675)
PLAC Dist.	-	-	-	-	-	83,834	-	-	-	-	-	-	83,834	79,000	4,834
Interest income	2,205	2,309	2,181	2,243	2,276	2,409	2,748	2,847	2,266	2,486	3,384	1,667	29,021	20,000	9,021
Library totes	169	224	241	286	169	361	274	180	193	168	148	167	2,580	2,500	80
Other Card Revenue	1,142	1,468	1,392	956	1,132	957	648	781	884	1,006	1,051	3,000	14,417	20,000	(5,583)
Miscellaneous	564	534	356	382	329	(1)	646	1,029	222	121	1,000	400	5,582	8,000	(2,418)
Proctoring Exams	75	410	400	538	675	400	870	395	200	275	300	100	4,638	2,000	2,638
Facility Rental	14,625	24,157	19,900	18,964	14,717	11,289	19,599	19,769	28,111	32,297	20,016	2,500	225,944	246,000	(20,056)
Catering Commission	-	12,105	108	2,305	2,701	5,400	15,154	2,076	7,171	6,427	15,000	2,000	70,447	35,000	35,447
Café Revenue	-	496	912	-	1,083	84	479	1,028	468	548	1,020	684	6,802	5,000	1,802
Shared System Projects	-	-	-	58,388	-	-	-	-	-	-	-	-	58,388	60,000	(1,612)
Reimbursement for Services	671	23,573	55,134	14	-	879	2,123	8,500	233	744	9,774	30,203	131,848	431,760	(299,912)
Insurance Reimbursement	-	1,203	466,753	-	-	-	-	-	-	-	-	-	467,956	-	467,956
Refunds	402	435	-	3,300	-	5,676	-	5,539	-	-	-	-	15,352	-	15,352
Erate Revenue	-	350,451	47,300	63,842	11,825	11,825	-	65,399	-	24,467	-	43,127	618,236	200,000	418,236
Grants/Contributions	-	-	-	-	-	-	-	170,000	-	-	-	-	170,000	225,000	(55,000)
Sale of surplus property	-	-	1,827	-	-	-	-	2,392	9,533	-	-	-	14,752	5,000	9,752
Transfer in	-	-	-	-	-	-	469,838	-	-	-	-	-	469,838	-	469,838
Total Receipts	398,391	813,857	990,751	920,294	5,312,150	12,668,139	893,106	672,644	438,932	1,682,703	5,035,519	9,908,392	39,734,874	38,684,001	1,050,873
Expenditures:															
Personal Services & Benefits	1,884,450	1,698,604	1,684,760	1,742,860	1,721,335	1,791,522	2,553,469	1,743,620	1,716,919	1,719,305	1,829,648	2,597,405	22,683,897	24,140,087	1,456,190
Supplies	48,500	126,792	105,771	32,611	47,096	60,313	98,710	34,920	49,815	38,007	60,000	90,000	792,535	1,044,937	252,402
Other Services and Charges	1,088,034	1,072,646	984,248	774,294	670,804	814,733	866,549	1,027,348	774,257	715,375	850,000	1,100,000	10,738,288	12,434,263	1,695,975
Library Materials Capital Outlay	99,190	558,870	479,837	202,574	308,461	383,953	277,184	516,656	264,060	239,455	247,476	259,311	3,837,027	4,057,539	220,512
Transfer Out	-	-	-	-	-	-	-	-	-	2,500,000	-	-	2,500,000	-	(2,500,000)
Debt Payments	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Expenditures	3,120,175	3,456,912	3,254,616	2,752,339	2,747,696	3,050,521	3,795,912	3,322,544	2,805,051	5,212,142	2,987,124	4,046,716	40,551,747	41,676,826	1,125,079
Ending Balance	\$ 13,692,803	\$ 11,049,747	\$ 8,785,882	\$ 6,953,837	\$ 9,518,290	\$ 19,135,908	\$ 16,233,102	\$ 13,583,202	\$ 11,217,082	\$ 7,687,643	\$ 9,736,038	\$ 15,597,714	\$ 15,597,714	\$ 10,278,339	

INDIANAPOLIS - MARION COUNTY PUBLIC LIBRARY
 CASH FLOW PROJECTIONS - BOND AND INTEREST REDEMPTION FUND (BIRF)
 January through December 2016
 Original Budget

	ACTUAL JANUARY	ACTUAL FEBRUARY	ACTUAL MARCH	ACTUAL APRIL	ACTUAL MAY	ACTUAL JUNE	ACTUAL JULY	ACTUAL AUGUST	ACTUAL SEPTEMBER	PROJECTED OCTOBER	PROJECTED NOVEMBER	PROJECTED DECEMBER	TOTAL	BUDGET	VARIANCE
Total Beginning Funds	\$ 5,551,620	\$ 2,551,412	\$ 2,551,275	\$ 2,552,181	\$ 2,553,399	\$ 2,553,871	\$ 5,441,040	\$ 2,259,503	\$ 2,261,086	\$ 2,263,174	\$ 2,264,922	\$ 2,964,772	\$ 5,551,620	\$ 4,709,543	

Sources of Funds

Receipts:															
Property Tax	-	-	-	-	-	5,505,044	-	-	-	-	700,000	4,179,812	10,384,856	10,484,856	(100,000)
Excise Tax	-	-	-	-	-	336,845	-	-	-	-	-	336,845	673,690	480,449	193,241
Financial Institution Tax	-	-	-	-	-	39,353	-	-	-	-	-	39,353	78,706	80,727	(2,021)
Commercial Vehicle Tax	-	-	-	-	-	33,920	-	-	-	-	-	33,920	67,840	78,110	(10,270)
In Lieu. Of Prop. Tax	-	-	-	-	-	3,076	-	-	-	-	-	3,076	6,152	6,324	(172)
Interest income	615	613	906	1,218	1,222	1,257	1,305	1,583	1,593	1,748	600	400	13,060	2,000	11,060
Refunds	-	-	-	-	-	-	-	-	495	-	-	-	495	-	495
Investment Maturities	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Transfer In	-	-	-	-	-	-	156,575	-	-	-	-	-	156,575	-	156,575
Total Receipts	615	613	906	1,218	1,222	5,919,495	157,880	1,583	2,088	1,748	700,600	4,593,406	11,381,374	11,132,466	248,908

Uses of Funds

Expenditures:															
2009 Bond Principal Payment	205,000	-	-	-	-	-	210,000	-	-	-	-	-	415,000	415,000	-
2010 Bond Principal Payment	1,055,000	-	-	-	-	-	1,075,000	-	-	-	-	-	2,130,000	2,130,000	-
2011 Bond Principal Payment	25,000	-	-	-	-	-	370,000	-	-	-	-	-	395,000	395,000	-
2012 Bond Principal Payment	1,040,000	-	-	-	-	-	1,060,000	-	-	-	-	-	2,100,000	2,100,000	-
2013 Bond Principal Payment	-	-	-	-	-	1,225,000	-	-	-	-	-	1,230,000	2,455,000	2,455,000	-
2014 Bond Principal Payment	-	-	-	-	-	535,000	-	-	-	-	-	535,000	1,070,000	1,070,000	-
2015 Bond Principal Payment	-	-	-	-	-	495,000	-	-	-	-	-	500,000	995,000	995,000	-
Lease Payments	-	-	-	-	-	148,196	-	-	-	-	-	-	-	-	-
Bond Interest Payment	674,973	-	-	-	-	629,130	624,017	-	-	-	-	601,368	2,529,488	2,529,488	0
Bank Fees & Other Expenses	850	750	-	-	750	-	400	-	-	-	750	400	3,900	4,000	100
Total Expenditures	3,000,823	750	-	-	750	3,032,326	3,339,417	-	-	-	750	2,866,768	12,093,388	12,093,488	100
Total Ending Funds	\$ 2,551,412	\$ 2,551,275	\$ 2,552,181	\$ 2,553,399	\$ 2,553,871	\$ 5,441,040	\$ 2,259,503	\$ 2,261,086	\$ 2,263,174	\$ 2,264,922	\$ 2,964,772	\$ 4,691,410	\$ 4,839,606	\$ 3,748,521	

Indianapolis Marion County Public Library
Income Statement - 2014 Bond
For the Month Ended October 31, 2016

	<u>Original Budget</u>	<u>Budget Adj.</u>	<u>Adjusted Budget</u>	<u>MTD</u>	<u>YTD</u>	<u>Encumbrances</u>	<u>Balance</u>	<u>% Remaining</u>
43 - 2014 Multi-Branch Facility Improvements - Series One								
Revenues								
Other Revenue								
INTEREST INCOME	16,198.46	0.00	16,198.46	461.77	9,572.40	0.00	6,626.06	41%
Total Other Revenue	16,198.46	0.00	16,198.46	461.77	9,572.40	0.00	6,626.06	41%
Total Revenues	16,198.46	0.00	16,198.46	461.77	9,572.40	0.00	6,626.06	41%
Expenses								
Supplies								
Office Supplies								
OTHER OFFICE SUPPLIES	171,900.40	40,000.00	211,900.40	66,045.45	69,596.58	176,098.18	(33,794.36)	(16)%
Total Office Supplies	171,900.40	40,000.00	211,900.40	66,045.45	69,596.58	176,098.18	(33,794.36)	(16)%
Other Supplies								
NON-CAPITAL FURNITURE & EQUIPMENT	81,400.00	26,469.19	107,869.19	23,711.45	29,140.10	51,658.08	27,071.01	25%
Total Other Supplies	81,400.00	26,469.19	107,869.19	23,711.45	29,140.10	51,658.08	27,071.01	25%
Total Supplies	253,300.40	66,469.19	319,769.59	89,756.90	98,736.68	227,756.26	(6,723.35)	(2)%
Other Services & Charges								
Professional Services								
CONSULTING SERVICES	160,769.50	(64,566.70)	96,202.80	2,150.00	68,634.43	28,377.10	(808.73)	(1)%
ENGINEERING & ARCHITECTURAL	0.00	295,836.79	295,836.79	18,348.31	271,961.40	30,842.03	(6,966.64)	(2)%
LEGAL SERVICES	1,506.00	17,879.70	19,385.70	2,220.00	22,366.70	0.00	(2,981.00)	(15)%
Total Professional Services	162,275.50	249,149.79	411,425.29	22,718.31	362,962.53	59,219.13	(10,756.37)	(3)%
Communication & Transportation								
TRAVEL	1,500.00	(1,498.75)	1.25	0.00	1.25	0.00	0.00	0%
FREIGHT & EXPRESS	1,500.00	(1,500.00)	0.00	0.00	0.00	0.00	0.00	0%

Indianapolis Marion County Public Library
Income Statement - 2014 Bond
For the Month Ended October 31, 2016

	<u>Original Budget</u>	<u>Budget Adj.</u>	<u>Adjusted Budget</u>	<u>MTD</u>	<u>YTD</u>	<u>Encumbrances</u>	<u>Balance</u>	<u>% Remaining</u>
Total Communication & Transportation	3,000.00	(2,998.75)	1.25	0.00	1.25	0.00	0.00	0%
Printing & Advertising								
PUBLICATION OF LEGAL NOTICES & HR	1,498.29	(854.29)	644.00	0.00	602.14	0.00	41.86	7%
OUTSIDE PRINTING	2,823.50	(1,633.15)	1,190.35	0.00	457.72	0.00	732.63	62%
Total Printing & Advertising	4,321.79	(2,487.44)	1,834.35	0.00	1,059.86	0.00	774.49	42%
Insurance								
BUILDER'S RISK INSURANCE	6,000.00	(6,000.00)	0.00	0.00	0.00	0.00	0.00	0%
Total Insurance	6,000.00	(6,000.00)	0.00	0.00	0.00	0.00	0.00	0%
Repairs & Maintenance								
REP & MAINT-STRUCTURE	0.00	114,319.30	114,319.30	3,133.00	88,674.42	17,482.83	8,162.05	7%
Total Repairs & Maintenance	0.00	114,319.30	114,319.30	3,133.00	88,674.42	17,482.83	8,162.05	7%
Rentals								
REAL ESTATE	0.00	6,000.00	6,000.00	600.00	5,400.00	0.00	600.00	10%
EQUIPMENT RENTAL	0.00	12,195.00	12,195.00	1,285.00	5,020.00	7,175.00	0.00	0%
Total Rentals	0.00	18,195.00	18,195.00	1,885.00	10,420.00	7,175.00	600.00	3%
Other Services & Charges								
ISSUANCE COSTS	27,993.68	(27,632.75)	360.93	0.00	0.00	0.00	360.93	100%
EVENTS & PR	15,000.00	(10,051.30)	4,948.70	0.00	0.00	0.00	4,948.70	100%
OTHER CONTRACTUAL SERVICES	74,430.00	72,659.75	147,089.75	90.00	72,969.75	70,599.00	3,521.00	2%
BANK FEES/CREDIT CARD FEES	0.00	259.00	259.00	27.00	259.00	0.00	0.00	0%
Total Other Services & Charges	117,423.68	35,234.70	152,658.38	117.00	73,228.75	70,599.00	8,830.63	6%
Total Other Services & Charges	293,020.97	405,412.60	698,433.57	27,853.31	536,346.81	154,475.96	7,610.80	1%
Capital Outlay								
BUILDING IMPROVEMENTS & UPGRADES	3,542,221.00	(72,904.58)	3,469,316.42	198,550.19	2,402,958.16	960,536.37	105,821.89	3%
CAPITAL - FURNITURE	276,760.00	(146,977.23)	129,782.77	37,234.00	53,590.58	35,958.79	40,233.40	31%

Indianapolis Marion County Public Library
Income Statement - 2014 Bond
For the Month Ended October 31, 2016

	Original Budget	Budget Adj.	Adjusted Budget	MTD	YTD	Encumbrances	Balance	% Remaining
CAPITAL - EQUIPMENT	0.00	35,236.81	35,236.81	0.00	8,536.81	47,245.06	(20,545.06)	(58)%
Total Capital Outlay	3,818,981.00	(184,645.00)	3,634,336.00	235,784.19	2,465,085.55	1,043,740.22	125,510.23	3%
Total Expenses	4,365,302.37	287,236.79	4,652,539.16	353,394.40	3,100,169.04	1,425,972.44	126,397.68	3%

Indianapolis Marion County Public Library
Income Statement - 2015 Bond
For the Month Ended October 31, 2016

	Original Budget	Budget Adj.	Adjusted Budget	MTD	YTD	Encumbrances	Balance	% Remaining
44 - 2015 Bond - RFID Books & Materials Project								
Revenues								
Other Revenue								
REFUNDS	0.00	0.00	0.00	0.00	20,000.00	0.00	(20,000.00)	0%
Total Other Revenue	0.00	0.00	0.00	0.00	20,000.00	0.00	(20,000.00)	0%
Total Revenues	0.00	0.00	0.00	0.00	20,000.00	0.00	(20,000.00)	0%
Expenses								
Services Personal								
Salaries & Wages								
SALARIES APPOINTED STAFF	0.00	21,600.00	21,600.00	1,966.50	5,386.50	0.00	16,213.50	75%
Total Salaries & Wages	0.00	21,600.00	21,600.00	1,966.50	5,386.50	0.00	16,213.50	75%
Employee Benefits								
MEDICAL & DENTAL INSURANCE	0.00	15,000.00	15,000.00	0.00	0.00	0.00	15,000.00	100%
GROUP LIFE INSURANCE	0.00	53.00	53.00	0.00	0.00	0.00	53.00	100%
LONG TERM DISABILITY	0.00	40.00	40.00	4.20	4.20	0.00	35.80	90%
FICA AND MEDICARE	0.00	1,653.00	1,653.00	150.44	412.07	0.00	1,240.93	75%
PERF	0.00	3,068.00	3,068.00	279.25	764.90	0.00	2,303.10	75%
EMPLOYEE ASSISTANCE PROGRAM	0.00	28.00	28.00	0.00	0.00	0.00	28.00	100%
Total Employee Benefits	0.00	19,842.00	19,842.00	433.89	1,181.17	0.00	18,660.83	94%
Total Services Personal	0.00	41,442.00	41,442.00	2,400.39	6,567.67	0.00	34,874.33	84%
Supplies								
Office Supplies								
LIBRARY SUPPLIES	200,000.00	71,022.00	271,022.00	824.00	238,389.00	1,350.00	31,283.00	12%
Total Office Supplies	200,000.00	71,022.00	271,022.00	824.00	238,389.00	1,350.00	31,283.00	12%

Indianapolis Marion County Public Library
Income Statement - 2015 Bond
For the Month Ended October 31, 2016

	Original Budget	Budget Adj.	Adjusted Budget	MTD	YTD	Encumbrances	Balance	% Remaining
Total Supplies	200,000.00	71,022.00	271,022.00	824.00	238,389.00	1,350.00	31,283.00	12%
Other Services & Charges								
Communication & Transportation								
TRAVEL	0.00	24.84	24.84	0.00	24.84	0.00	0.00	0%
Total Communication & Transportation	0.00	24.84	24.84	0.00	24.84	0.00	0.00	0%
Printing & Advertising								
PUBLICATION OF LEGAL NOTICES & HR	0.00	93.91	93.91	0.00	93.91	0.00	0.00	0%
Total Printing & Advertising	0.00	93.91	93.91	0.00	93.91	0.00	0.00	0%
Rentals								
EQUIPMENT RENTAL	54,000.00	(118.75)	53,881.25	0.00	0.00	0.00	53,881.25	100%
Total Rentals	54,000.00	(118.75)	53,881.25	0.00	0.00	0.00	53,881.25	100%
Other Services & Charges								
ISSUANCE COSTS	16,369.52	(11,860.00)	4,509.52	0.00	4,509.00	0.00	0.52	0%
OTHER CONTRACTUAL SERVICES	40,000.00	337,000.00	377,000.00	0.00	0.00	319,512.00	57,488.00	15%
Total Other Services & Charges	56,369.52	325,140.00	381,509.52	0.00	4,509.00	319,512.00	57,488.52	15%
Total Other Services & Charges	110,369.52	325,140.00	435,509.52	0.00	4,627.75	319,512.00	111,369.77	26%
Capital Outlay								
CAPITAL - EQUIPMENT	1,641,000.00	(437,604.00)	1,203,396.00	0.00	0.00	0.00	1,203,396.00	100%
Total Capital Outlay	1,641,000.00	(437,604.00)	1,203,396.00	0.00	0.00	0.00	1,203,396.00	100%
Total Expenses	1,951,369.52	0.00	1,951,369.52	3,224.39	249,584.42	320,862.00	1,380,923.10	71%

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
Summary of Construction Fund Cash Balances
As of October 31, 2016

Construction Fund Cash Balances

Fund 43 - E. Washington, Southport, Warren	1,545,744.06
Fund 44 - Restricted - RFID Project	1,701,785.10
Foundation	311,889.01
Total Construction Fund Cash Balances	<u><u>3,559,418.17</u></u>

Construction Fund Classification Breakdown

Fund 43 - Restricted - E. Washington, Southport, Warren	1,545,744.06
Fund 44 - Restricted - RFID Project	1,701,785.10
Foundation - Assigned - Central	311,889.01
Total Construction Fund Breakdown	<u><u>3,559,418.17</u></u>

Summary of Classifications

Total Restricted	3,247,529.16
Total Assigned	311,889.01
Total of All Classifications	<u><u>3,559,418.17</u></u>

Summary of Project Activity

<u>PROJECT</u>	<u>ADJUSTED</u>					
	<u>ORIGINAL BUDGET</u>	<u>CURRENT MONTH</u>	<u>CURRENT YEAR</u>	<u>PROJECT TO DATE</u>	<u>OPEN P.O.</u>	<u>UNEXPENDED</u>
Fund 43 - E. Washington, Southport, Warren	5,059,300.65	353,394.40	3,100,169.04	3,506,930.53	1,425,972.44	126,397.68
Fund 44 - RFID Project	2,000,000.00	3,224.39	229,584.42	298,214.90	320,862.00	1,380,923.10
Central Project	102,412,625.02	0.00	15,879.88	102,261,164.89	0.00	151,460.13
Major Repairs & Maintenance	3,295,889.10	4,567.00	197,432.31	3,155,140.43	58,341.63	82,407.04
Central Technology	6,852,536.01	0.00	3,180.68	6,835,931.17	0.00	16,604.84
Total Expenditures	<u><u>119,620,350.78</u></u>	<u><u>361,185.79</u></u>	<u><u>3,546,246.33</u></u>	<u><u>116,057,381.92</u></u>	<u><u>1,805,176.07</u></u>	<u><u>1,757,792.79</u></u>

	<u>BUDGET</u>	<u>CURRENT MONTH</u>	<u>CURRENT YEAR</u>	<u>PROJECT TO DATE</u>	<u>BUDGET BALANCE</u>
* Estimated Future Interest Earnings	9,186.06	161.84	2,090.74	12,261.43	(3,075.37)
** Estimated Future Interest Earnings - Fund 43	30,000.00	461.77	9,572.40	23,373.94	6,626.06

* The difference in the budget balances of Central Project, Major Repairs & Maintenance and Central Technology (Open P.O + Unexpended) versus the cash balances (Foundation and Sale of Ambassador) is the estimated future interest earnings.
 ** The difference in the budget balance (Open P.O + Unexpended) versus the cash balance is the estimated future interest earnings.



Board Action Request

6b

To: IMCPL Board

Meeting Date: Nov. 28, 2016

From: Finance Committee

Approved by the Library Board:

Effective Date: Nov. 28, 2016

Subject: Resolution 50-2016 – Appropriation of Gift/Grant Proceeds and Transfer between Accounts and Classifications

Recommendation: Library staff recommends Board approval of Resolution 50-2016.

Background: The Indianapolis Public Library Foundation and the following donors are providing gift/grant funds to support the following programs:

Foundation – Cultural & Com Fund- Teen Read Week	\$ 109
BMO Harris – Classical Concerts	2,003
Foundation – Cultural & Com Fund – Classical Concert	12,997
Foundation – Capital Fund – E38 Aquarium	3,650
Foundation – Capital Fund – Pike Aquarium	3,495
Foundation – Children’s Fund – InfoZone Read to Me	1,600
Foundation – Cultural & Com fund – Holiday Concerts	7,500
Cohen Family Foundation – Curve side Rides	1,500
Foundation – Capital Fund – Food for Programs	3,900.95
Foundation – Cultural & Com Fund – Hispanic Concert	2,500
Foundation – Collection & Tech Fund – Book Club Bag	5,700
Total	<u>\$ 44,954.95</u>

The transfers in the Operating Fund are to cover costs related to a new website design for the Library and reallocate programming to supplies. The transfers in the Capital Project Fund and Bond Fund 43 are to reallocate budget based on the expense category.

Strategic/Fiscal Impact: The fiscal impact of the gift/grant funds is the opportunity for the Library to provide various programs without the use of tax dollars. The transfers have no impact on the total budget for these projects as we are simply moving from one account to another.



Board Resolution

6b

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY

RESOLUTION 50-2016

APPROPRIATION OF GIFT/GRANT PROCEEDS AND TRANSFER BETWEEN ACCOUNTS AND CLASSIFICATIONS

November 28, 2016

WHEREAS, the Library has been awarded gift/grant funds from the Library Foundation and various donors; and

WHEREAS, it is necessary to appropriate the gift/grant funds

BE IT RESOLVED that the following appropriations be made via:

APPROPRIATION OF GIFT - Fund 30		
FROM:	GIFT PROCEEDS - TEEN READ WEEK	<u>\$ 109</u>
TO:	30-530940-1501-221-16 PROGRAMMING	<u>\$ 109</u>
FROM:	GIFT PROCEEDS - CLASSICAL CONCERTS AT CENTRAL	<u>\$ 15,000</u>
TO:	30-530940-1401-193-16 PROGRAMMING	<u>\$ 15,000</u>
FROM:	GIFT PROCEEDS - EAST 38TH STREET AQUARIUM	<u>\$ 3,650</u>
TO:	30-520120-2008-268 SUPPLIES	<u>\$ 3,650</u>
FROM:	GIFT PROCEEDS - PIKE AQUARIUM	<u>\$ 3,495</u>
TO:	30-520120-2015-230 SUPPLIES	<u>\$ 3,495</u>
FROM:	GIFT PROCEEDS - READ TO ME, PLEASE AT INFOZONE	<u>\$ 1,600</u>
TO:	30-540700-1501-208-16 UNPROCESSED PAPERBACK BOOKS	<u>\$ 1,600</u>
FROM:	GIFT PROCEEDS - HOLIDAY CLASSICAL CONCERTS	<u>\$ 7,500</u>
TO:	30-530940-1501-326 PROGRAMMING	<u>\$ 7,500</u>
FROM:	GIFT PROCEEDS - CURVESIDE RIDE	<u>\$ 1,500</u>
TO:	30-530940-1401-152-16 PROGRAMMING	<u>\$ 1,500</u>

FROM: GIFT PROCEEDS - FOOD FOR PUBLIC PROGRAMS	<u>\$3,900.95</u>
TO: 30-530940-1501-162 PROGRAMMING	<u>\$3,900.95</u>
FROM: GIFT PROCEEDS - HISPANIC HERTIAGE MONTH CONCERT	<u>\$ 2,500</u>
TO: 30-530940-1501-171-16 PROGRAMMING	<u>\$ 2,500</u>
FROM: GIFT PROCEEDS - BOOK IN A CLUB	<u>\$ 5,700</u>
TO: 30-520120-1501-321 SUPPLIES	<u>\$ 5,700</u>

WHEREAS, certain conditions have developed since the Adoption of the 2016 Annual Budget,

WHEREAS, it is necessary to transfer funds between Budget Classifications and Accounts, therefore

BE IT RESOLVED that the following transfers and reappropriations be made via:

OPERATING FUND 10

1. PERSONAL SERVICES	10-510210-1701	HEALTH INSURANCE	\$ (144,545)
3. OTHER CHARGES	10-530941-1403	PROGRAMMING - JV	<u>(10,000)</u>
			<u>\$ (154,545)</u>

INCREASE

2. SUPPLIES	10-520120-1501	OTHER SUPPLIES	\$ 10,000
3. OTHER CHARGES	10-530110-1601	CONSULTING SERVICES	<u>144,545</u>
			<u>\$ 154,545</u>

BOND FUND 43

DECREASE

4. CAPITAL	43-540250-2009	BUILDING IMPROVEMENTS	\$ (25,000)
	43-540250-2017	BUILDING IMPROVEMENTS	(17,250)
	43-540300-2009	CAPITAL FURNITURE	<u>(9,000)</u>
			<u>\$ (51,250)</u>

INCREASE

2. SUPPLIES	43-520120-2017	OTHER SUPPLIES	\$ 15,500
	43-520120-2022	OTHER SUPPLIES	26,350
3. OTHER SERVICES	43-530110-2009	CONSULTING SERVICES	2,000
	43-530120-2009	ARCHITECTURAL SERVICES	4,000
	43-530130-2009	LEGAL SERVICES	3,000
	43-530955-2017	OTHER CONTRACTUAL SERVICES	<u>400</u>
			<u>\$ 51,250</u>

CAPITAL PROJECTS FUND 45

DECREASE

2. SUPPLIES	45-520430-1101	NON-CAPITAL FURNITURE & EQUIPMENT	\$ (60,000)
	45-520120-1801	OTHER SUPPLIES	(27,109)
4. CAPITAL	45-540300-1801	CAPITAL FURNITURE	(7,311)
	45-540350-1801	CAPITAL EQUIPMENT	(9,455)
	45-540400-1101	COMPUTER EQUIPMENT	(64,904)
			<u>\$ (168,779)</u>

INCREASE

3. OTHER SERVICES	45-530110-1801	CONSULTING SERVICES	\$ 10,500
	45-530110-2009	CONSULTING SERVICES ENGINEERING & ARCHITECTUAL	22,960
	45-530120-2009	SERVICES	4,000
	45-530130-1801	LEGAL SERVICES	760
	45-530130-2009	LEGAL SERVICES	6,801
	45-530605-1801	REPAIRS & MAINTENANCE STRUCTURE	32,615
	45-540250-2009	BUILDING IMPROVEMENTS	91,143
			<u>\$ 168,779</u>



Board Briefing Report

6c

To: IMCPL Board **Meeting Date:** November 28, 2016

From: Finance Committee

Subject: Fines, Fees, and Charges

Recommendation: Two years ago we added the approval of Fines, Fees, and Charges to the Library's annual resolution approved in November. This change provides an annual review by the Board, additional transparency for patrons, and meets the requirement imposed by the State Library of an annual approval of all fines, fees, and charges. For 2017 we have two changes to the schedule which include free parking for 30 minutes for our patrons using Central Library and add RFID tag under Barcode Replacement.

Background: In 2010 the Library eliminated the 30 minutes of free parking and began charging \$1.00 to park for the first hour. At that time, the revenue from the parking garage was not sufficient to cover the operating expenses and the operating fund was covering the difference. In order to alleviate the subsidy from the operating fund, the Library Board eliminated the free parking as our statistics indicated the revenue from this change would cover the deficit.

Over the past few years, the Library has been successful in securing on-going monthly revenue from outside interest in using our parking garage. Most recently, we entered into a long-term agreement with Buckingham that will provide monthly revenue for several years to cover operating costs. Therefore, Library staff is recommending we return to our original plan and allow 30 minutes of free parking at Central for our patrons.

The new parking fee schedule is reflected in the attached.

In addition, we are adding to the fee schedule under Barcode Replacement – RFID tag. The fee will be the same, but we wanted to make it clear there is a charge for a missing RFID tag.

SCHEDULE OF FINES, FEES AND SERVICE CHARGES

The following fines, fees, and service charges are hereby affirmed and authorized by the Board of Trustees for the calendar year beginning **January 1, 2017**.

Fines, Fees & Service Charges

Extended Use Fee, Adult Print Material, Audiocassettes, Compact Discs, Videocassettes	\$0.25 per day per item
Extended Use Fee, Juvenile and Teen Print Material, Audiocassettes, Compact Discs, Videocassettes	\$0.15 per day per item
Extended Use Fee-DVDs, Magni-Cams, CD-ROMs	\$1.00 per day per item
Failure to Pick Up a Held Item	\$2.00
Lost or Damaged Material	The cost of the specific item at the price listed in our catalog record, or you may provide an approved, new replacement copy of the same item plus a restocking fee of \$10.00
Restocking Fee	\$10.00
Barcode/RFID tag Replacement	\$2.00
Debt Collection Fee	\$10.00
Insufficient Funds Check	\$25.00
Card Replacement	\$3.00
Non-Resident Library Card	\$65.00 annually
Public Library Access Card (PLAC) Library	As set annually by Indiana State
Public Copies on Photocopiers	\$0.15 per page
Public Copies on Color Photocopiers	\$0.25 per page
Black and White Printouts from Public Computers	\$0.15 per page
Color Printouts from Public Computers	\$0.25 per page
Copies on Microform Equipment	\$0.15 per page
Copies Made by Library Staff	\$1.00 per page
Headphones	\$2.00 (includes tax)
Re-useable Totes	\$2.00
Facility Usage Fee	\$50.00 per hour plus other applicable fees
Tech Support	Per Hour (excludes Auditorium) - \$20.00
Flash Drives	At cost
DVDs for Special Events	At cost
Bunny Book Bag Tote	\$12.00 (includes tax)
Interlibrary Loan	All applicable fees
Proctoring Exam Fees	\$25.00 for the first two (2) hours and \$10.00 for each additional hour
Fax fee	\$1.00 per page

Revised November 2016

Meeting Room Fees – Non-Profit and For-Profit Groups

Meeting Room Fees – Non-Profit and For-Profit groups

Fees are based on a minimum of four hours. Prevailing sales tax will be charged to for-profit organizations and individuals. Rental fees may be waived for city and county governmental entities and designated Library affiliates. This exemption requires the approval of the CEO. Expenses for additional security, auditorium technician, food and beverage will be charged. Discounts are available for multiple bookings.

Branch Fee Schedule

No fees are charged for Branch meeting rooms under the following circumstances:

- Meetings held by qualified nonprofit organizations.
- Meetings held by small community-based organizations.
- City or other governmental agency educational institution meetings or hearings.

Fees are charged for Branch meeting room under the following circumstances:

- Meetings of profit-making groups or businesses.
- Fund-raising events.
- Meetings which require payment of tuition or other fees (except for government or library agencies).
- Meetings where products or services are promoted or sold.
- Meetings which are designed to further the specific goals of an individual or group, such as recitals, political campaigns, or paid tutoring classes.
- Events of a personal nature – birthday or anniversary parties, reunions, showers, etc.

Branch Fee Schedules

	Non-Profit	For-Profit
a. Branch Library meeting room (up to 4 hours)	\$0.00	\$80.00
smaller size room - up to 25 people	\$0.00	\$40.00
b. Branch Library meeting room (over 4 hours)	\$0.00	\$160.00
smaller size room - up to 25 people	\$0.00	\$80.00

Central Library Fee Schedule

	Non-Profit	For-profit
a. Goodrich/Houk Meeting Room	\$280.00	\$360.00
An hourly fee will apply after 8 hours	\$45.00	\$65.00
Includes parking and set-up		
b. Knall Meeting Room	\$300.00	\$400.00
An hourly fee will apply after 8 hours	\$50.00	\$75.00
Includes parking and set-up		
c. Riley Meeting Room	\$420.00	\$540.00
An hourly fee will apply after 8 hours	\$55.00	\$85.00
Includes parking and set-up		
d. Indianapolis Special Collections Room	\$575.00	\$725.00
Evening Rate (starting at 5:00 p.m.)	\$1,025.00	\$1,225.00
An hourly fee will apply after 8 hours	\$90.00/125.00	\$125.00/190.00

Includes parking, dance floor and set-up		
e. West Reading Room	\$1,200.00	\$1,400.00
An hourly fee will apply after 8 hours	\$150.00	\$200.00
Includes parking, dance floor and set-up		
f. East Garden (all users)	\$1,000.00	\$1,400.00
An hourly fee will apply after 8 hours	\$175.00	\$250.00
Includes parking, and set-up		
g. Simon Reading Room (all users)	\$1,400.00	\$1,800.00
An hourly fee will apply after 8 hours	\$200.00	\$300.00
(Includes 4 hours of security manhours)		
Includes parking, dance floor and set-up		
h. Atrium	\$3,150.00	\$3,650.00
An hourly fee will apply after 8 hours	\$500.00	\$625.00
(Includes 8 hours of security manhours)		
Includes parking, dance floor and set-up		
i. Clowes Auditorium (all users)	\$1,100.00	\$1,600.00
An hourly fee will apply after 8 hours	\$275.00	\$400.00
Includes: AV equipment, AV Technician, 1 hour-set up and ½ hour tear down, and parking		
j. Vista Concourse (6 th Floor)	\$2,350.00	\$2,850.00
An hourly fee will apply after 8 hours	\$375.00	\$500.00
Includes parking and set-up		
k. Garden Conference Room	\$340.00	\$340.00
An hourly fee will apply after 8 hours	\$85.00	\$85.00
Rate includes parking and set-up		

Rentals of Library owned furniture/equipment for use by caterers and clients for Events

Chairs (bingos)	\$2.00 each (no charge when used in meeting rooms, included with wedding ceremonies up to 200)
Linens	\$1.00 each
Tables (events)	\$5.00 each (no charge for regular meeting room tables)
Podium	\$25.00 for Event Space (included in all meeting rooms and Auditorium)
Projector Screen	\$30.00 for Event Space (included in all meeting rooms and Auditorium)

Set-up/Tear Down fees (charged only when fees for event space is waived or comp'd, all attendees will self-pay for parking)

Meeting rooms	\$90.00 (tables and chairs for meetings only)
Simon Reading Room	\$150.00 (wedding chair set-up and moving heavy furniture)
West Reading Room	\$200.00 (moving heavy furniture)
Indianapolis Special Collections Room	\$150.00 (moving heavy furniture)
Clowes Auditorium	\$90.00
Atrium	\$600.00 (moving heavy furniture)
East Garden	\$200.00
Vista Concourse (6 th Floor)	\$600.00 (moving heavy furniture)

Central Library Services Fee Schedule

	Non-Profit	For-Profit
a. Computer Lab - Per Hour 4 hour minimum	\$45.00	\$75.00
b. Staff Trainer for Computer Lab - Per Hour 4 hour minimum	\$25.00	\$25.00
c. After Hours Tour Guides - Per Tour Guide Maximum 25 people per tour	\$25.00	\$25.00
d. Piano - Fees based on market rates for tuning and moving		
e. Flip Chart - Per Chart	\$5.00	\$5.00
f. Meeting Room Supply Box	\$5.00	\$5.00
g. Event Planner Fee (minimum of 4 hours) - per hour \$40.00		
h. Security - \$30/hour - minimum of 4 hours. Minimum is not applicable with use of Atrium or Simon Reading Room		
i. Atrium Information Desk as BAR - \$250.00 for removal and replacement of computer equipment.		
j. Atrium TV Monitors - \$50.00 per monitor - client provides laptop with presentation loaded. Staff connects.		

Revised November, 2015

Central Library Services Fee Schedule for The Learning Curve

There is a 1 hour minimum, 4 hour maximum for the use of The Learning Curve.

- Rental of The Curve must include “laboratory for learners” components.
- Each component is one hour in length and is led by a skilled activity guide. Components can be repeated to accommodate larger crowds; groups can also select a different component each hour.

	Non-Profit	For-Profit
a. Basic Fee	\$500.00	\$500.00
b. Cost per child Fee covers the cost of the skilled activity guides.	\$20.00	\$20.00
c. Laptop component - Up to 60	\$200.00	\$200.00
d. Tech Lab	\$100.00	\$100.00
e. Media Workshop 8 maximum, 13-18 year-olds	\$100.00	\$100.00
f. Theater	\$50.00	\$50.00
g. Baby space and baby computers	\$50.00	\$50.00
h. Group Coves	\$50.00	\$50.00
i. LED Readouts – Each per day Readouts are a personalization option	\$50.00	\$50.00
j. Vortex – Per day Vortex is a personalization option	\$300.00	\$300.00
k. Braille Wall – Per day Wall is a personalization option	\$50.00	\$50.00
l. Directory Wall/Plasma Screens–Each per day Wall is a personalization option	\$100.00	\$100.00
m. Green Screen animations – Per day Screen is a personalization option	\$100.00	\$100.00
n. Think Tank	No Charge	No Charge

Revised March, 2013

Library Services Center Fee Schedule

a. Auditorium

An hourly fee will apply after 4 hours

Non-Profit

\$240.00

\$50.00

For-Profit

\$440.00

\$100.00

Premium Rates and Marketing/Promotional Discounts

The Library has the ability to add a premium charge for unique events and to offer discounts for marketing and promotional purposes.

Central Garage Rates

IMCPL CENTRAL GARAGE RATES

Volunteers working at Central will be allowed to park at no charge during the time they are scheduled to work at Central. Volunteers that visit Central when not assigned to work will pay the normal parking fees charged to all patrons.

0 - .5	No Charge
.5 - 1 Hour	\$1.00
1 - 2 Hours	\$2.00
2 - 4 Hours	\$3.00
4 - 8 Hours	\$5.00
8 - 12 Hours	\$12.00
12 - 24 Hours	\$24.00
24 - 36 Hours	\$36.00
Over 36 Hours	Towed Away
Banquets and Special Events	\$5.00 per vehicle

Revised November, 2016

SCHEDULE OF FINES, FEES AND SERVICE CHARGES

The following fines, fees, and service charges are hereby affirmed and authorized by the Board of Trustees for the calendar year beginning January 1, 2017.

Fines, Fees & Service Charges

Extended Use Fee, Adult Print Material, Audiocassettes, Compact Discs, Videocassettes	\$0.25 per day per item
Extended Use Fee, Juvenile and Teen Print Material, Audiocassettes, Compact Discs, Videocassettes	\$0.15 per day per item
Extended Use Fee-DVDs, Magni-Cams, CD-ROMs	\$1.00 per day per item
Failure to Pick Up a Held Item	\$2.00
Lost or Damaged Material	The cost of the specific item at the price listed in our catalog record, or you may provide an approved, new replacement copy of the same item plus a restocking fee of \$10.00
Restocking Fee	\$10.00
Barcode/RFID tag Replacement	\$2.00
Debt Collection Fee	\$10.00
Insufficient Funds Check	\$25.00
Card Replacement	\$3.00
Non-Resident Library Card	\$65.00 annually
Public Library Access Card (PLAC) Library	As set annually by Indiana State
Public Copies on Photocopiers	\$0.15 per page
Public Copies on Color Photocopiers	\$0.25 per page
Black and White Printouts from Public Computers	\$0.15 per page
Color Printouts from Public Computers	\$0.25 per page
Copies on Microform Equipment	\$0.15 per page
Copies Made by Library Staff	\$1.00 per page
Headphones	\$2.00 (includes tax)
Re-useable Totes	\$2.00
Facility Usage Fee	\$50.00 per hour plus other applicable fees
Tech Support	Per Hour (excludes Auditorium) - \$20.00
Flash Drives	At cost
DVDs for Special Events	At cost
Bunny Book Bag Tote	\$12.00 (includes tax)
Interlibrary Loan	All applicable fees
Proctoring Exam Fees	\$25.00 for the first two (2) hours and \$10.00 for each additional hour
Fax fee	\$1.00 per page

Revised November 2016

Meeting Room Fees – Non-Profit and For-Profit Groups

Meeting Room Fees – Non-Profit and For-Profit groups

Fees are based on a minimum of four hours. Prevailing sales tax will be charged to for-profit organizations and individuals. Rental fees may be waived for city and county governmental entities and designated Library affiliates. This exemption requires the approval of the CEO. Expenses for additional security, auditorium technician, food and beverage will be charged. Discounts are available for multiple bookings.

Branch Fee Schedule

No fees are charged for Branch meeting rooms under the following circumstances:

- Meetings held by qualified nonprofit organizations.
- Meetings held by small community-based organizations.
- City or other governmental agency educational institution meetings or hearings.

Fees are charged for Branch meeting room under the following circumstances:

- Meetings of profit-making groups or businesses.
- Fund-raising events.
- Meetings which require payment of tuition or other fees (except for government or library agencies).
- Meetings where products or services are promoted or sold.
- Meetings which are designed to further the specific goals of an individual or group, such as recitals, political campaigns, or paid tutoring classes.
- Events of a personal nature – birthday or anniversary parties, reunions, showers, etc.

Branch Fee Schedules

	Non-Profit	For-Profit
a. Branch Library meeting room (up to 4 hours)	\$0.00	\$80.00
smaller size room - up to 25 people	\$0.00	\$40.00
b. Branch Library meeting room (over 4 hours)	\$0.00	\$160.00
smaller size room - up to 25 people	\$0.00	\$80.00

Central Library Fee Schedule

	Non-Profit	For-profit
a. Goodrich/Houk Meeting Room	\$280.00	\$360.00
An hourly fee will apply after 8 hours	\$45.00	\$65.00
Includes parking and set-up		
b. Knall Meeting Room	\$300.00	\$400.00
An hourly fee will apply after 8 hours	\$50.00	\$75.00
Includes parking and set-up		
c. Riley Meeting Room	\$420.00	\$540.00
An hourly fee will apply after 8 hours	\$55.00	\$85.00
Includes parking and set-up		
d. Indianapolis Special Collections Room	\$575.00	\$725.00
Evening Rate (starting at 5:00 p.m.)	\$1,025.00	\$1,225.00
An hourly fee will apply after 8 hours	\$90.00/125.00	\$125.00/190.00

	Includes parking, dance floor and set-up		
e.	West Reading Room	\$1,200.00	\$1,400.00
	An hourly fee will apply after 8 hours	\$150.00	\$200.00
	Includes parking, dance floor and set-up		
f.	East Garden (all users)	\$1,000.00	\$1,400.00
	An hourly fee will apply after 8 hours	\$175.00	\$250.00
	Includes parking, and set-up		
g.	Simon Reading Room (all users)	\$1,400.00	\$1,800.00
	An hourly fee will apply after 8 hours	\$200.00	\$300.00
	(Includes 4 hours of security manhours)		
	Includes parking, dance floor and set-up		
h.	Atrium	\$3,150.00	\$3,650.00
	An hourly fee will apply after 8 hours	\$500.00	\$625.00
	(Includes 8 hours of security manhours)		
	Includes parking, dance floor and set-up		
i.	Clowes Auditorium (all users)	\$1,100.00	\$1,600.00
	An hourly fee will apply after 8 hours	\$275.00	\$400.00
	Includes: AV equipment, AV Technician, 1 hour-set up and ½ hour tear down, and parking		
j.	Vista Concourse (6 th Floor)	\$2,350.00	\$2,850.00
	An hourly fee will apply after 8 hours	\$375.00	\$500.00
	Includes parking and set-up		
k.	Garden Conference Room	\$340.00	\$340.00
	An hourly fee will apply after 8 hours	\$85.00	\$85.00
	Rate includes parking and set-up		

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Revised November, 2015

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Revised March, 2013

Library Services Center Fee Schedule

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An hourly fee will apply after 4 hours

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\$50.00	\$100.00

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8 - 12 Hours	\$12.00
12 - 24 Hours	\$24.00
24 - 36 Hours	\$36.00
Over 36 Hours	Towed Away
Banquets and Special Events	\$5.00 per vehicle

Revised November, 2016



Board Action Request

7a

To: IMCPL Board **Meeting Date:** November 28, 2016

From: Diversity, Policy and Human Resources Committee **Approved by the Library Board:**

Effective Date: November 28, 2016

Subject: Resolution – 51-2016

Recommendation: Approval of Resolution 51 -2016 Appointment List

Background: Resolution 51-2016 Appointment List is a routine annual resolution in which the Chief Executive Officer lists the full-time and part-time benefit eligible staff (historically referred to as Board Appointed) and the non-benefit eligible staff (historically referred to as Hourly staff) of the Indianapolis-Marion County Public Library per individual job title at this point in time. It also authorizes the adjustment of individual bi-weekly salaries and hourly rates in line with the Schedule of Pay Grades and Staff Positions as outlined in Resolution 51–2016, and any other adjustments that may be recommended, and rescinds Resolution 60–2015.

Strategic/Fiscal Impact: The financial impact has already been accounted for in the budget for 2017.



Board Resolution

7a

**INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
RESOLUTION 51-2016**

APPOINTMENT LIST

NOVEMBER 28, 2016

WHEREAS, the Chief Executive Officer has presented to the Board and the Board has reviewed the attached Appointment List which makes appointments to the staff of the Indianapolis-Marion County Public Library (“Library”) and adjustments of staff salaries and rates of compensation;

THEREFORE, BE IT RESOLVED, that the Board approves the attached Appointment List which sets forth the Chief Executive Officer’s appointments to the Library staff and makes adjustments of individual salaries and rates of compensation for staff in line with the Schedule of Pay Grades and Staff Positions previously approved.

BE IT RESOLVED FURTHER, that the approval and passage of this resolution updates, modifies and amends the Appointment List previously approved in Resolution 60-2015.

2017 Appointment List

EXEMPT POSITIONS

Job Title	Base Hours	Bi-Weekly Salary
Mgr., Neighborhood Branch Business Analyst *	40.00	\$ 1,987.65
Mgr., Neighborhood Branch Electronic Resources Librarian	40.00	\$ 1,933.72
Program Specialist	40.00	\$ 1,891.48
Mgr., Central Adult Services	40.00	\$ 2,153.00
Mgr., Regional Branch Area Resource Manager	40.00	\$ 2,024.26
Network Systems Analyst	40.00	\$ 2,265.11
Mgr., Organizational Learning and Development	40.00	\$ 2,880.94
Mgr., Support Programs & Volunteer Resources	40.00	\$ 2,453.92
Dir., Facilities	40.00	\$ 3,322.83
Communications Specialist	40.00	\$ 2,230.57
Mgr., Community Branch	40.00	\$ 3,452.96
Mgr., Central Services Area Resource Manager	40.00	\$ 2,064.66
Mgr., Program Development	40.00	\$ 2,365.81
Mgr., Processing	40.00	\$ 2,112.06
Area Resource Manager	40.00	\$ 2,770.58
Dir., Strategic Planning & Assessment	40.00	\$ 2,634.82
Area Resource Manager	40.00	\$ 1,891.48
Database Administrator	40.00	\$ 2,910.90
Mgr., PC & Communications	40.00	\$ 4,089.40
Mgr., Regional Branch	40.00	\$ 3,106.47
Mgr., Shared Systems	40.00	\$ 2,880.94
Mgr., Neighborhood Branch	40.00	\$ 2,880.94
Mgr., Regional Branch	40.00	\$ 2,471.73
Media Specialist	40.00	\$ 2,049.34
Mgr., Regional Branch	40.00	\$ 2,131.78
Chief Executive Officer	40.00	\$ 2,124.14
Mgr., Learning Curve	40.00	\$ 2,265.11
Dir., Public Services	40.00	\$ 2,773.71
Program Specialist *	40.00	\$ 5,945.19
Mgr., Outreach	40.00	\$ 1,963.68
Dir., Communications	40.00	\$ 3,334.61
Lan Administrator	40.00	\$ 1,854.39
Venue Coordinator *	40.00	\$ 2,057.08
Web Developer	40.00	\$ 3,216.93
		\$ 2,601.00
		\$ 1,826.00
		\$ 2,320.89

Volunteer Resource Specilaist *	40.00	\$	1,826.00
Mgr., Digitization	40.00	\$	2,058.78
Safety and Security Officer	40.00	\$	2,142.18
Mgr., Neighborhood Branch *	40.00	\$	1,854.39
Human Resources Generalist *	40.00	\$	1,826.00
Collection Development Librarian *	40.00	\$	1,826.00
Mgr., Buildings and Grounds	40.00	\$	2,159.59
Web Developer	40.00	\$	2,272.88
Mgr., Events	40.00	\$	2,163.96
Dir., Collection Management	40.00	\$	4,007.82
Human Resources Generalist *	40.00	\$	1,826.00
Dir., Human Resources	40.00	\$	3,485.12
Mgr., Regional Branch	40.00	\$	2,056.75
Program Specialist	40.00	\$	1,948.07
Mgr., Accounting	40.00	\$	2,457.87
Program Specialist	40.00	\$	1,948.07
Program Specialist	40.00	\$	1,955.66
PC/Lan Specialist *	40.00	\$	1,826.00
Mgr., Community Branch	40.00	\$	1,891.48
Mgr., Community Branch	40.00	\$	1,986.06
Collection Development Librarian *	40.00	\$	1,826.00
Chief Financial Officer	40.00	\$	4,037.89
Accountant *	40.00	\$	1,826.00
Mgr., Sys/Network Infrastructure	40.00	\$	3,427.90
Collection Development Librarian *	40.00	\$	1,826.00
Mgr., Neighborhood Branch	40.00	\$	1,948.07
Mgr., Regional Branch	40.00	\$	2,068.44
Dir., Information Technology	40.00	\$	4,291.97
Accountant *	40.00	\$	1,826.00
Mgr., Facilities Projects	40.00	\$	3,476.66
Web Developer	40.00	\$	2,590.63
Mgr., Neighborhood Branch	40.00	\$	1,995.02
Mgr., Community Branch	40.00	\$	1,916.94
Mgr., Cataloging and Metadata	40.00	\$	2,226.61
Mgr., Neighborhood Branch	40.00	\$	1,916.94
Mgr., Regional Branch	40.00	\$	2,063.41
Mgr., Payroll	40.00	\$	2,056.75
Mgr., Neighborhood Branch	40.00	\$	1,891.48
Mgr., Community Branch	40.00	\$	1,948.07
Mgr., Regional Branch	40.00	\$	2,361.99
Mgr., Regional Branch	40.00	\$	2,215.62
Mgr., Neighborhood Branch	40.00	\$	2,269.23
Collection Development Librarian *	40.00	\$	1,828.52
Mgr., App & Web Development	40.00	\$	2,880.94

* FLSA Adjustments Effective 12/1/2016

NON-EXEMPT POSITIONS

Job Title	Base Hours	Hourly Rate
Public Services Librarian	40.00	\$ 21.34
Library Assistant III	40.00	\$ 14.97
Processing Assistant	40.00	\$ 15.77
Circulation Supervisor II	40.00	\$ 20.17
Cataloging Assistant	40.00	\$ 19.47
Supervisor Librarian	20.00	\$ 23.49
Library Assistant II	40.00	\$ 12.65
Public Services Librarian	40.00	\$ 18.36
Circulation Supervisor I	40.00	\$ 19.05
Order Specialist	40.00	\$ 17.45
Public Services Librarian	20.00	\$ 21.00
Public Services Librarian	40.00	\$ 21.00
Supervisor, Building Systems	40.00	\$ 18.15
Circulation Supervisor I	40.00	\$ 19.18
Public Services Librarian	40.00	\$ 22.08
Processing Assistant	40.00	\$ 15.77
Public Services Librarian	40.00	\$ 19.05
Circulation Supervisor II	40.00	\$ 20.50
Lead Office Assistant	40.00	\$ 19.05
Membership Access Coordinator	40.00	\$ 22.47
Library Assistant III	40.00	\$ 15.52
Processing Assistant	40.00	\$ 14.90
Computer Lab Assistant II	20.00	\$ 13.99
Circulation Supervisor I	40.00	\$ 19.05
Processing Assistant	40.00	\$ 15.63
Serials Assistant	40.00	\$ 16.69
Circulation Supervisor II	40.00	\$ 20.17
Public Services Librarian	40.00	\$ 23.19
Office Assistant	40.00	\$ 14.95
Processing Assistant	40.00	\$ 15.50
Circulation Supervisor II	40.00	\$ 21.34
Processing Assistant	40.00	\$ 15.33
Library Assistant II	20.00	\$ 12.65
Public Services Librarian	20.00	\$ 23.51
Team Member, Shipping and Receiving	40.00	\$ 16.41
Public Services Associate II	40.00	\$ 18.82
Cataloger	40.00	\$ 23.36
Public Services Librarian	40.00	\$ 23.25
Web Content Specialist	40.00	\$ 27.01
Artist-in-Residence	40.00	\$ 20.90
Public Services Librarian	40.00	\$ 23.65
Inter-Library Loan Assistant	40.00	\$ 18.41

Circulation Supervisor I	40.00	\$	18.67
Public Services Associate II	40.00	\$	17.78
Public Services Librarian	40.00	\$	21.55
Library Assistant II	40.00	\$	12.65
Library Assistant III	40.00	\$	15.63
Public Services Associate II	40.00	\$	21.34
Public Services Librarian	40.00	\$	22.43
Public Services Librarian	40.00	\$	21.53
Processing Assistant	40.00	\$	15.52
Supervisor Librarian	40.00	\$	23.96
Public Services Librarian	20.00	\$	22.02
Public Services Librarian	40.00	\$	21.83
Collectible Bookseller	20.00	\$	19.76
Library Assistant III	40.00	\$	15.06
Public Services Associate II	40.00	\$	16.29
Supervisor Librarian	40.00	\$	23.87
Library Assistant II	20.00	\$	12.33
Public Services Librarian	40.00	\$	21.15
Order Specialist	40.00	\$	21.33
Library Assistant II	20.00	\$	12.40
Administrative Assistant	40.00	\$	19.98
Library Assistant II	20.00	\$	12.65
Supervisor Librarian	40.00	\$	22.09
Public Services Librarian	40.00	\$	21.99
Library Assistant II	40.00	\$	13.01
Public Services Librarian	40.00	\$	21.76
Library Assistant II	24.00	\$	12.33
Public Services Librarian	40.00	\$	21.42
Public Services Librarian	40.00	\$	23.49
Public Services Librarian	40.00	\$	22.01
Office Assistant	40.00	\$	14.92
Library Assistant II	20.00	\$	12.65
Public Services Librarian	40.00	\$	22.08
Team Member, Shipping and Receiving	40.00	\$	12.09
Library Assistant II	20.00	\$	11.85
Public Services Associate II	40.00	\$	15.35
Administrative Assistant	20.00	\$	18.00
Library Assistant II	20.00	\$	11.85
Activity Guide	20.00	\$	15.35
Public Services Librarian	40.00	\$	22.24
Circulation Supervisor I	40.00	\$	18.67
Library Assistant II	20.00	\$	12.09
Processing Assistant	40.00	\$	13.18
Cataloger	40.00	\$	19.46
Public Services Librarian	40.00	\$	18.36
Public Services Associate II	20.00	\$	15.76
Library Assistant II	40.00	\$	12.09

Public Services Librarian	40.00	\$	18.36
Public Services Librarian	40.00	\$	18.36
Public Services Librarian	20.00	\$	18.36
Circulation Supervisor I	20.00	\$	18.36
Team Member, Shipping and Receiving	40.00	\$	12.17
Computer Lab Assistant II	20.00	\$	13.18
Computer Lab Assistant II	20.00	\$	13.18
Public Services Librarian	40.00	\$	18.36
Digital Projects Coordinator	40.00	\$	23.54
Activity Guide	20.00	\$	16.08
Team Member, Shipping and Receiving	40.00	\$	12.33
Accounts Receivable Clerk	40.00	\$	15.29
Computer Lab Assistant II	40.00	\$	13.53
Computer Lab Assistant II	40.00	\$	13.53
Library Assistant II	20.00	\$	12.33
Library Assistant II	40.00	\$	12.33
Public Services Librarian	40.00	\$	18.00
Public Services Librarian	40.00	\$	18.73
Administrative Assistant	40.00	\$	16.13
Public Services Associate II	20.00	\$	15.97
Library Assistant II	20.00	\$	12.33
Processing Assistant	40.00	\$	13.44
Public Services Librarian	40.00	\$	18.73
Library Assistant II	20.00	\$	12.09
Public Services Librarian	20.00	\$	18.36
Library Assistant II	24.00	\$	12.33
Public Services Associate II	20.00	\$	15.65
Computer Lab Assistant I	40.00	\$	12.33
Computer Lab Assistant II	40.00	\$	13.44
Public Services Librarian	40.00	\$	18.73
Public Services Associate II	40.00	\$	15.97
Public Services Associate II-Outreach	20.00	\$	15.97
Public Services Librarian	40.00	\$	18.73
Public Services Associate II-Outreach	20.00	\$	15.97
Library Assistant II	20.00	\$	12.09
Library Assistant II	24.00	\$	12.09
Supervisor Librarian	40.00	\$	21.04
Computer Lab Assistant II	40.00	\$	13.18
Library Assistant II	20.00	\$	12.33
Library Assistant II	20.00	\$	12.33
Public Services Librarian	40.00	\$	18.73
Library Assistant II	20.00	\$	12.09
Computer Lab Assistant II	20.00	\$	13.44
Supervisor Librarian	40.00	\$	20.63
Activity Guide	40.00	\$	16.23
Circulation Supervisor II	40.00	\$	19.85
Administrative Assistant	20.00	\$	15.97

Library Assistant II	40.00	\$	12.65
Computer Lab Assistant II	40.00	\$	13.44
Library Assistant II	40.00	\$	12.65
Library Assistant II	20.00	\$	12.65
Booksale Coordinator	40.00	\$	21.19
Library Assistant II	20.00	\$	12.65
Library Assistant II	40.00	\$	12.65
Library Assistant II	20.00	\$	12.33
Public Services Librarian	40.00	\$	18.36
Public Services Librarian	20.00	\$	19.05
Library Assistant II	40.00	\$	12.65
Library Assistant II	40.00	\$	12.65
Public Services Librarian	40.00	\$	18.73
Library Assistant II	20.00	\$	12.33
Supervisor Librarian-Computer Instruction	40.00	\$	21.04
Public Services Librarian	20.00	\$	18.73
Library Assistant II	40.00	\$	12.65
Cataloger	40.00	\$	19.46
Team Member, Shipping and Receiving	40.00	\$	12.09
Public Services Associate II	40.00	\$	15.97
Activity Guide	40.00	\$	16.57
Cataloger	40.00	\$	20.14
Library Assistant III	40.00	\$	14.36
Library Assistant II	24.00	\$	12.65
Public Services Associate II-Outreach	20.00	\$	15.65
Public Services Librarian	40.00	\$	18.86
Computer Lab Assistant II	40.00	\$	13.53
Public Services Librarian	20.00	\$	19.05
Library Assistant II	20.00	\$	12.73
Public Services Librarian	40.00	\$	18.73
Computer Lab Assistant II	40.00	\$	13.44
Public Services Librarian	40.00	\$	19.05
Activity Guide	40.00	\$	16.55
Public Services Librarian	40.00	\$	19.05
Public Services Associate II	20.00	\$	15.65
Administrative Assistant	40.00	\$	16.29
Library Assistant II	20.00	\$	12.65
Supervisor Librarian	40.00	\$	21.04
Supervisor Librarian	40.00	\$	21.04
Public Services Librarian	40.00	\$	18.67
Public Services Librarian	40.00	\$	19.18
Library Assistant II	20.00	\$	12.65
Library Assistant II	40.00	\$	12.65
Public Services Associate II	40.00	\$	16.29
Supervisor Librarian	40.00	\$	20.63
Circulation Supervisor I	40.00	\$	18.73
Public Services Associate II	20.00	\$	15.97

Library Assistant II	20.00	\$	12.65
Supervisor, Shipping and Receiving	40.00	\$	18.17
Public Services Librarian	40.00	\$	18.86
Public Services Associate II	20.00	\$	16.29
Network PC Technician	40.00	\$	17.16
Library Assistant II	20.00	\$	12.33
Library Assistant II	40.00	\$	12.40
Building Systems Team Member	40.00	\$	15.97
Activity Guide	40.00	\$	16.55
Library Assistant II	20.00	\$	12.65
Youth Group Coordinator	40.00	\$	13.57
Computer Lab Assistant II	20.00	\$	13.76
Library Assistant III	40.00	\$	14.65
Circulation Supervisor I	40.00	\$	19.05
Public Services Associate II	20.00	\$	15.97
Library Assistant II	40.00	\$	12.65
Library Assistant II	40.00	\$	12.40
Auditorium Technician	40.00	\$	19.95
Team Member, Shipping and Receiving	40.00	\$	13.16
Team Member, Shipping and Receiving	40.00	\$	12.55
Receptionist	40.00	\$	12.41
Computer Lab Assistant II	40.00	\$	13.44
Processing Unpacking Assistant	40.00	\$	11.82
Library Assistant I	24.00	\$	11.63
Library Assistant II	20.00	\$	12.65
Library Assistant I	24.00	\$	11.82
Public Services Associate II	40.00	\$	16.29
Public Services Librarian	40.00	\$	19.05
Public Services Associate II-Outreach	40.00	\$	16.29
Supervisor Librarian	40.00	\$	21.04
Building Systems Team Member	40.00	\$	15.43
Building Systems Team Member	40.00	\$	14.97
Building Systems Team Member	40.00	\$	15.37
Computer Lab Assistant II	40.00	\$	13.18
Supervisor Librarian	40.00	\$	21.04
Library Assistant II	40.00	\$	12.65
Computer Lab Assistant II	40.00	\$	13.44
Administrative Assistant	40.00	\$	16.29
Library Assistant II	40.00	\$	12.65
Library Assistant II	40.00	\$	12.65
Library Assistant II	40.00	\$	12.65
Library Assistant II	20.00	\$	12.65
Processing Assistant	40.00	\$	13.76
Library Assistant I	20.00	\$	11.63
Library Assistant II	40.00	\$	12.73
Processing Assistant	40.00	\$	13.76
Public Services Librarian	40.00	\$	19.36

Office Assistant	40.00	\$	11.63
Public Services Librarian	40.00	\$	18.73
Circulation Supervisor I	40.00	\$	19.36
Accounting Contract Administrator	40.00	\$	18.40
Public Services Associate II	40.00	\$	16.29
Payroll Assistant	40.00	\$	14.65
Library Assistant II	40.00	\$	12.65
Public Services Associate II	40.00	\$	16.40
Library Assistant II	20.00	\$	12.85
Public Services Librarian	40.00	\$	18.49
Building Systems Team Member	40.00	\$	15.12
Library Assistant II	20.00	\$	12.65
Technical Support Assistant	40.00	\$	18.01
Circulation Supervisor II	40.00	\$	19.85
Library Assistant II	20.00	\$	12.65
Library Assistant II	40.00	\$	12.65
Processing Assistant	40.00	\$	13.76
Library Assistant II	20.00	\$	12.65
Public Services Librarian	40.00	\$	19.18
Supervisor Librarian	40.00	\$	22.04
Circulation Supervisor I	40.00	\$	19.18
Public Services Librarian	20.00	\$	21.00
Library Assistant II	20.00	\$	11.85
Library Assistant II	20.00	\$	12.65
Public Services Librarian	40.00	\$	20.60
Circulation Supervisor I	40.00	\$	19.05
Public Services Librarian	40.00	\$	18.73
Library Assistant II	40.00	\$	12.65
Circulation Supervisor II	40.00	\$	19.85
Public Services Librarian	40.00	\$	20.75
Accounts Payable Assistant	40.00	\$	16.78
Library Assistant II	40.00	\$	12.33
Public Services Librarian	40.00	\$	18.73
Project and Grant Specialist	40.00	\$	19.46
Library Assistant II	40.00	\$	12.73
Library Assistant II	24.00	\$	12.90
Public Services Librarian	40.00	\$	19.95
Library Assistant III	40.00	\$	14.97
Library Assistant III	40.00	\$	14.97
Library Assistant III	40.00	\$	14.97
Library Assistant III	40.00	\$	14.97
Circulation Supervisor I	40.00	\$	19.18
Public Services Librarian	40.00	\$	21.34
Library Assistant III	40.00	\$	14.50
Circulation Supervisor II	40.00	\$	20.04
Building Systems Team Member	40.00	\$	15.08
Purchasing Agent	40.00	\$	18.73

Library Assistant II	20.00	\$	12.33
Supervisor Librarian	20.00	\$	21.37
Computer Lab Assistant II	24.00	\$	13.44
Cataloger	40.00	\$	20.17
Cataloger	20.00	\$	21.21
Public Services Librarian	40.00	\$	21.15
Administrative Assistant	40.00	\$	17.38
Bkmo Driver/Clerk	40.00	\$	14.88
Processing Assistant	40.00	\$	14.94
Bkmo Driver/Clerk	40.00	\$	13.18
Public Services Librarian	20.00	\$	21.20
Public Services Librarian	20.00	\$	21.00
Library Assistant I	40.00	\$	11.88
Library Assistant III	40.00	\$	14.97
Project Coordinator	40.00	\$	22.98
Circulation Supervisor I	40.00	\$	19.05
Library Assistant II	40.00	\$	12.65
Public Services Librarian	40.00	\$	21.00
Public Services Associate II	40.00	\$	16.29
Library Assistant III	40.00	\$	14.97
Library Assistant II	20.00	\$	12.65
Library Assistant II	40.00	\$	12.65
Processing Assistant	20.00	\$	13.71
Library Assistant II	20.00	\$	12.65
Library Assistant I	40.00	\$	11.80
Executive Assistant	40.00	\$	33.75
Administrative Assistant	40.00	\$	17.36
Public Services Librarian	40.00	\$	21.00
Computer Lab Assistant II	40.00	\$	13.44
Computer Lab Assistant II	40.00	\$	13.56
Public Services Librarian	40.00	\$	19.71
Library Assistant II	40.00	\$	12.65
Library Assistant II	20.00	\$	12.65
Library Assistant II	40.00	\$	12.65
Processing Assistant	20.00	\$	13.18
Public Services Associate II	40.00	\$	16.29
Circulation Supervisor I	40.00	\$	18.73
Public Services Librarian	40.00	\$	21.00
Public Services Librarian	40.00	\$	20.83
Library Assistant III	40.00	\$	15.21
Library Assistant III	24.00	\$	15.07
Circulation Supervisor II	40.00	\$	19.85
Public Services Associate II	40.00	\$	18.79
Library Assistant II	20.00	\$	12.65
Supervisor Librarian	40.00	\$	21.04
Circulation Supervisor I	40.00	\$	19.05
Library Assistant I	24.00	\$	11.80

Hrly Library Assistant II	\$	12.65
Hrly Public Services Associate I	\$	15.12
Page	\$	11.35
Page	\$	11.35
Hrly Public Services Associate I	\$	14.97
Page	\$	11.35
Hrly Public Services Associate I	\$	14.65
Hrly Public Services Associate I	\$	14.97
Hrly Library Assistant II	\$	12.65
Hrly Public Services Librarian	\$	19.05
Hrly Library Assistant II	\$	12.65
Hrly Library Assistant II	\$	12.33
Page	\$	11.57
Hrly Public Services Associate I	\$	14.98
Hrly Library Assistant II	\$	12.33
Page	\$	11.13
Page	\$	11.57
Hrly Public Services Associate I	\$	14.65
Hrly Public Services Associate I	\$	14.97
Hrly Public Services Associate I	\$	14.97
Hrly Public Services Associate I	\$	14.36
Hrly Public Services Associate I	\$	14.97
Hrly Public Services Associate I	\$	14.65
Page	\$	11.13
Page	\$	11.35
Page	\$	11.35
Hrly Public Services Associate I	\$	14.36
Page	\$	9.33
Hrly Library Assistant II	\$	11.85
Hrly Library Assistant II	\$	11.85
Page	\$	9.15
Page	\$	9.33
Page	\$	9.15
Hrly Job Center Assistant	\$	10.00
Page	\$	9.15
Page	\$	9.33
Page	\$	9.15
Page	\$	9.15
Page	\$	9.15
Hrly Library Assistant II	\$	11.85
Page	\$	9.15
Hrly Library Assistant II	\$	11.85
Hrly Processing Assistant	\$	12.91
Page	\$	9.15
Hrly Library Assistant II	\$	12.40

Hrly Library Assistant II	\$	12.16
Page	\$	9.15
Hrly Library Assistant II	\$	12.40
Hrly Library Assistant II	\$	12.09
Page	\$	9.33
Page	\$	9.33
Page	\$	9.33
Hrly Library Assistant II	\$	12.40
Hrly Events Assisstant	\$	12.09
Page	\$	9.33
Hrly Library Assistant II	\$	11.85
Page	\$	9.33
Page	\$	9.33
Hrly Job Center Assistant	\$	10.40
Hrly Job Center Assistant	\$	10.40
Hrly Public Services Associate I	\$	14.36
Hrly Library Assistant II	\$	12.09
Page	\$	9.33
Page	\$	9.40
Hrly Public Services Associate I	\$	14.36
Hrly Public Services Associate I	\$	14.36
Page	\$	9.33
Hrly Library Assistant II	\$	12.09
Hrly Library Assistant II	\$	12.09
Hrly Public Services Associate I	\$	14.36
Page	\$	9.33
Hrly Library Assistant II	\$	12.09
Page	\$	9.40
Hrly Library Assistant II	\$	12.09
Hrly Library Assistant II	\$	12.33
Hrly Library Assistant II	\$	12.33
Hrly Computer Lab Assistant I	\$	12.33
Page	\$	9.52
Hrly Public Services Associate I	\$	14.65
Hrly Office Assistant	\$	11.31
Hrly Library Assistant II	\$	12.09
Hrly Computer Lab Assistant II	\$	13.44
Page	\$	9.52
Hrly Library Assistant II	\$	12.33
Hrly Job Center Assistant	\$	10.61
Hrly Library Assistant II	\$	12.09
Hrly Job Center Assistant	\$	10.61
Page	\$	9.59
Page	\$	9.52
Page	\$	9.52
Hrly Job Center Assistant	\$	10.61
Hrly Job Center Assistant	\$	10.61

Hrly Job Center Assistant	\$	10.61
Page	\$	9.52
Page	\$	9.52
Hrly Library Assistant II	\$	12.33
Page	\$	9.70
Hrly Public Services Associate I	\$	14.65
Hrly Public Services Associate I	\$	14.65
Page	\$	9.52
Page	\$	9.52
Hrly Library Assistant II	\$	12.33
Hrly Library Assistant II	\$	12.09
Hrly Library Assistant II	\$	12.09
Page	\$	9.52
Hrly Library Assistant II	\$	12.33
Hrly Public Services Associate I	\$	14.65
Page	\$	9.52
Hrly Auditorium Technician	\$	17.40
Page	\$	9.52
Hrly Public Services Librarian	\$	18.36
Page	\$	9.52
Hrly Library Assistant II	\$	12.33
Page	\$	9.91
Hrly Library Assistant II	\$	12.65
Hrly Public Services Associate I	\$	14.97
Hrly Library Assistant II	\$	12.40
Page	\$	9.84
Hrly Public Services Associate I	\$	14.65
Page	\$	9.84
Page	\$	9.65
Hrly Library Assistant II	\$	12.65
Page	\$	9.15
Hrly Public Services Associate I	\$	15.07
Hrly Building Systems Team Member	\$	14.97
Page	\$	9.91
Page	\$	9.84
Page	\$	9.84
Hrly Public Services Associate I	\$	14.97
Hrly Public Services Associate I	\$	14.97
Page	\$	9.84
Hrly Public Services Associate I	\$	14.97
Hrly Library Assistant II	\$	12.65
Page	\$	9.65
Hrly Library Assistant II	\$	12.33
Page	\$	9.65
Page	\$	9.84
Page	\$	9.84
Page	\$	10.00

Page	\$	9.84
Hrly Public Services Associate I	\$	12.09
Page	\$	9.91
Hrly Public Services Associate I	\$	14.97
Page	\$	9.84
Hrly Public Services Associate I	\$	14.97
Page	\$	9.84
Page	\$	9.84
Page	\$	9.93
Page	\$	9.52
Hrly Job Center Assistant	\$	11.14
Page	\$	9.94
Page	\$	9.84
Page	\$	9.84
Hrly Public Services Associate I	\$	14.97
Hrly Library Assistant II	\$	12.40
Hrly Library Assistant II	\$	12.40
Page	\$	9.84
Page	\$	9.46
Page	\$	9.84
Hrly Library Assistant II	\$	12.09
Page	\$	9.84
Hrly Library Assistant II	\$	12.65
Page	\$	9.65
Page	\$	9.84
Hrly Public Services Associate I	\$	14.98
Hrly Library Assistant II	\$	12.65
Hrly Public Services Associate I	\$	14.97
Page	\$	9.84
Hrly Library Assistant II	\$	12.65
Hrly Library Assistant II	\$	12.65
Hrly Library Assistant I	\$	11.63
Page	\$	9.84
Hrly Library Assistant II	\$	12.65
Page	\$	9.84
Page	\$	9.84
Hrly Library Assistant II	\$	12.65
Hrly Library Assistant II	\$	12.33
Page	\$	9.84
Hrly Library Assistant II	\$	12.33
Hrly Public Services Associate I	\$	14.97
Hrly Public Services Associate I	\$	15.12
Hrly Library Assistant II	\$	12.65
Hrly Public Services Associate I	\$	15.27
Hrly Public Services Associate I	\$	15.27
Hrly Library Assistant II	\$	12.65
Page	\$	9.84

Hrly Collectible Bookseller	\$	16.29
Hrly Library Assistant II	\$	12.65
Hrly Public Services Associate I	\$	15.12
Page	\$	9.15
Page	\$	9.84
Hrly Public Services Associate I	\$	14.83
Hrly Public Services Associate I	\$	15.12
Hrly Library Assistant II	\$	12.40
Hrly Public Services Associate I	\$	14.96
Page	\$	9.33
Hrly Library Assistant II	\$	12.40
Hrly Bookmobile Driver	\$	13.44
Page	\$	11.35
Hrly Library Assistant II	\$	12.65
Page	\$	10.57
Hrly Library Assistant I	\$	11.80
Hrly Public Services Associate I	\$	14.65
Hrly Library Assistant II	\$	12.41
Page	\$	11.35
Hrly Bookmobile Driver	\$	13.76
Hrly Library Assistant II	\$	12.65
Page	\$	9.15
Page	\$	11.35
Page	\$	9.52
Hrly Public Services Associate I	\$	14.08



Board Action Request

7b

To: IMCPL Board **Meeting Date:** November 28, 2016

From: Diversity, Policy and Human Resources Committee **Approved by the Library Board:**

Effective Date: November 28, 2016

Subject: Resolution 52 - 2016 (Approval of Additional Payments to Employees for Year End)

Recommendation: Approval of Resolution 52 -2016 (Approval of Additional Payments to Employees for Year End)

Background: Resolution 52 -2016 is an action to provide a one-time, end of the year extra compensation payment to Board appointed (excluding members of the Executive Committee) and Hourly employees currently in active status.

The Library has accumulated a surplus in the Personal Services portion of the Operating Fund due to the accumulated balances from vacant positions not filled at year-end. During the 2016 Budget Process, the Board requested that management consider providing additional compensation to staff in addition to the 2% pool for merit increases depending on the financial position of the Library at the end of the year. Based on the identified surplus, Management and the Executive Committee recommend that approximately \$235,000 of the surplus be used to provide an end of year distribution to all active employees with the exception of the members of the Executive Committee (who will be excluded from such additional distribution). The amounts will vary depending on whether an employee is full time, part-time or hourly, and what they have elected as tax exemptions. The payment will be made via direct deposit and all applicable taxes will be withheld, and the Library will make the appropriate PERF contribution if a PERF covered position.

Strategic/Fiscal Impact: The financial impact has already been accounted for in the budget for 2016.

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY

RESOLUTION 52 – 2016

APPROVAL OF ADDITIONAL PAYMENTS TO EMPLOYEES FOR
YEAR END

WHEREAS, the Library has generated a surplus in the Personal Services portion of its Operating Fund for 2016 due to the accumulated balances from vacant positions not filled at year-end; and

WHEREAS, during the 2016 budget process, and depending on the financial position of the Library at year end, the Board requested that management consider identifying additional one-time funding for possible additional compensation to staff in 2016 in addition to the 2% pool for merit increases that may otherwise be available; and

WHEREAS, due to the accumulated funding resulting from vacant positions, management has determined that funding for additional compensation is available and recommends that additional compensation be made available to full time, part-time and hourly staff, exclusive of the Executive Committee, with final amounts to vary depending on whether an employee is full time, part time or an hourly employee and what was elected as tax exemptions; now therefore,

BE IT RESOLVED, that \$235,000 (\$198,900 payment amount to employees, plus appropriate amounts for FICA and PERF) of those funds, already appropriated in the Personal Section of the 2016 Operating Fund Budget, be allocated according to the attached list of employees and distributed through the end of year process, with payments to be made via direct deposit, subject to all applicable withholding for taxes, and subject to the appropriate PERF contribution if a PERF covered position.

Name		
Abig, Norma J		\$ 100.00
Able, Julie E		\$ 500.00
Adams, Carolyn Jean		\$ 500.00
Adams, Jasma M		\$ 100.00
Adams, Paula J		\$ 100.00
Alam, Fahmida Imran		\$ 100.00
Albertin, Meredith M		\$ 500.00
Albertson, Jay P		\$ 500.00
Allen, Brittany Joelle		\$ 100.00
Allensworth, Naomi Rene		\$ 500.00
Allison, Bethany Akerhielm		\$ 500.00
Ameen, Mahasin Sarah		\$ 500.00
Andersen, Kimberly S		\$ 500.00
Andrews, Sylvia L		\$ 100.00
Armour, Stephanie R		\$ 100.00
Ayers, Randall		\$ 100.00
Bacone, Kathryn N		\$ 500.00
Bahler, Shannon M		\$ 100.00
Baker, Brinley Diane		\$ 100.00
Ballard, Ashley Michelle		\$ 100.00
Ballesteros, Marissa Renee		\$ 100.00
Barhan, Susan G		\$ 500.00
Barnes, Johnathan Gilley		\$ 100.00
Barnes, Jon C		\$ 500.00
Barnes, Marcella A		\$ 500.00
Barnett, Catrina		\$ 100.00
Barreno Jr., Sergio Filadelfo		\$ 100.00
Barreno-Quintanar, Adrian Jose		\$ 500.00
Barrett, Julie		\$ 100.00
Batt, Sarah Jane		\$ 500.00
Baughman, Andrea L		\$ 500.00
Baumgartner, Sharon S		\$ 100.00
Baumgartner, Tamara E		\$ 250.00
Beasley, Maureen		\$ 500.00
Beaumont, Mollie J.		\$ 500.00
Bell, Patricia G		\$ 100.00
Bell, Priscilla I		\$ 500.00
Benton, Bruce V		\$ 500.00
Bernhardt, Sharon A		\$ 500.00
Berry II, Jackie Arnold		\$ 250.00
Biddle, Joseph Allen		\$ 500.00
Bittle, Aimee Elizabeth		\$ 500.00
Black, Charles		\$ 100.00
Black, Norma J		\$ 100.00
Blanchard, Delia M		\$ 500.00
Blandford, Rebecca A		\$ 500.00

Blevins, Amanda Kristine		\$ 100.00
Bolden, Gregory Dante		\$ 500.00
Boleyn, Stefany Tai		\$ 250.00
Bolinger, Sara Jane		\$ 100.00
Bowen, Esther Kathleen		\$ 100.00
Bowling, Linda J		\$ 500.00
Bowron, Donna Kay		\$ 100.00
Boyd, Kyle		\$ 100.00
Bradburn, Elaine Marie		\$ 500.00
Braden, Beverly F		\$ 100.00
Bradley, Angelia M		\$ 500.00
Brady, Kay A		\$ 100.00
Brady, Linda Dianne		\$ 500.00
Brandon, Michelline		\$ 500.00
Bratzler, Ahliah Jo		\$ 250.00
Breach, Teresa Dawn		\$ 250.00
Brewer, Jacquelyn		\$ 500.00
Brewster, Mary H		\$ 500.00
Bridge, Catherine Lutholtz		\$ 500.00
Bridgeforth, Alta Franci		\$ 100.00
Briner, Robert D		\$ 250.00
Brocklehurst, Mary E		\$ 500.00
Brookens, Angel Renee		\$ 250.00
Brookins, Christine Mari		\$ 500.00
Brown, Abby Renee		\$ 500.00
Brown, Erin Melissa		\$ 500.00
Brozo, Christopher S		\$ 500.00
Buckhalter, Kelly R		\$ 100.00
Buis, Katelyn J		\$ 250.00
Bulloff, Deborah Hargis		\$ 100.00
Burden, Anna		\$ 100.00
Burke, Michelle Antoinette		\$ 500.00
Burriss, Natalie R		\$ 100.00
Bush, Kimeral R		\$ 500.00
Butler, TaShawonna Latrice		\$ 500.00
Byrne, Laura Anne Marie		\$ 250.00
Calvert, Nicholas Luther		\$ 250.00
Caplinger, Belinda J		\$ 500.00
Carlisle, Devonna J.		\$ 100.00
Carson, Angela Michelle		\$ 500.00
Carson, MarKesa Mae		\$ 500.00
Carter, Jennifer L		\$ 500.00
Carter, Tiffani Nikole		\$ 500.00
Castaneda, Ross Patrick		\$ 250.00
Cehovin, Joseph V		\$ 500.00
Chandler, Emily L		\$ 500.00
Cheap, Daniel Garrett		\$ 500.00

Chekoff, Kendra Dee		\$ 500.00
Childers, Chad		\$ 500.00
Childress, Thomas B		\$ 500.00
Choplin, Virginia Kate		\$ 500.00
Christine, Dennis		\$ 100.00
Clark, Angela J		\$ 100.00
Clark, Janay Nicole		\$ 250.00
Clem, Vicki A		\$ 100.00
Clinkingbeard, Alix Nicole		\$ 100.00
Cobb, Valerie Annora		\$ 100.00
Coffman, Brittany Morgan		\$ 100.00
Coghlan, Charles Michael		\$ 500.00
Colyer, Rachelle Marie		\$ 100.00
Compliment, Marcia Lane		\$ 250.00
Conrad, Joanna		\$ 250.00
Conrow, Katharine Louise		\$ 500.00
Coolman, Tamera Romena		\$ 500.00
Cope, Andrew		\$ 100.00
Corbin, Dianne Alice		\$ 500.00
Cordes, Emily Nicole		\$ 500.00
Cornish, Sharon Lynn		\$ 100.00
Courtney, Lauren Elizabeth		\$ 100.00
Craft, Sharyn Kaye		\$ 500.00
Crain, Josh		\$ 500.00
Crawford, Elizabeth B		\$ 500.00
Crawford-Cottonham, Theresa Dale		\$ 100.00
Creek, Dennis M.		\$ 500.00
Crim, Barbara Dell		\$ 100.00
Cunningham, Todd A		\$ 100.00
Curlin, Mark Dominic		\$ 500.00
Daniels, Lacey Marie		\$ 100.00
Daniels, Theresa Adalee		\$ 100.00
Davis, Andrew M		\$ 500.00
Davis, Jason Conrad		\$ 250.00
Davis, Sharon Sue		\$ 100.00
Davis, Susan Beckett		\$ 500.00
Dawson, Henry Graham		\$ 100.00
Delashmit, Jeanine Ruth		\$ 500.00
Delehanty, Reid James		\$ 100.00
Diebold, Margaret Ann		\$ 500.00
Dilk-Brown, Cathy		\$ 500.00
Dillard, Regina L		\$ 100.00
Dimick, Gwynellyn Rose		\$ 250.00
Dinnage, Keith B		\$ 500.00
Dollar, Janette Marie Greene		\$ 500.00
Dollar, Zoe Greene		\$ 250.00
Douglass, Kimberly Shanese		\$ 100.00

Duke, Fiona		\$ 500.00
Dulin, Gentry E.		\$ 100.00
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Duncan, Maureen E		\$ 500.00
Duncan, Michelle A		\$ 250.00
Duncan, Tim A		\$ 500.00
Duncan, Victoria Anne		\$ 500.00
Dunham, Zachary T		\$ 500.00
Dunten, Brian P		\$ 500.00
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Edminster, Tami M		\$ 500.00
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Ehret, Deborah Deanne		\$ 500.00
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Elliott-Scott, Regina		\$ 500.00
Emmert, Joan Ellen		\$ 500.00
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Engelking, Frank Henry		\$ 250.00
English, Mary Joann		\$ 250.00
Erickson Bejarano, Jenelle Wynne		\$ 500.00
Evans, Michelle		\$ 500.00
Evans, Valerie Lynne		\$ 250.00
Faidley, Catherine A		\$ 250.00
Farmer, Kathryn Alyce		\$ 250.00
Farmer, Mary Laura		\$ 100.00
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Fesler, Alyssa Elaine		\$ 500.00
Fesler, John Jason		\$ 500.00
Fetter-Salmon, Steven L		\$ 250.00
Fillenwarth, Callie Irene		\$ 500.00
Flege-Friedericks, Kathleen M		\$ 100.00
Flexman, Ellen		\$ 500.00
Flexman, George G		\$ 500.00
Fogleman, Patricia		\$ 100.00
Ford, Adrienne Teresa		\$ 100.00
Fore, Julie A		\$ 500.00
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Foster, Richard William		\$ 250.00
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Fox, Joseph Creig		\$ 500.00
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Frank, Danielle L.		\$ 500.00

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Franklin, Tonya C		\$ 500.00
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Freeman, Lauren Diane		\$ 500.00
Friedman, Amy G		\$ 500.00
Fukunaga, Meaghan		\$ 500.00
Gage, Catherine Margaret		\$ 500.00
Gale, Joyce E		\$ 100.00
Geib, Miriam		\$ 250.00
George, Janelle Ann		\$ 500.00
Georges, Cedric Michel		\$ 100.00
Gerard, Brelyn Joanne		\$ 250.00
Gilbert, Mary Angela		\$ 500.00
Gilbert, Todd P		\$ 500.00
Glover, Vicki D		\$ 100.00
Goodloe, Thelma Marie		\$ 250.00
Gould, Janice Kristeen		\$ 500.00
Graam, Shelby Danielle		\$ 250.00
Grady, John J		\$ 100.00
Graham, Beverly Jane		\$ 100.00
Gray, Judy A		\$ 500.00
Green, John Michael		\$ 500.00
Greenawalt, Mary Kay		\$ 500.00
Greene, Rashida N		\$ 100.00
Griffin, Amy M		\$ 500.00
Griffin, S. Aleta		\$ 250.00
Griffin, Sherry Denise		\$ 100.00
Griffitts, Joan Kathryn		\$ 100.00
Guidero, Miriam Cathlyn		\$ 250.00
Gullion, Pamela K		\$ 100.00
Haddix, Lindsay Sherer		\$ 500.00
Hale, Carrie Louise		\$ 100.00
Hamilton, Opal Jane		\$ 250.00
Hamilton-Strong, Thelma Lee		\$ 250.00
Hampton, Alexander Parker		\$ 500.00
Hankerson, Dianne		\$ 500.00
Hans, Ruth Ellen		\$ 500.00
Haraburda, Christine F		\$ 100.00
Harris, Amanda Joy		\$ 100.00
Harrison, Keith C		\$ 500.00
Harvey, Joan M		\$ 500.00
Hawkins, Dawn Marie		\$ 100.00
Hayes, Kaelynn Marie		\$ 500.00
Hayes, Nichelle Marie		\$ 500.00
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Hejazi, Katherine		\$ 500.00
Helmond, Kathy J		\$ 500.00

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Herman, Jonathan Alan		\$ 100.00
Herold Short, Ann M		\$ 100.00
Heyward, Shanika Renekia		\$ 500.00
Higgins, Kristina Margaret		\$ 500.00
Hill, Gregory A		\$ 500.00
Hilton, Tracy Ann		\$ 250.00
Hochman-Cadore, Linda J		\$ 100.00
Hoernschemeyer, Haley Lynn		\$ 250.00
Hoffman, Melanie Lynn		\$ 500.00
Hohn, Wilma L		\$ 250.00
Hollandbeck, Michael Gary		\$ 500.00
Holmer, Heidi L		\$ 500.00
Holtsclaw, Cheryl D		\$ 500.00
Hoskin, Neva Adele		\$ 100.00
Houdek, Ryan A.		\$ 500.00
House, Cera Jo		\$ 250.00
Huber-Hopkins, Holley S		\$ 500.00
Hunt, Jordan William		\$ 500.00
Hunt, Thelma J		\$ 100.00
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Huttinger, Jeffrey E.		\$ 500.00
Hylton, J Michael		\$ 500.00
Hylton, Mary Agnes		\$ 500.00
Inan, Ilter Can		\$ 500.00
Jackson, Gregg Edward		\$ 500.00
Jamerson, Vanessa Marnita		\$ 500.00
Jarvis, Elizabeth Knapp		\$ 100.00
Jenkins, Patricia A		\$ 500.00
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Jones, Kimberly A		\$ 500.00
Jones, Sarah Jillian		\$ 100.00
Jones, Veatrice Marie		\$ 500.00
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Jordan, Raylene		\$ 500.00
Josephsen, Nicole Anne		\$ 100.00
Jourdan, Katherine M.		\$ 500.00

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Kasarabada, Sarada		\$ 100.00
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Kelly, Jacqueline		\$ 500.00
Kennedy, Sue Carol		\$ 500.00
Kiesel, Monica Rose		\$ 500.00
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Koors, Angela C		\$ 100.00
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Kramer, Jo E		\$ 100.00
Kraus, Hannah Elizabeth		\$ 100.00
Kropf, Brittany Danielle		\$ 100.00
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Lampert, Karen Kay		\$ 250.00
Lance, Alisa		\$ 100.00
Lane, Margaret Frances		\$ 250.00
Lane, Stephen M		\$ 500.00
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Laratte, Reginald		\$ 500.00
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Liang, Sailan		\$ 500.00
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Lindner, Karl E		\$ 500.00
Litfin, Holly E		\$ 500.00
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Long, Frances J		\$ 500.00
Lott, David		\$ 100.00
Loy, Amy Ruth		\$ 250.00
Luna, Ashley Lynn		\$ 500.00
Luppino, Kendra Nicole		\$ 500.00

Lutholtz, Joseph Francis		\$ 250.00
Luzader, Mary Catherine		\$ 500.00
Lynn, Emilie Marie Van Sloun		\$ 500.00
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Maguire, Brigid Ann		\$ 100.00
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Manier, Stephen Glen		\$ 500.00
Marbley, Debra Jean		\$ 500.00
Marshall, Christopher S		\$ 500.00
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Matkovic, Patricia Ann		\$ 100.00
Matthias, Katherine Grace		\$ 100.00
Mattingly, Andrew Joseph		\$ 100.00
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McGehee, Lydia		\$ 250.00
Mcgrath, Elena		\$ 500.00
McKay, Alicia Rose		\$ 100.00
McKenzie, Marianne Elizabeth		\$ 500.00
Mckenzie, Stephen P		\$ 250.00
McKinney, Robyn Lilly		\$ 100.00
Mckittrick, Sharon Sue		\$ 250.00
Mckune, Hope A		\$ 500.00
Mcneil, Jason Andrew		\$ 100.00
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Meid, Linda Louise		\$ 100.00
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Metcalf, Gloria J		\$ 100.00
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Michaelis, Michelle Elaine		\$ 500.00
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Miller, Joshua Zajuan		\$ 100.00
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Moore, Jessica Lynn		\$ 500.00
Moore, Karen		\$ 100.00
Moore, Ramona Lynn		\$ 500.00
Morphew, Theresa Marie		\$ 100.00
Morris, Amelia Frances Sarah		\$ 100.00
Morrison, Paul C		\$ 500.00
Morrison, Robert Bruce		\$ 500.00
Moya, Jesus G		\$ 500.00

Mullican, Melinda Kay		\$ 500.00
Munkacsi, Orsolya		\$ 100.00
Murphy, Erin Michal		\$ 500.00
Murray, Christopher James		\$ 500.00
Najar, Elizabeth St Clair		\$ 100.00
Nayyar, Nimra		\$ 100.00
Neblett, Donna Blaine		\$ 500.00
Neeb, Jessica Leigh		\$ 500.00
Nelson, Jeffrey A		\$ 100.00
Newell, Genira L.		\$ 500.00
Newswanger-Smith, Jennifer Lyn		\$ 100.00
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Norman, Kaitlyn		\$ 100.00
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Oliver, Rhonda Sue		\$ 500.00
O'Loughlin, Jeanette M		\$ 100.00
Ortez, Johanna		\$ 100.00
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Osmundson, Daniel R		\$ 500.00
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Overton, Amanda Elizabet		\$ 100.00
Owen, Nicole Denise		\$ 100.00
Owens, Gregory Lamar		\$ 500.00
Page, Karen S		\$ 100.00
Panighetti, Kasey Cathleen		\$ 500.00
Patterson, Jennifer Anne		\$ 500.00
Patterson, Michele E		\$ 500.00
Patterson, Tarya Katrina		\$ 500.00
Pauly, Peter		\$ 500.00
Payton, Julia E		\$ 500.00
Peele, Dan'yaе Samone		\$ 100.00
Perkins, Michael I		\$ 500.00
Perry, Karen L		\$ 500.00
Perry, Michael A		\$ 500.00
Pflugh, Sheri Lynn		\$ 100.00
Phelps, Shelby Suzanne		\$ 500.00
Phillippe, Jonathon Paul		\$ 100.00
Pierpont, Jennifer Marie		\$ 100.00
Pierson, Darrol G		\$ 100.00
Pintal, Beth Ann		\$ 500.00
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Polley, Claudine Marie		\$ 500.00
Poppleton, Nancy Elizabe		\$ 250.00
Pote, Patricia L		\$ 100.00
Powell, Tammy Lynn		\$ 500.00

Price, Timothy R		\$ 100.00
Probasco, Thomas Lee		\$ 500.00
Pugh, Kristen Leigh		\$ 500.00
Quebe, Arthur Frederick		\$ 100.00
Quebe, Julie Ann		\$ 500.00
Radford, Anthony Wayne		\$ 500.00
Ratz, Deborah I		\$ 250.00
Ratz, James Fredrick		\$ 100.00
Redmond, Rachael Elizabeth		\$ 100.00
Reeser, Kyle Joseph		\$ 500.00
Resener, Katherine Marie		\$ 100.00
Ressino, Melissa Anne		\$ 500.00
Ricciardelli, Ann A		\$ 500.00
Rice, Richard Allen		\$ 100.00
Rich Mansfield, Shellie Renee		\$ 100.00
Richert, Jane Renee		\$ 100.00
Richie, Donna M		\$ 100.00
Ricklefs, Tracie L		\$ 250.00
Ridge, John Holland		\$ 250.00
Rivera Hernandez, Wendy Berenice		\$ 100.00
Roberts, Kathryn M		\$ 500.00
Robertson, Sylvia J		\$ 100.00
Robinson, Rachel Simone		\$ 100.00
Rodman, Teresa Kay		\$ 500.00
Roeder, Sheila Lynn		\$ 500.00
Roell, Stephanie Renee		\$ 250.00
Rohn, Jessica Ashley		\$ 100.00
Rosemeyer, Virginia L		\$ 250.00
Rosier, Irene E		\$ 500.00
Roth, Arlene L		\$ 100.00
Roush, Kathy Ann		\$ 100.00
Royce, Jessica R		\$ 500.00
Ruiz III, Miguel Angel		\$ 500.00
Ruiz Tovar, Gerardo		\$ 500.00
Russell, Samuel Vodicka		\$ 250.00
Sabo, Amber Michelle		\$ 500.00
Sandlin, Pamela D		\$ 100.00
Saxon, Douglas Warren		\$ 100.00
Scheib, Catherine Janel		\$ 250.00
Scheidler, Paula A		\$ 250.00
Schemm, Andrew Robert		\$ 500.00
Schlake, Carol J		\$ 500.00
Schneider, Kristi Beth		\$ 250.00
Schoettle, Elizabeth		\$ 500.00
Scott, Danielle N.		\$ 100.00
Seats, Ronald E		\$ 500.00
Segal, Carol Fay		\$ 500.00

Sempsrott, Quinn Alan		\$	100.00
Senior, Austin Scott		\$	500.00
Sexton, Jeremy W		\$	500.00
Sharp, Michelle Nicole		\$	500.00
Sheehan, Jeanne L		\$	500.00
Shonhai, Kamara Lynn McKinney		\$	500.00
Siegel, Allison Marguerite		\$	100.00
Silvers, Georgia Ann		\$	100.00
Simmons, Regina Y		\$	100.00
Skomp, Rhonda Rene		\$	500.00
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Sloan, Sharon H		\$	100.00
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Smith, Alice J		\$	100.00
Smith, Carrie Ann		\$	250.00
Smith, Cierra Bianca		\$	250.00
Smith, Linda Darlene		\$	500.00
Smith, Mikaela		\$	250.00
Smith, Nichelle Yvette		\$	250.00
Smith, Patricia A		\$	500.00
Smith, Quentin Zerron		\$	100.00
Smither, Doriene K.		\$	500.00
Smither, William D		\$	500.00
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Spaulding, Janet M		\$	500.00
Spears, Lori Lynn		\$	100.00
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Springfield, Sydney Maurice		\$	100.00
Spurrier, Amy L		\$	500.00
St Clair, Angela Marie		\$	500.00
Stackhouse Kaelble, Owen		\$	100.00
Staley, Rebecca		\$	500.00
Starks, Michael H.		\$	500.00
Starks, Randall O		\$	500.00
Steiner, Jean T.		\$	100.00
Stephenson, Nancy S		\$	500.00
Stevenson, Matthew S		\$	100.00
Stewart, Darren M		\$	250.00
Stouch, Austin Tyler		\$	100.00
Stratford, Karolyn R		\$	100.00
Strong, Christina Michelle		\$	100.00
Suggs, Jeffery		\$	500.00
Summers, Kevin L		\$	500.00
Swaidner, Pamela Sue		\$	500.00
Swan, Janice		\$	500.00
Swan, Richard		\$	500.00

Swann, Wendi L		\$ 100.00
Swartz, Janice Forsythe		\$ 100.00
Swisher, Julie Denise		\$ 500.00
Switzer, Shaina Leigh		\$ 100.00
Szalankiewicz, Joseph L		\$ 500.00
Tadsen, Sarah Beth		\$ 100.00
Talbott, Emily		\$ 500.00
Talbott, Mary Elizabeth		\$ 500.00
Tanner, Blake Duane		\$ 500.00
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Tatum, Jeff S		\$ 100.00
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Thomas, Kevin Clarence		\$ 500.00
Thomas, Rachel L		\$ 100.00
Thompson, Sue Ann		\$ 100.00
Thorne, Lauren E		\$ 500.00
Thorpe, Denyse		\$ 100.00
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Todd, Adam Bartley		\$ 500.00
Torres, Matilda Kaye		\$ 250.00
Torres, Michael M		\$ 500.00
Trinoskey, Jessica Moorman		\$ 500.00
Tull, David M		\$ 500.00
Turner, Tanya N		\$ 500.00
Tweedy, Rhonda Wray		\$ 100.00
Underwood, Kathleen		\$ 500.00
Unrue, Michelle		\$ 500.00
Utterback, Sherry J		\$ 500.00
Van Pelt, Tony Michael		\$ 100.00
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Vanweelden, Kathleen H		\$ 100.00
Vaprin, David Asher		\$ 100.00
Villanueva Rubi, Xolt-Xire		\$ 100.00
Villegas, Dagny I		\$ 500.00
Voliva, Carrie O'Maley		\$ 500.00
Vollmer, Timothy Joseph		\$ 100.00
Wagner, Rachel Sara		\$ 100.00
Waldron, Carolyn Ann		\$ 250.00
Walker, Sarah S		\$ 500.00
Walker, Sydney Noelle		\$ 100.00
Wallace, Patty M		\$ 500.00
Walsh, Kathleen M		\$ 500.00
Walters, Jason Wescott		\$ 500.00
Ward, Margaret E		\$ 500.00
Ward, Susan Lynn		\$ 100.00
Ware, Paula A		\$ 500.00

Washington, Sandra Dee		\$ 250.00
Waterson, Carrie E		\$ 500.00
Watkins, Cordia J		\$ 500.00
Watts, Eric D		\$ 500.00
Wayman, Susan Ann		\$ 500.00
Waymire, Joshua D		\$ 500.00
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Weber, Nathaniel Lee		\$ 100.00
Wehr, Margaret A		\$ 500.00
Weimer, Mary L		\$ 500.00
Weir, Erin Marie Webster		\$ 500.00
Welch-Taylor, Agnes		\$ 100.00
Wells, Susanne		\$ 100.00
Werle, Patricia J		\$ 250.00
Wetnight, Jill M		\$ 500.00
White Sr., Mark Allen		\$ 500.00
White, Rinata		\$ 250.00
Whitmore, Stephanie		\$ 100.00
Wiggins, Angelia R		\$ 100.00
Wilkins, Anna Daniell		\$ 500.00
Williams, Deandra		\$ 500.00
Williams, Emma		\$ 500.00
Williams, Lauren E		\$ 100.00
Williams, Michael Alan		\$ 500.00
Williamson, Elizabeth Kay		\$ 500.00
Wince, Barbara Bates		\$ 100.00
Winfrey, Kimberly J		\$ 500.00
Winston, Brandi Rochelle		\$ 500.00
Winternheimer, Sarah Rose		\$ 100.00
Wire, Sara A		\$ 500.00
Wissel, Melanie		\$ 500.00
Wood-Gebhart, Robin Marie		\$ 500.00
Woodruff, Sarah Gardner		\$ 500.00
Woodward, Madison Ann		\$ 100.00
Wooton, Melissa Kaye		\$ 500.00
Wos, Joanna H		\$ 250.00
Wright, Cheryl		\$ 500.00
Wright, Jacquelyn		\$ 250.00
Wright, Juli Emma		\$ 500.00
Wright, Pamela		\$ 500.00
Wright, Sara E		\$ 500.00
Wynne Ayers, Tia Jah		\$ 500.00
Yates, Mary S		\$ 500.00
Young, Barbara		\$ 100.00
Young, Debra Jo		\$ 250.00
Zavala, Consuelo		\$ 250.00
Zimmermann, Marina A		\$ 500.00



Board Briefing Report

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To: The Indianapolis Public Library Board **Meeting Date:** November 28, 2016

From: The Indianapolis Public Library Foundation

Subject: November 2016 Library Foundation Update

Recommendation: NA

Background: Every month, the Library Foundation provides an update to the Library Board.

News:

- The Library Foundation would like to congratulate the African-American History Committee on another successful Fall Fest event!
- On Saturday, October 29, the Indy Author Fair took place at Central Library. Hundreds of authors and book-lovers participated in free, public programs including local author book sales and signings, writing and publishing workshops and a public panel discussion with the 2016 Eugene & Marilyn Glick Indiana Authors Award winners and finalists.

That evening, a sold-out crowd of 370 guests attended the Award Dinner. Karen Joy Fowler, Philip Gulley and April Pulley Sayre were recognized as the National, Regional and Genre Excellence Author winners, respectively, and Sarah Gerkenmeyer was announced as the Emerging Author winner.

In total, this year's Indiana Authors Award raised more than \$80,000 for programs of the Library and Library Foundation. Additionally, \$2,500 public library grants were designated by each of the winners. Recipients are the Gary Public Library, Paoli Public Library, St. Joseph County Public Library and the Putnam County Public Library. These grants will fund a variety of initiatives, including library card scholarships for residents living in an area with no library service and an expansion of the children's nonfiction collection.

- A special thanks to David Wantz, who sponsored a table used by the English Department at the University of Indianapolis. We appreciate your continued support of the Indiana Authors Award and hope to see many of you next year. The Library Foundation would also like to thank all Library staff who attended, volunteered and worked the Indiana Authors Award this year.

Strategic/Fiscal Impact:

The Library Foundation thanks all donors who made gifts last month. The Foundation wishes to acknowledge its top foundation and corporate contributors:

- Purdue University Libraries and Press
- The National Bank of Indianapolis
- The Indianapolis Public Library
- Central Indiana Community Foundation
- The Sexton Companies
- Fulner Family Foundation, Inc.
- Lilly Endowment Inc.
- Central Indiana Community Foundation
- Allen Whitehill Clowes Charitable Foundation, Inc.
- PNC Foundation
- Wallington Asset Management, LLC

This month, we are proud to provide funding for the following Library programs.

Children's

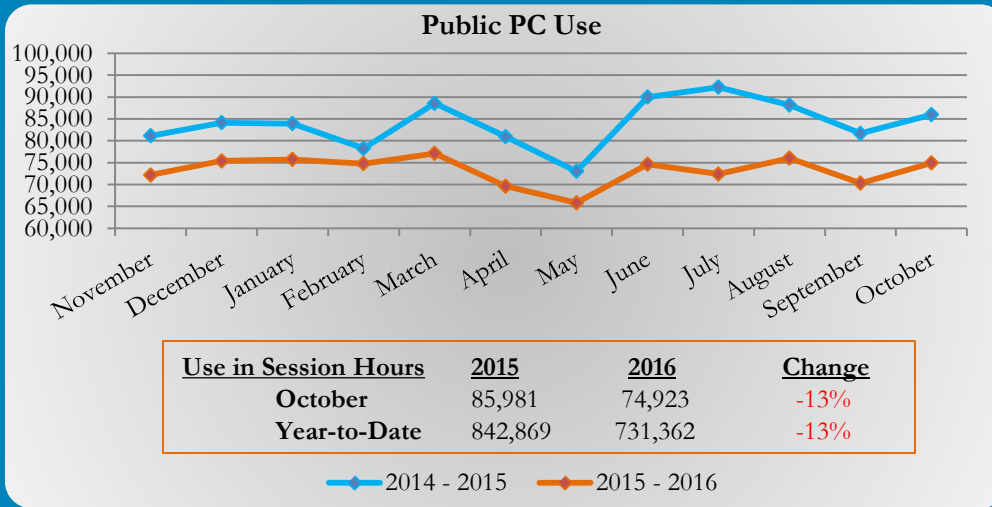
- On the Road to Reading
- Early Literacy Specialist

Collections

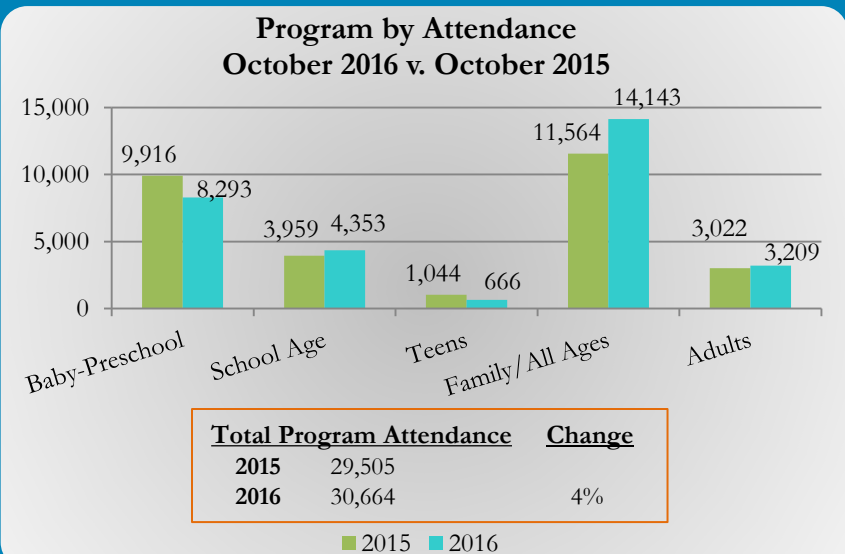
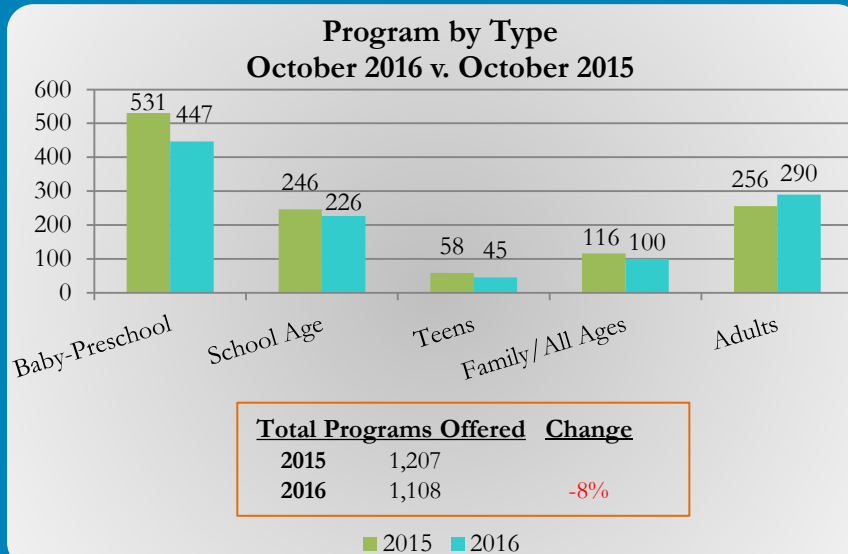
- General Digitization

Performance Dashboard

Computer / Wireless Use

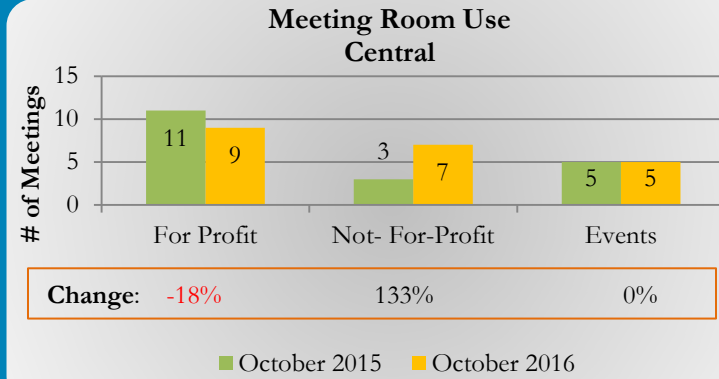
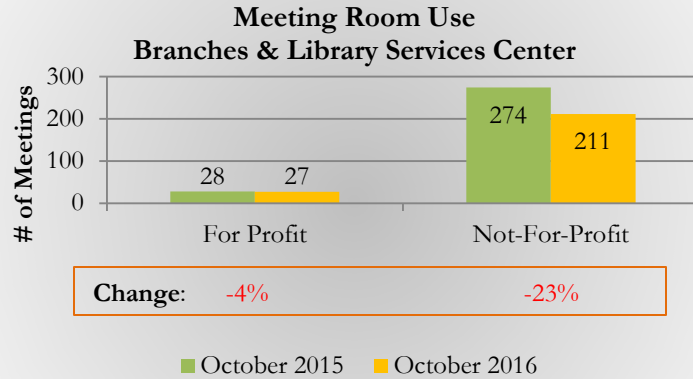


Programs

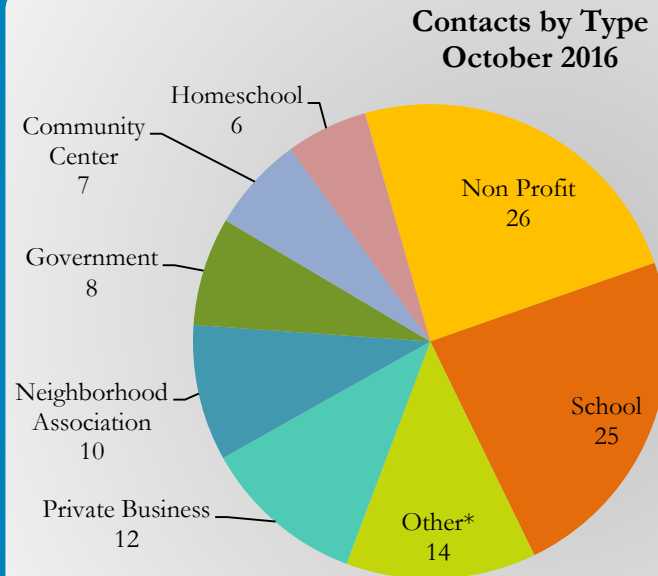
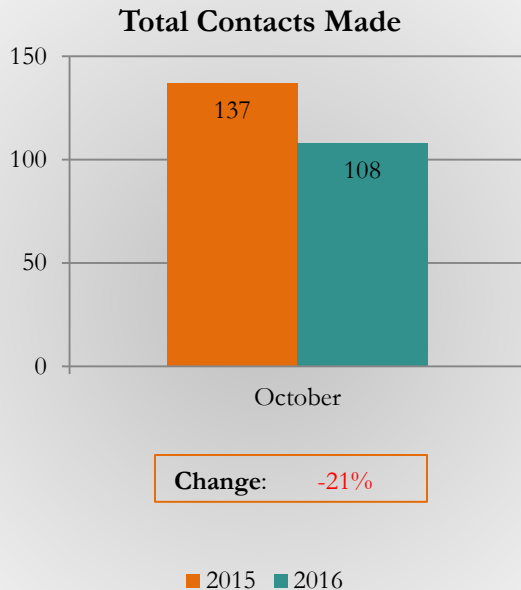


Performance Dashboard

Community Room Usage

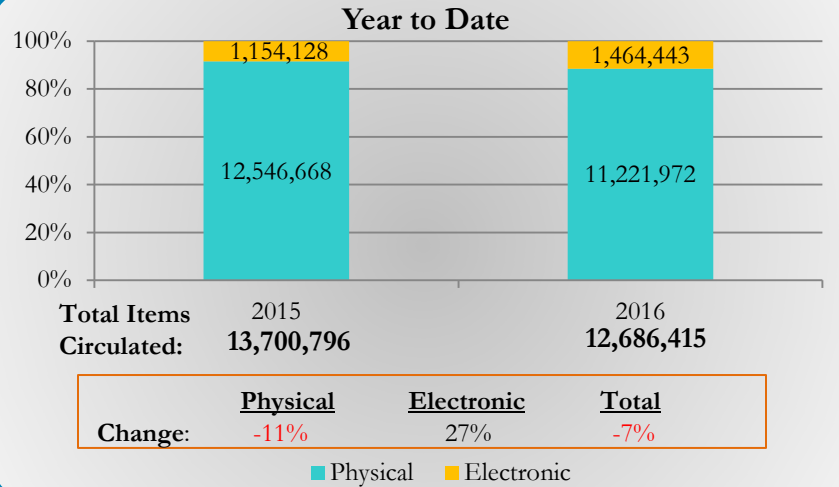
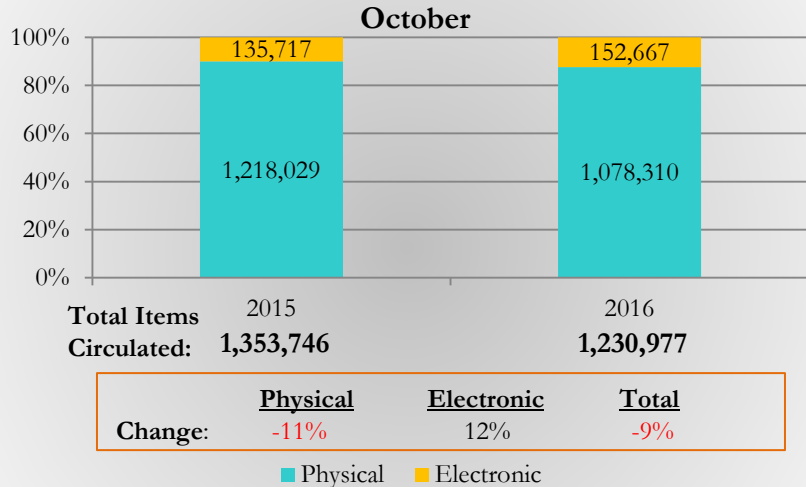


Community Contacts

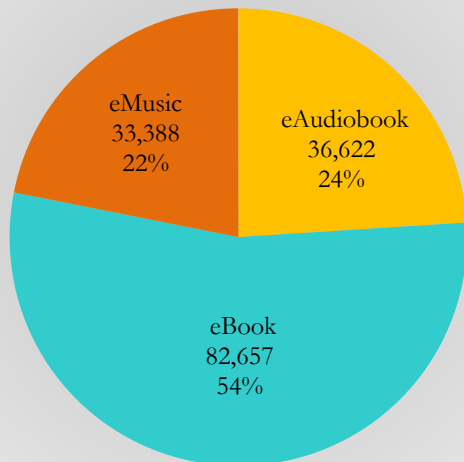


*Categories with fewer than 5 contacts made: Arts, Daycare, Library, Media,

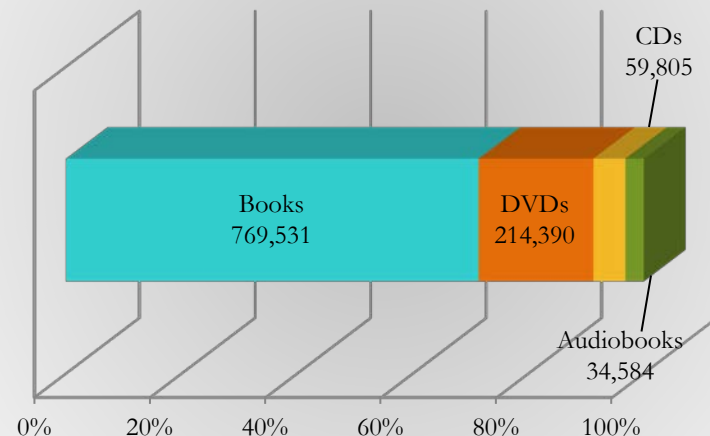
Circulation



Electronic Circulation October 2016

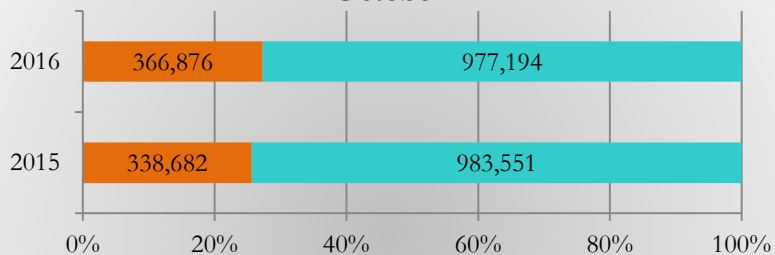


Physical Material Circulation October 2016



Patron Visits

October



Total Visits

2015
2016

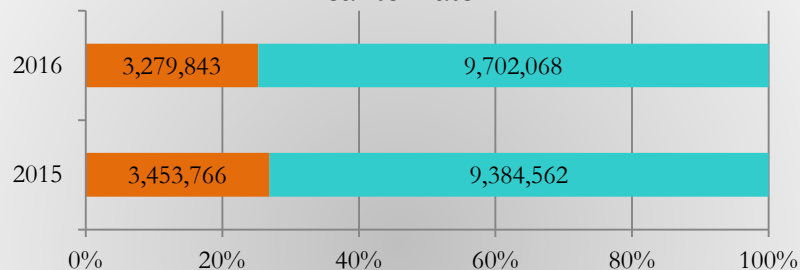
October

1,322,233
1,344,070

Change	Walk-in	Web Branch	Total
	8%	-1%	2%

Walk-in Web Branch

Year to Date



Total Visits

2015
2016

Year-to-Date

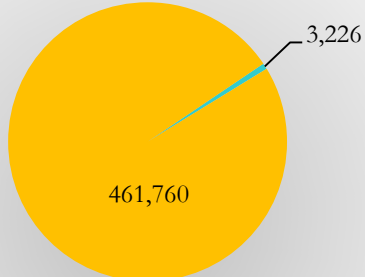
12,838,328
12,981,911

Change	Walk-in	Web Branch	Total
	-5%	3%	1%

Walk-in Web Branch

Library Card Use

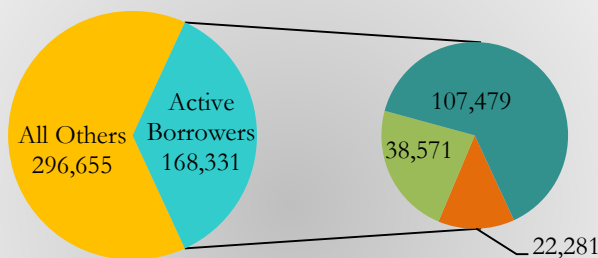
Total Borrowers



New Borrowers	October	Y-T-D
2015	3,131	32,244
2016	3,226	46,565
Change	3%	44%

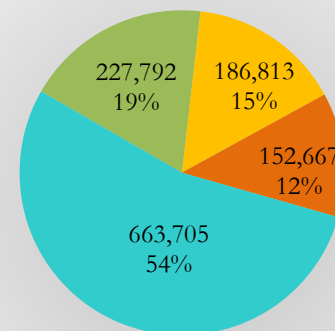
New All Others

Active Borrowers by Card Use



Checking-out material
Using public PCs and remote online service
Both

Borrowing Methods



Self-Check Circ Desk
Electronic Renewal

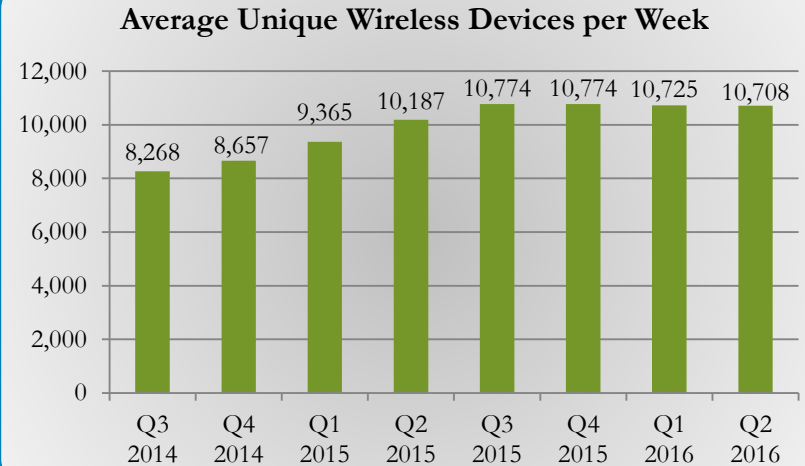
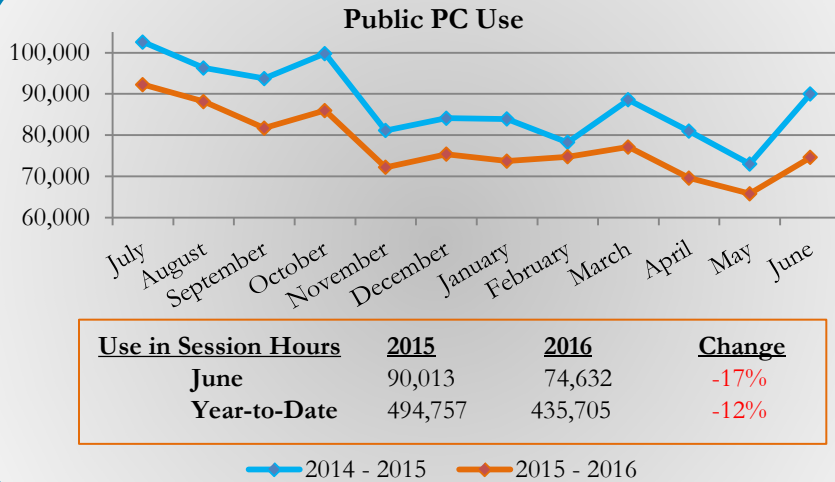


Performance Dashboards

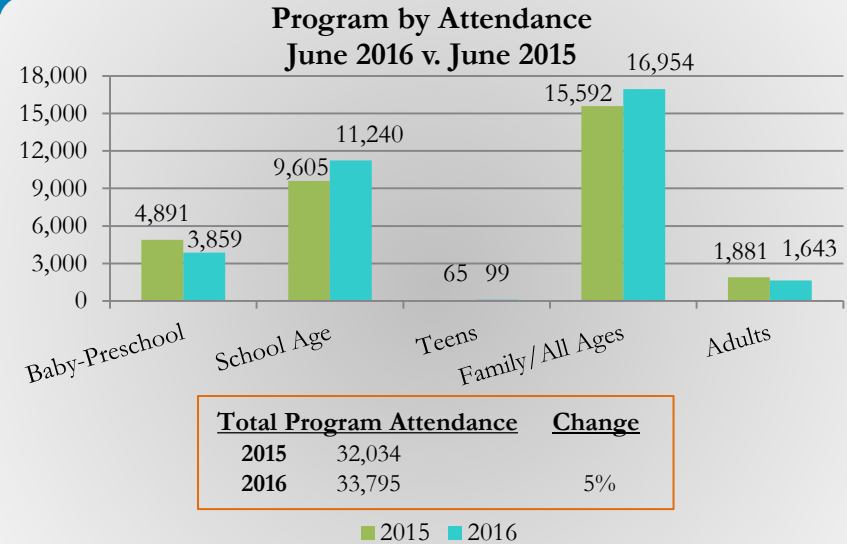
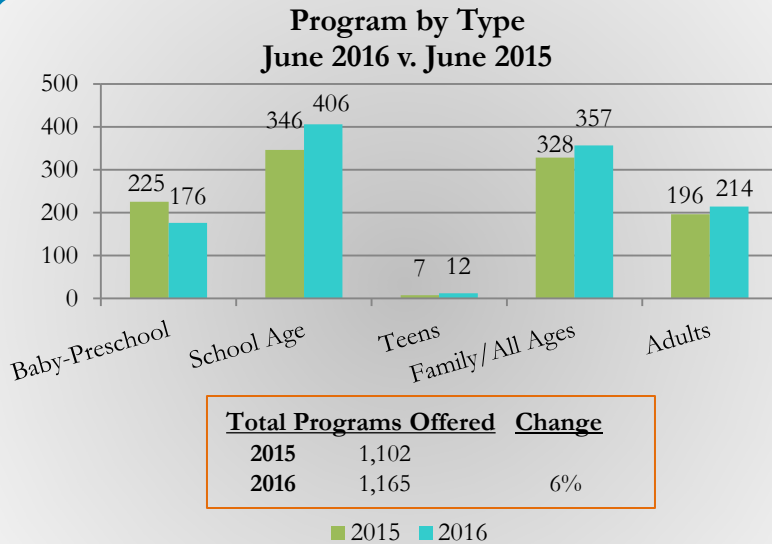
10a2

Enclosed are revised Monthly Performance Dashboards for June, July, August, and September 2016.

Computer / Wireless Use

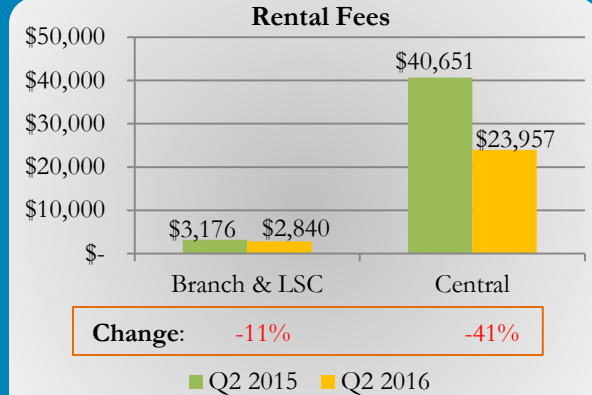
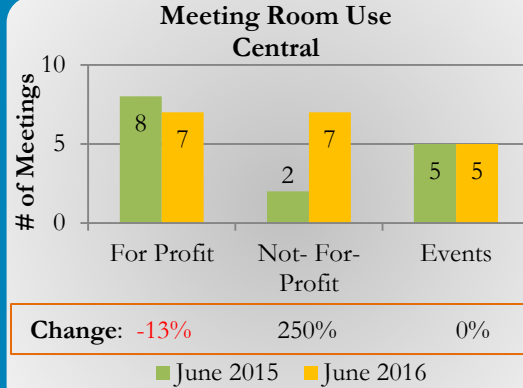
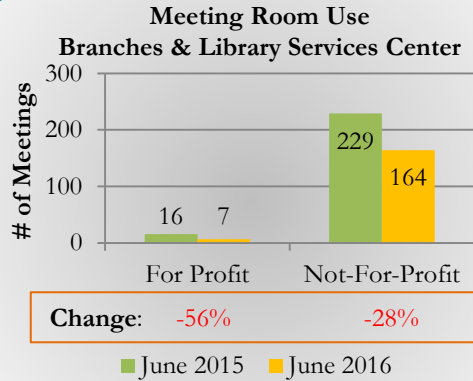


Programs

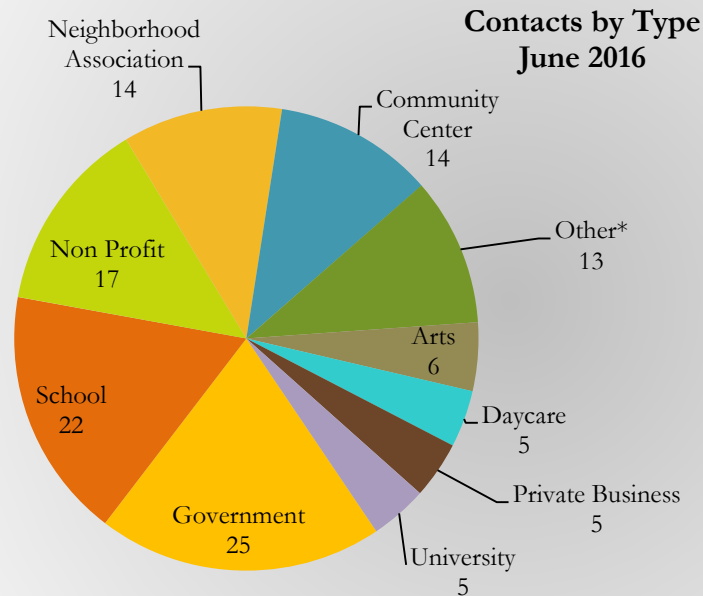
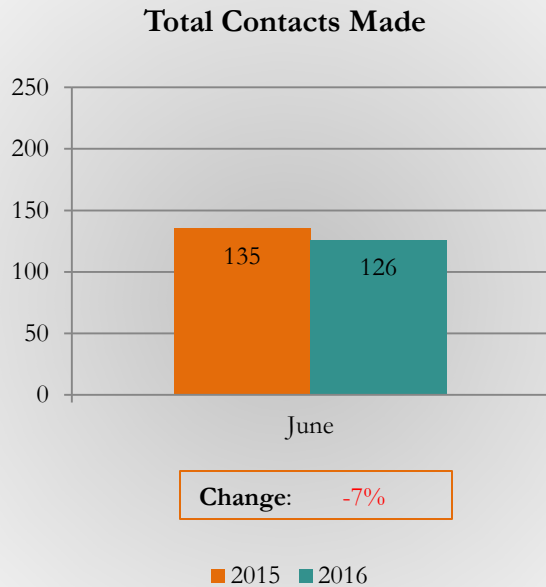


Performance Dashboard

Community Room Usage

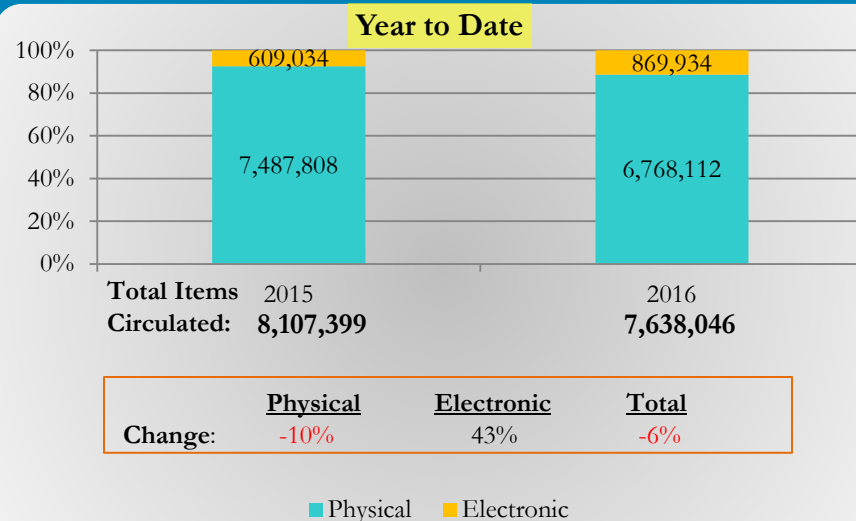
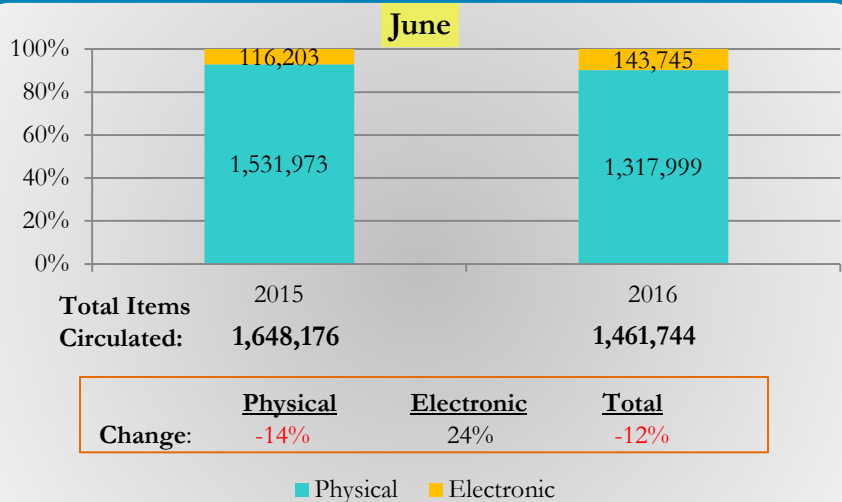


Community Contacts

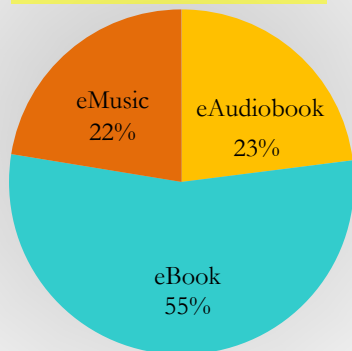


*Categories with fewer than 5 contacts made: Home School, Hospital, Library, Media, Museum, Presenter, Sports, and Summer Camp.

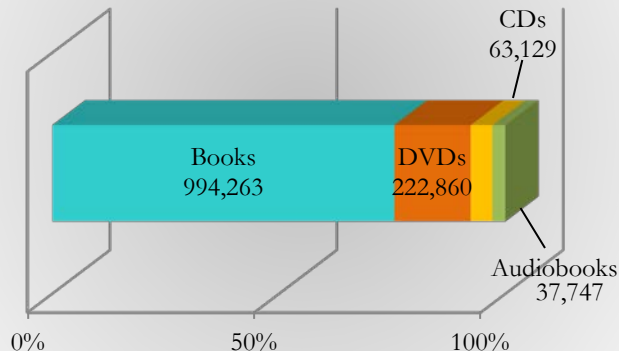
Circulation



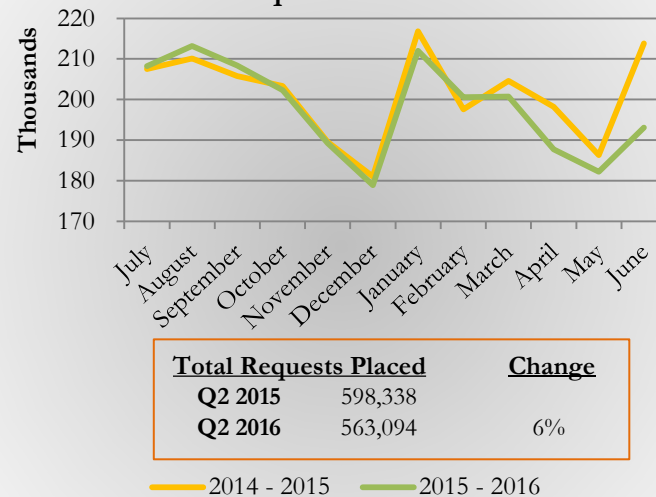
Electronic Circulation June 2016



Physical Material Circulation June 2016

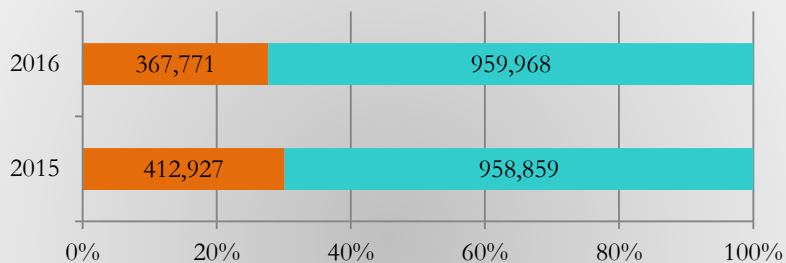


Requests Placed



Patron Visits

June

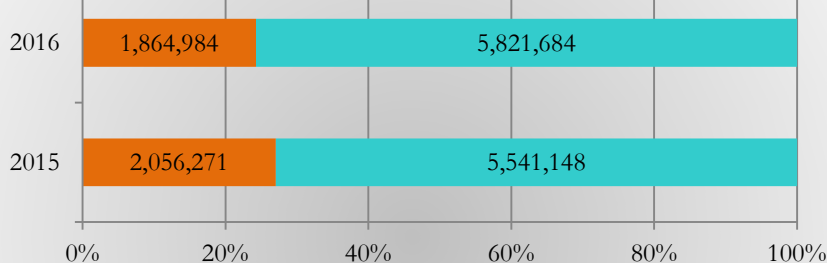


Total Visits		June	
2015	1,373,801	2015	1,373,801
2016	1,329,755	2016	1,329,755

Change	Walk-in	Web Branch	Total
	-11%	0%	-3%

Walk-in Web Branch

Year to Date

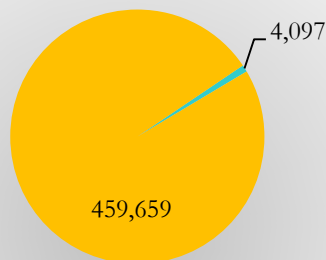


Total Visits		Year-to-Date	
2015	7,597,419	2015	7,597,419
2016	7,686,668	2016	7,686,668

Change	Walk-in	Web Branch	Total
	-9%	5%	1%

Walk-in Web Branch

Total Borrowers

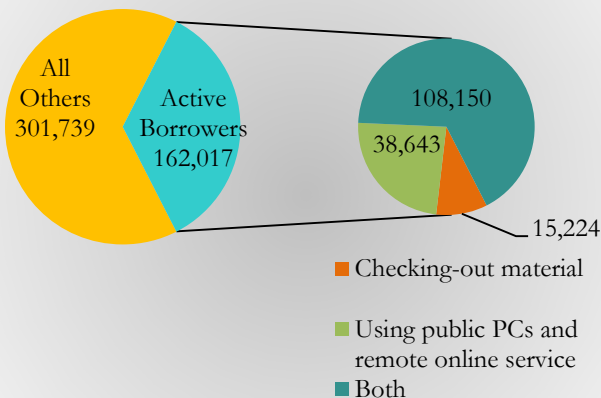


New Borrowers	June	Y-T-D
2015	4,302	18,296
2016	4,097	21,541
Change	-5%	18%

New All Others

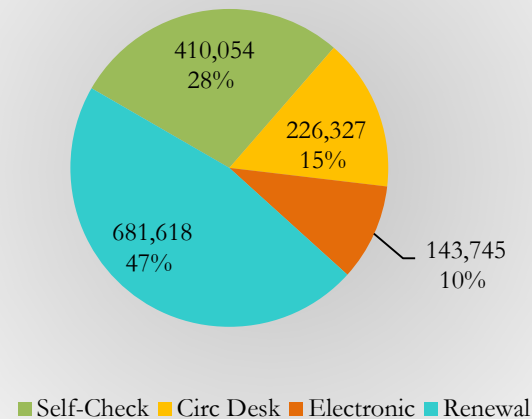
Library Card Use

Active Borrowers by Card Use



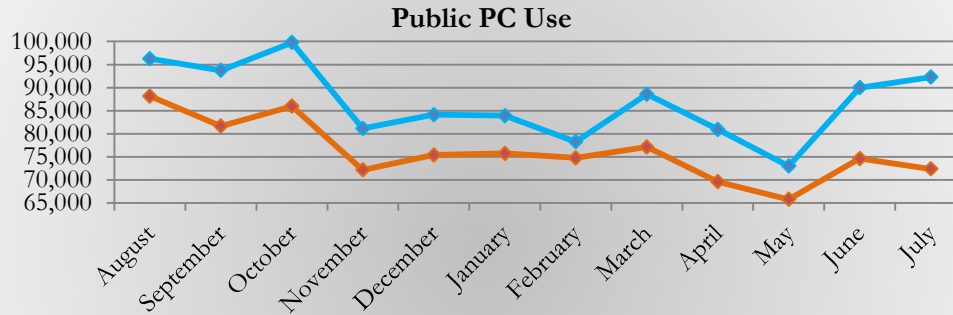
Checking-out material
Using public PCs and remote online service
Both

Borrowing Methods



Self-Check Circ Desk Electronic Renewal

Computer / Wireless Use

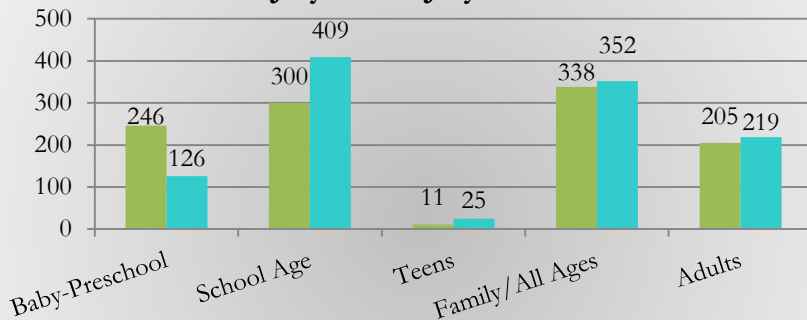


Use in Session Hours	2015	2016	Change
July	92,275	72,390	-22%
Year-to-Date	587,032	510,113	-13%

—◆— 2014 - 2015 —◆— 2015 - 2016

Programs

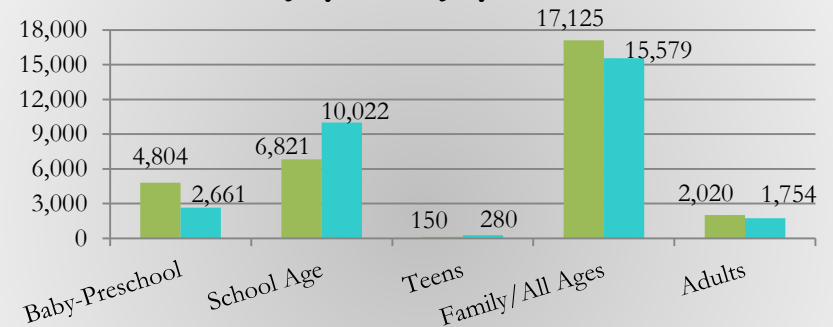
Program by Type July 2016 v. July 2015



Total Programs Offered	Change
2015	1,100
2016	1,131 3%

■ 2015 ■ 2016

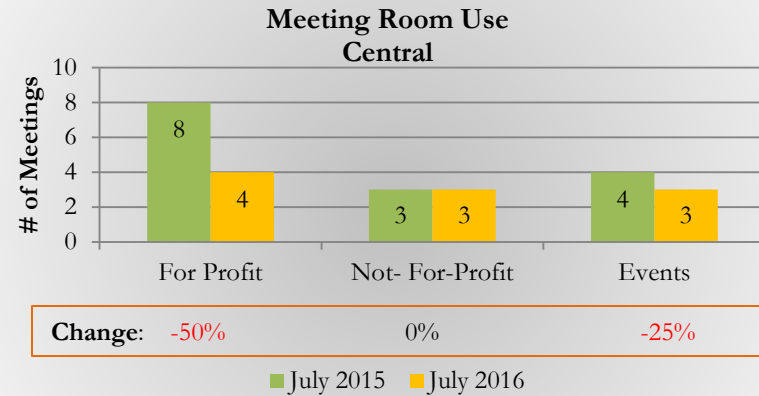
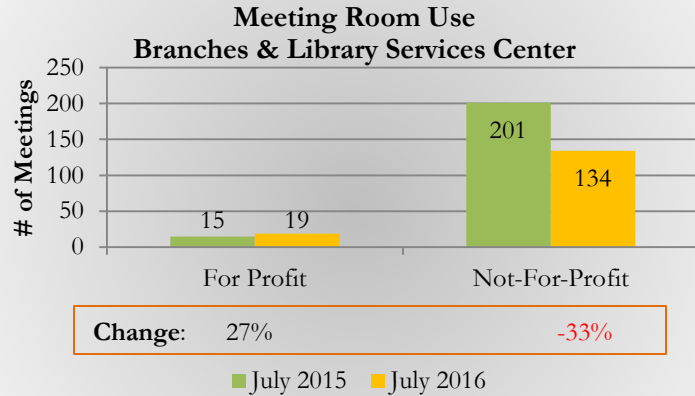
Program by Attendance July 2016 v. July 2015



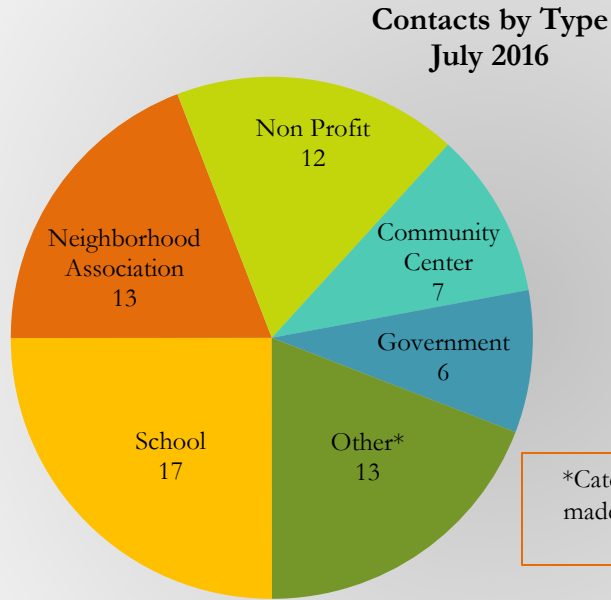
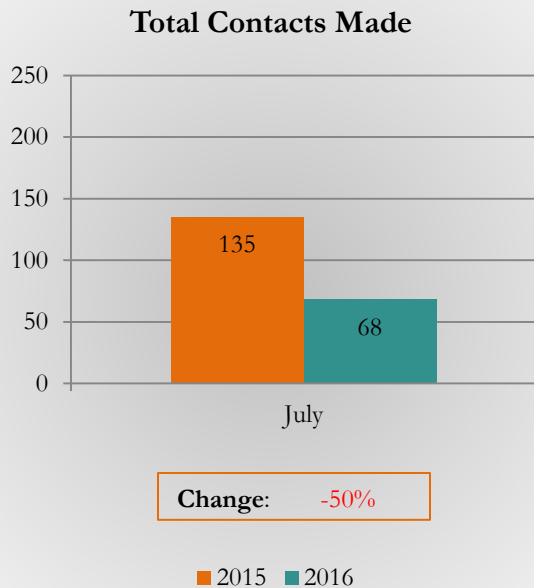
Total Program Attendance	Change
2015	30,920
2016	30,296 -2%

■ 2015 ■ 2016

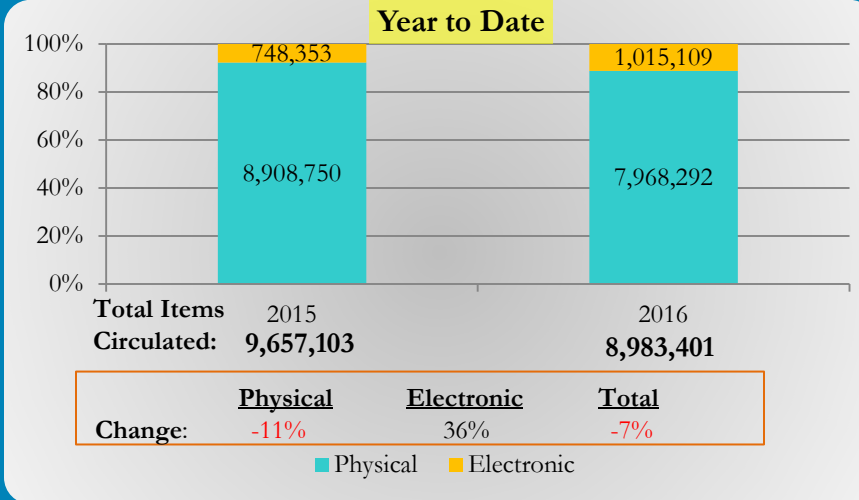
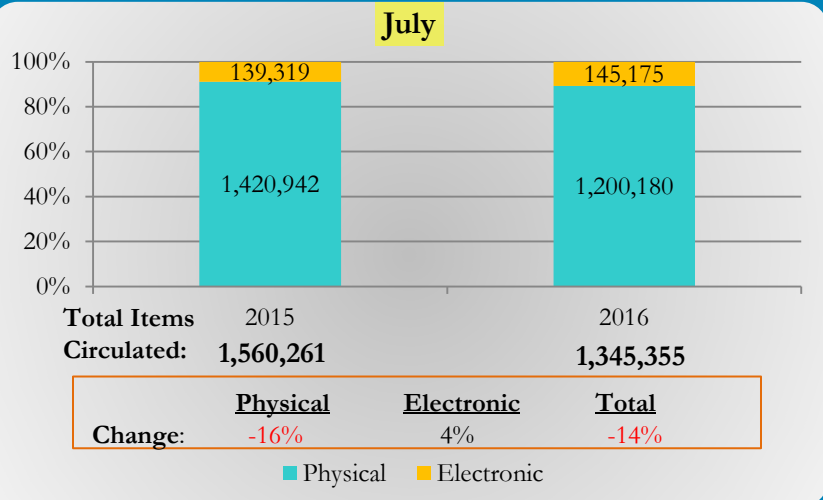
Community Room Usage



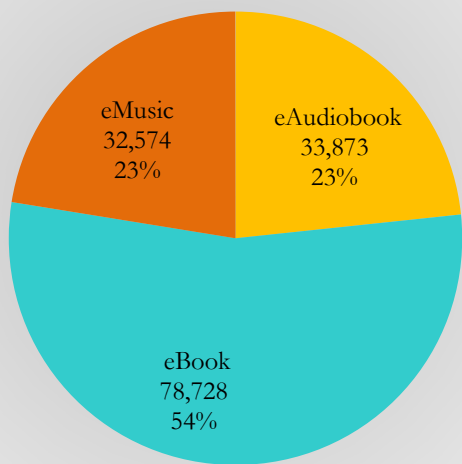
Community Contacts



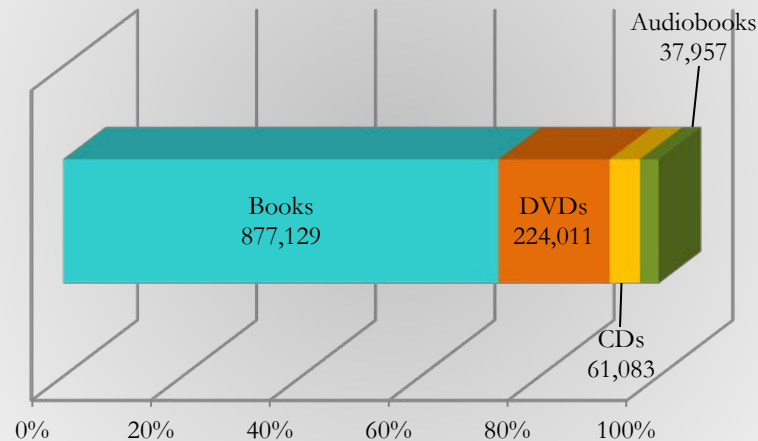
Circulation



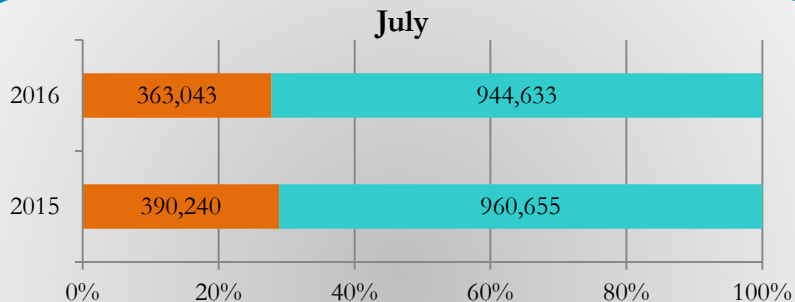
Electronic Circulation July 2016



Physical Material Circulation July 2016



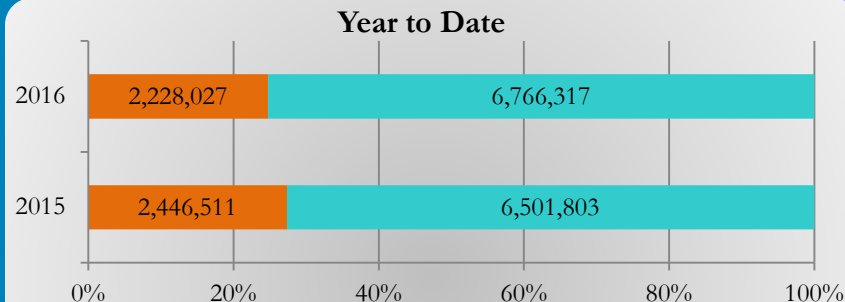
Patron Visits



Total Visits		July
2015		1,350,895
2016		1,307,676

Change	Walk-in	Web Branch	Total
	-7%	-2%	-3%

Legend: Walk-in (orange), Web Branch (teal)



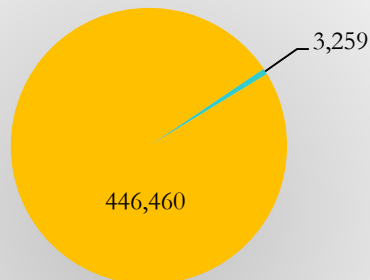
Total Visits		Year-to-Date
2015		8,948,314
2016		8,994,344

Change	Walk-in	Web Branch	Total
	-9%	4%	1%

Legend: Walk-in (orange), Web Branch (teal)

Library Card Use

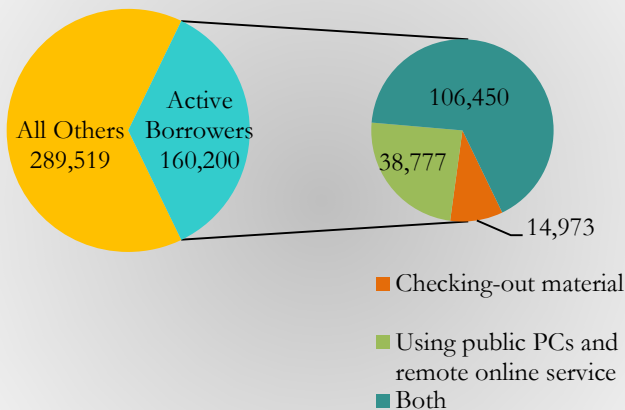
Total Borrowers



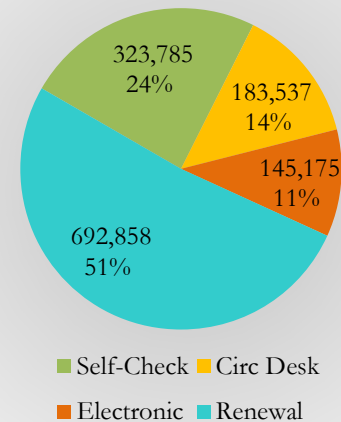
New Borrowers	July	Y-T-D
2015	3,285	21,579
2016	3,259	24,800
Change	-1%	15%

Legend: New (teal), All Others (yellow)

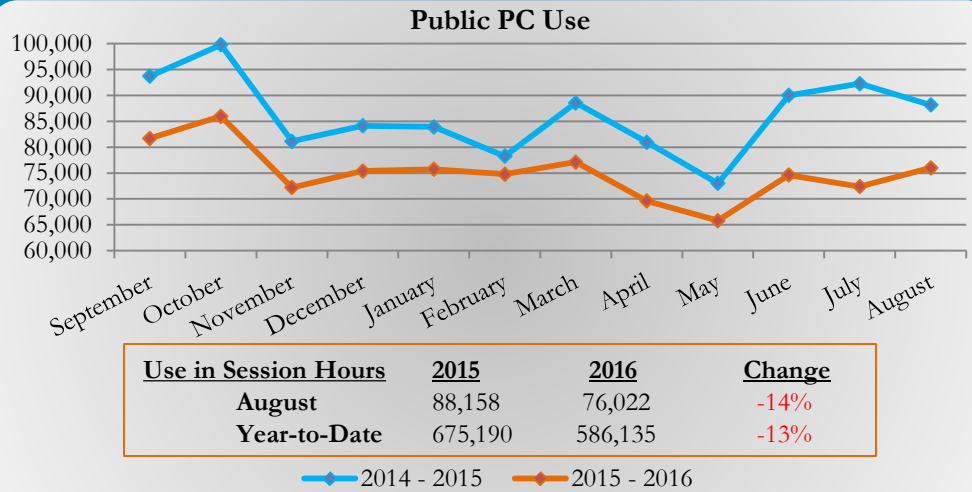
Active Borrowers by Card Use



Borrowing Methods

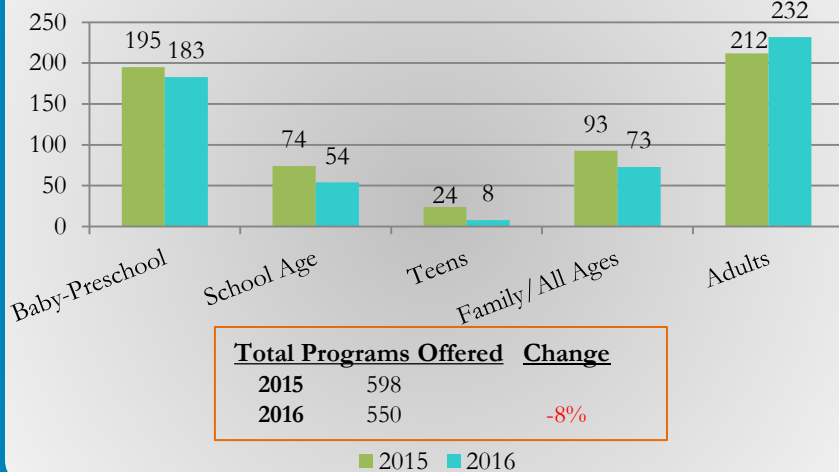


Computer / Wireless Use

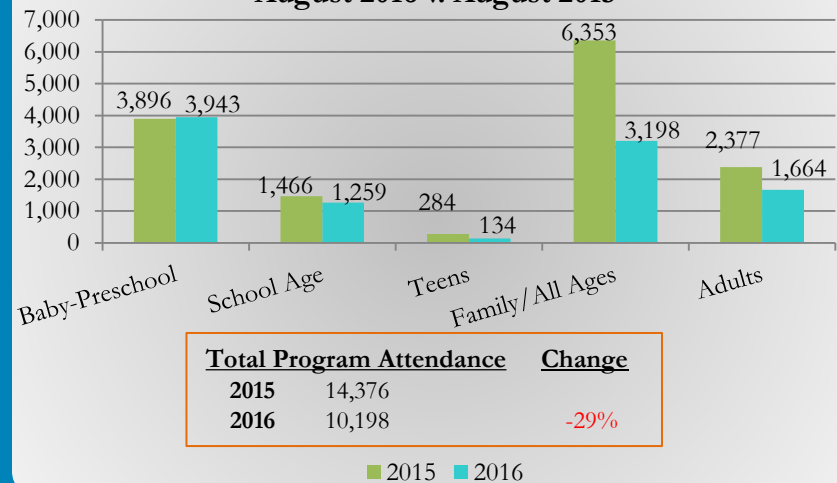


Programs

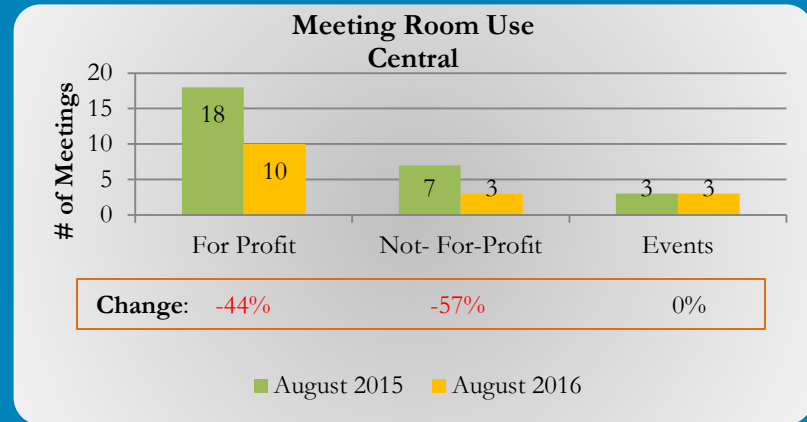
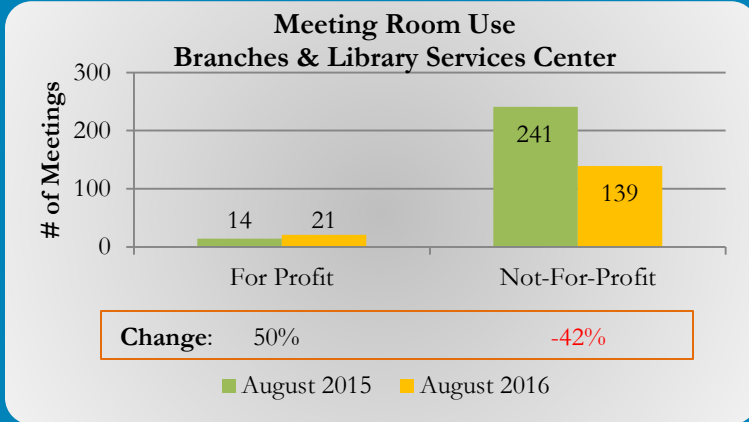
Program by Type
August 2016 v. August 2015



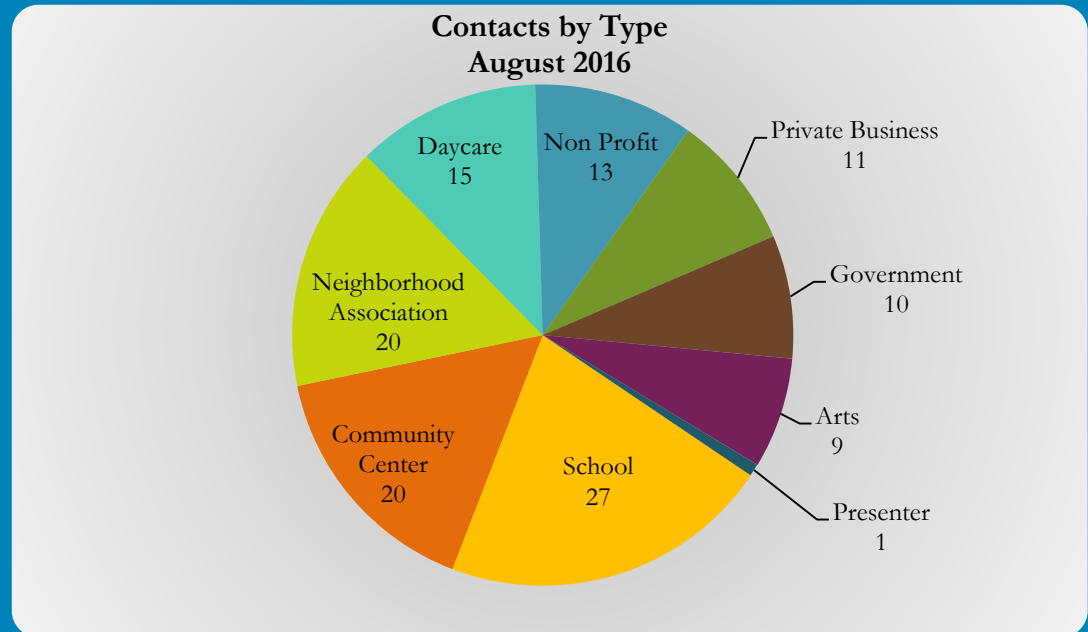
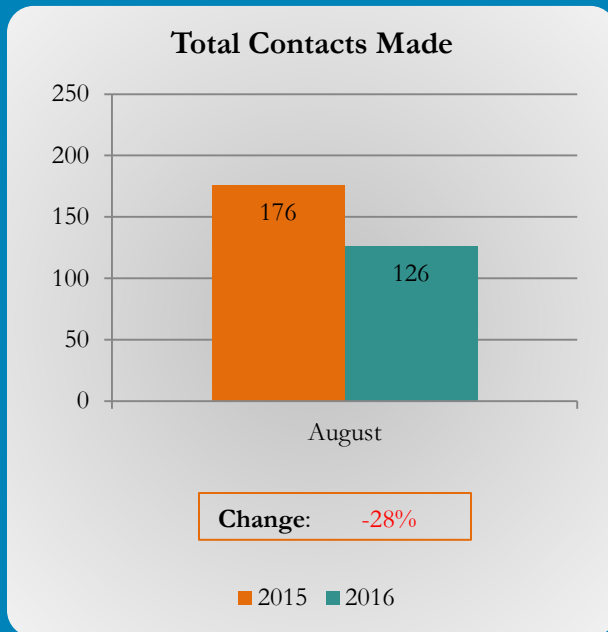
Program by Attendance
August 2016 v. August 2015



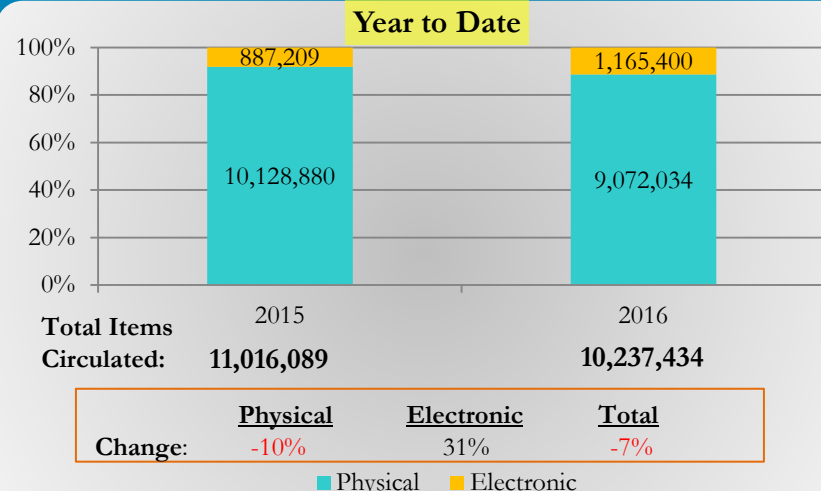
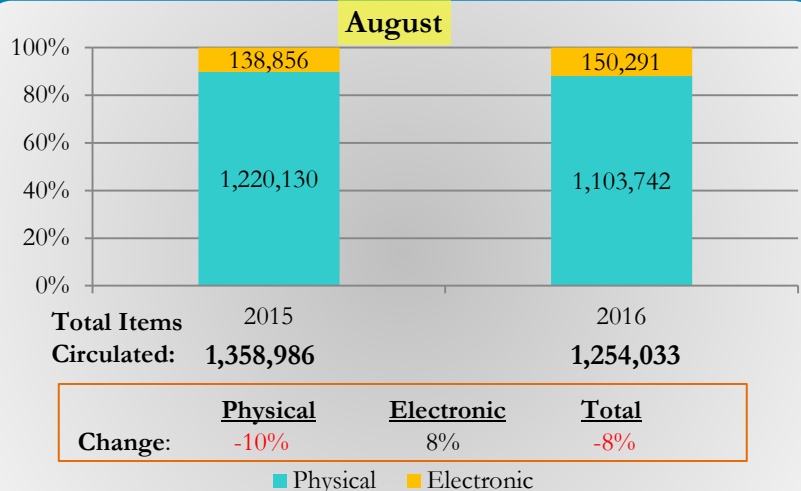
Community Room Usage



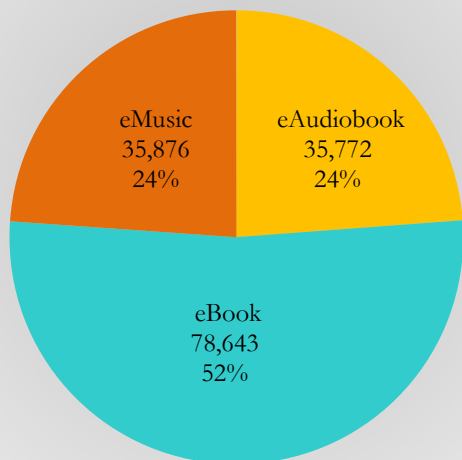
Community Contacts



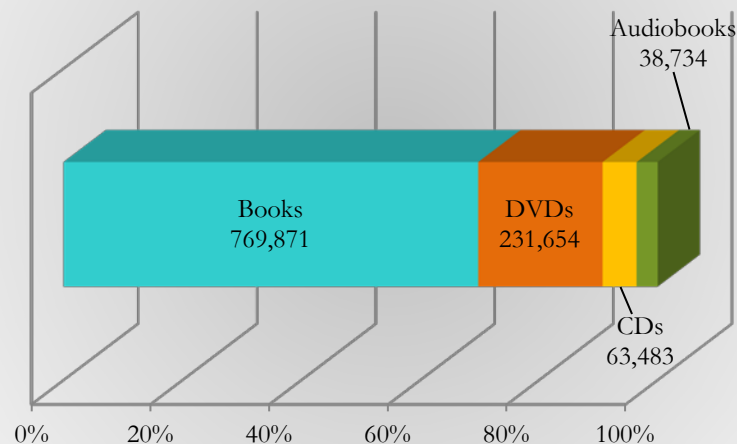
Circulation



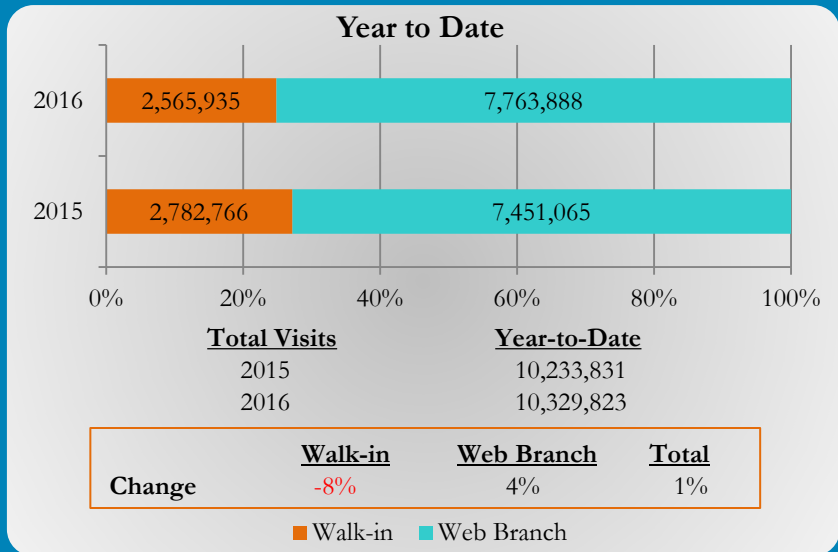
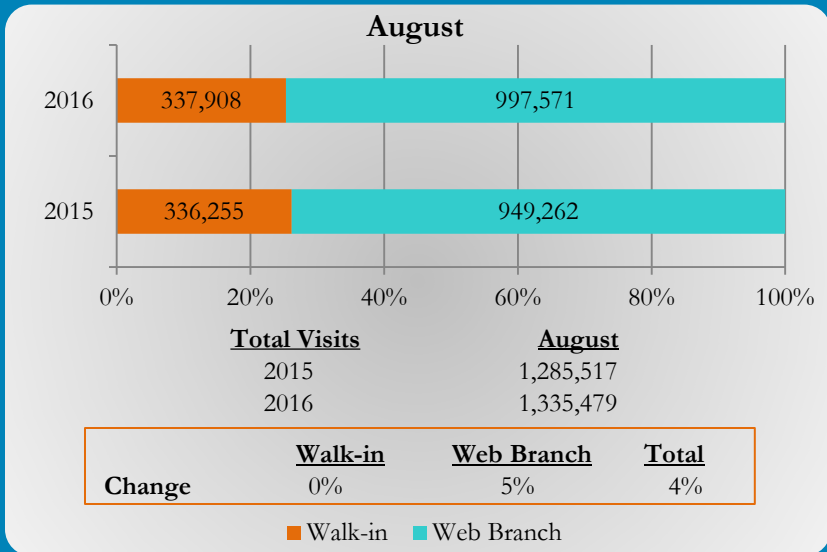
Electronic Circulation August 2016



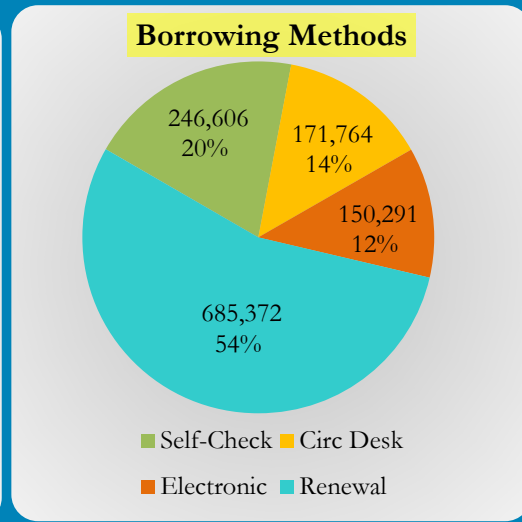
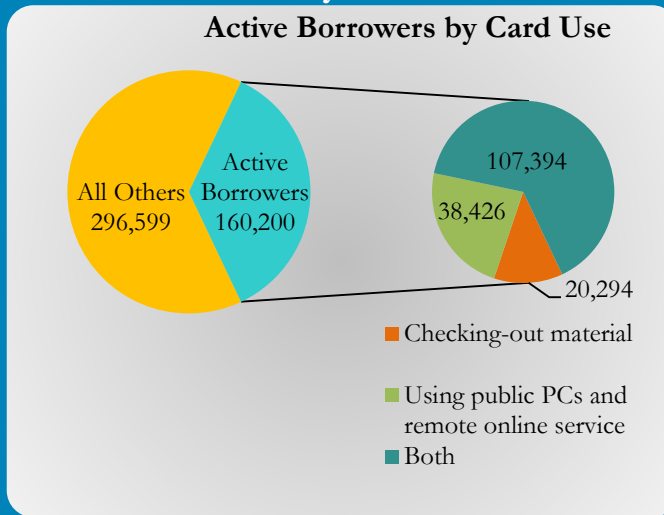
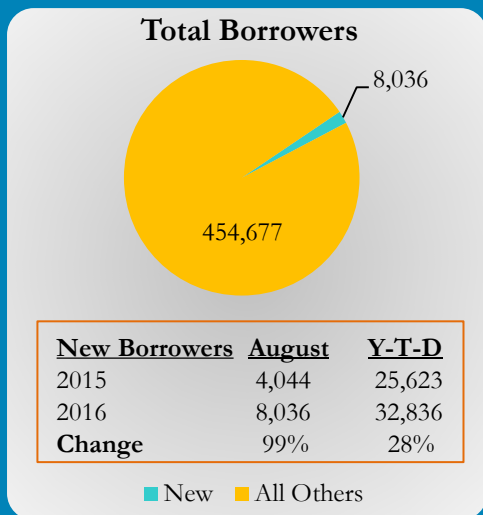
Physical Material Circulation August 2016



Patron Visits



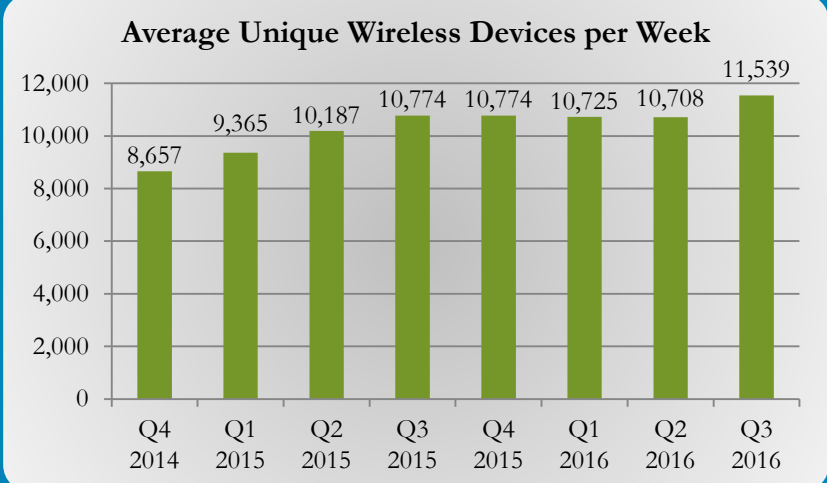
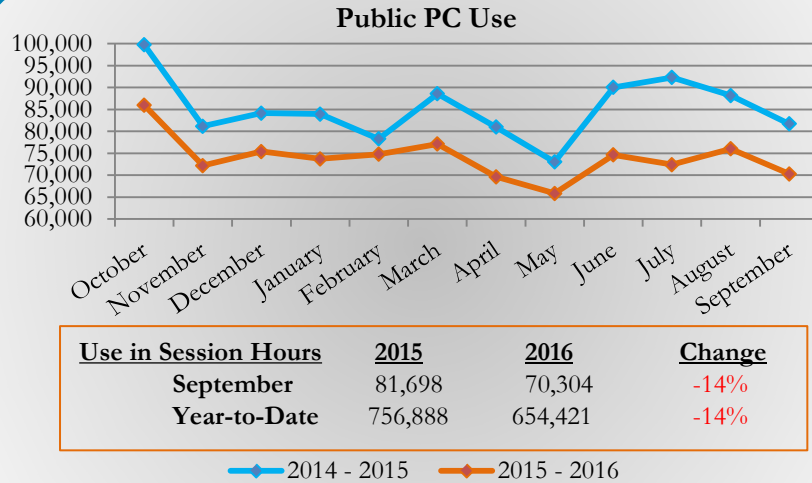
Library Card Use



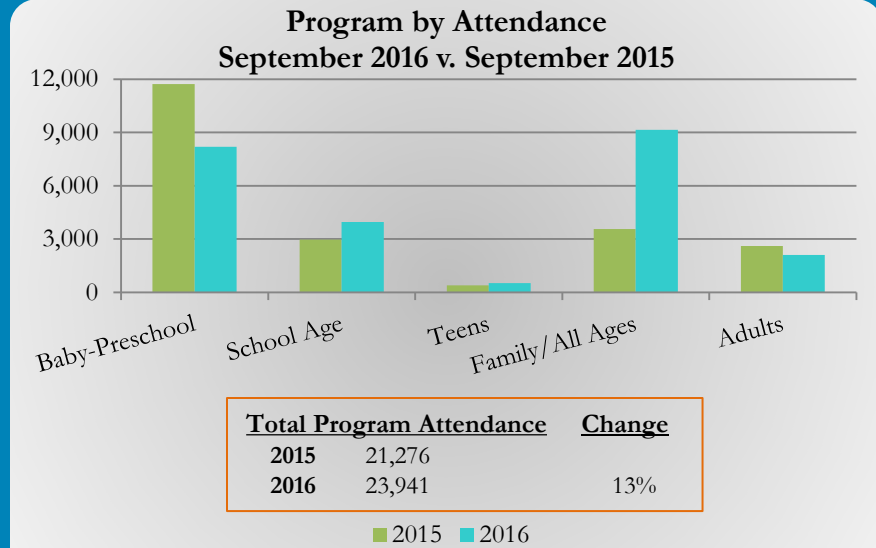
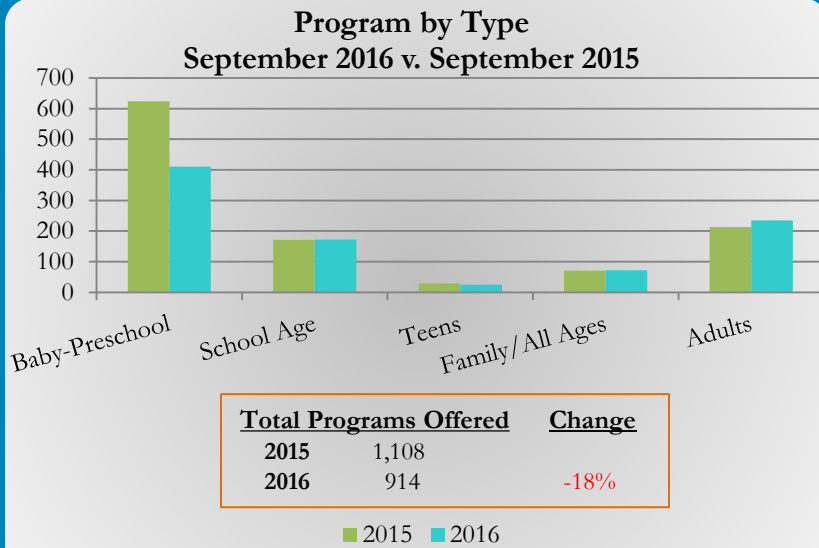
Performance Dashboard

REVISED

Computer / Wireless Use

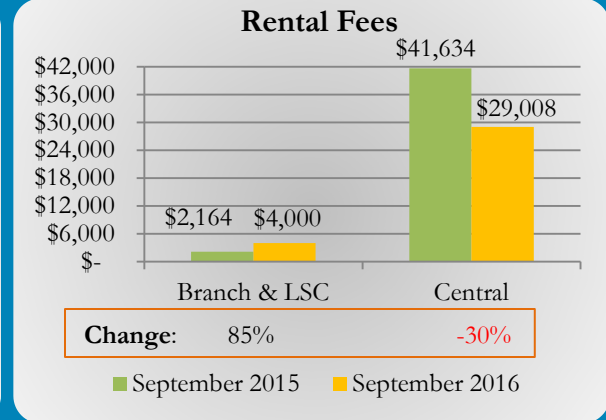
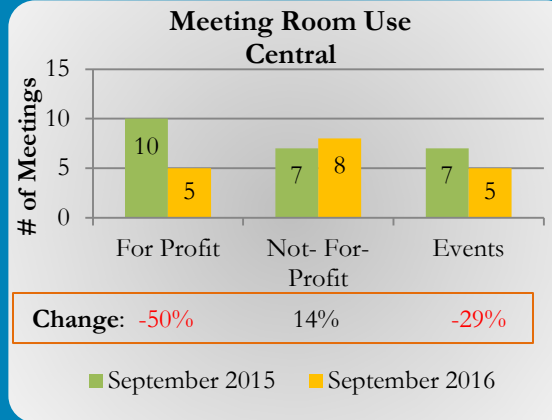
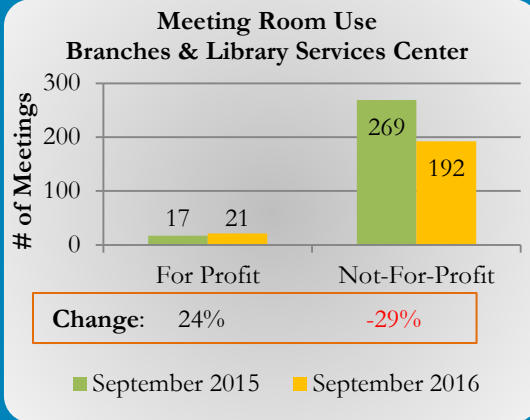


Programs

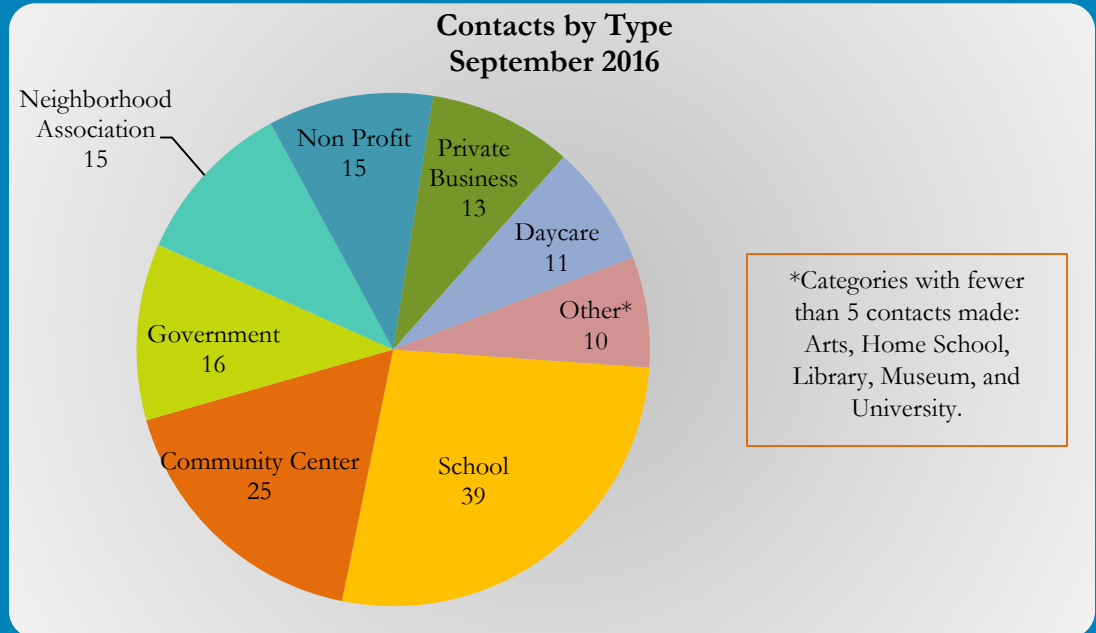
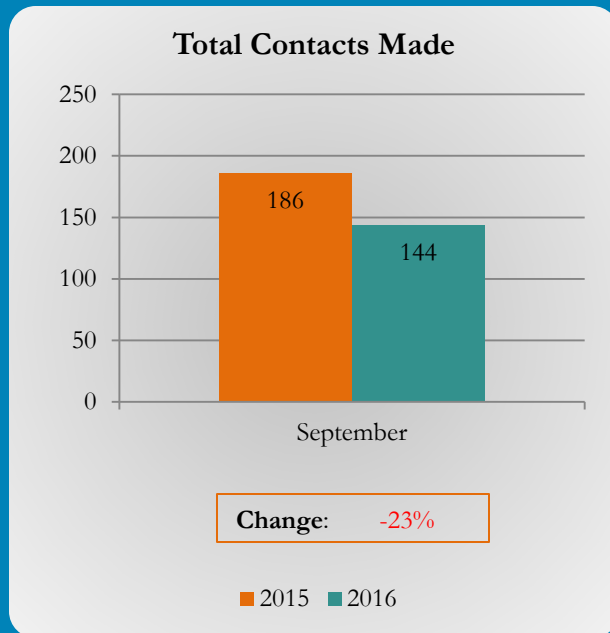


Performance Dashboard

Community Room Usage

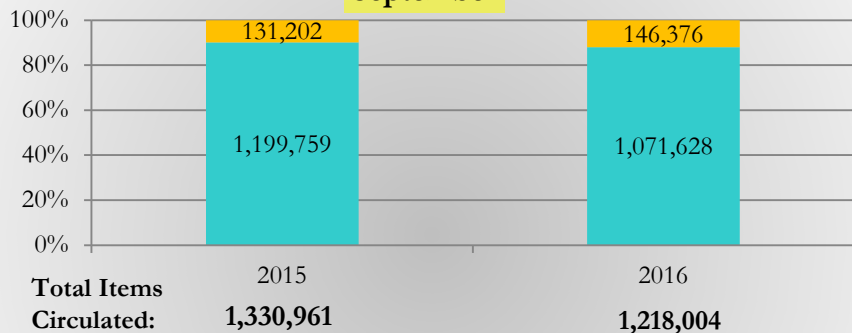


Community Contacts



Circulation

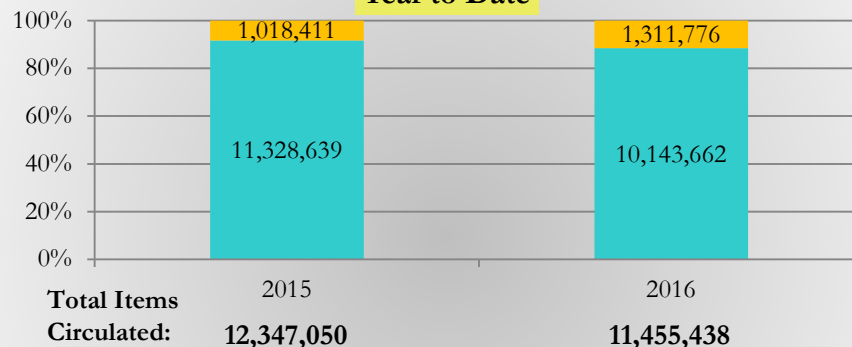
September



	Physical	Electronic	Total
Change:	-11%	12%	-8%

Physical Electronic

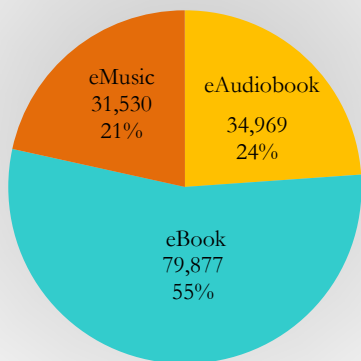
Year to Date



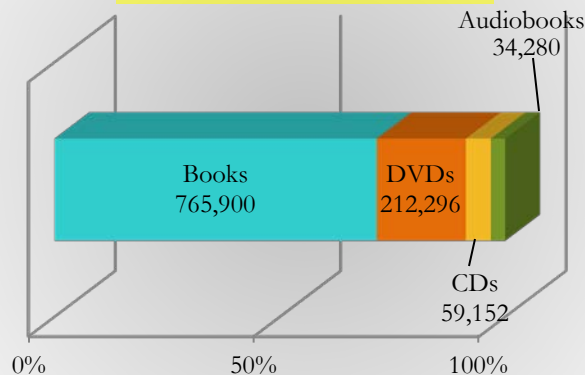
	Physical	Electronic	Total
Change:	-10%	29%	-7%

Physical Electronic

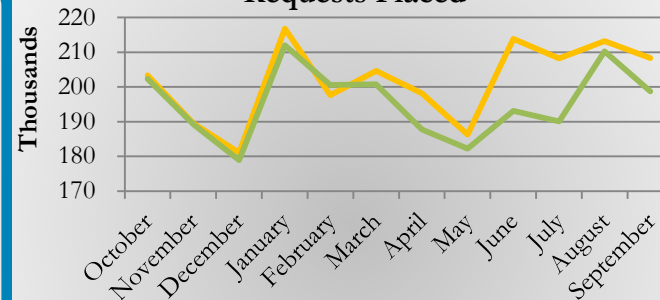
Electronic Circulation September 2016



Physical Material Circulation September 2016



Requests Placed

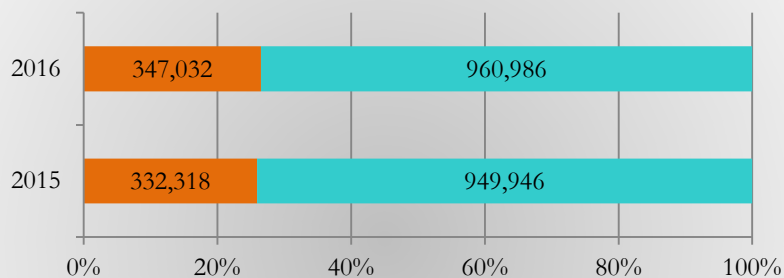


	Total Requests Placed	Change
Q3 2015	629,747	
Q3 2016	598,976	-5%

2014 - 2015 2015 - 2016

Patron Visits

September



Total Visits

2015
2016

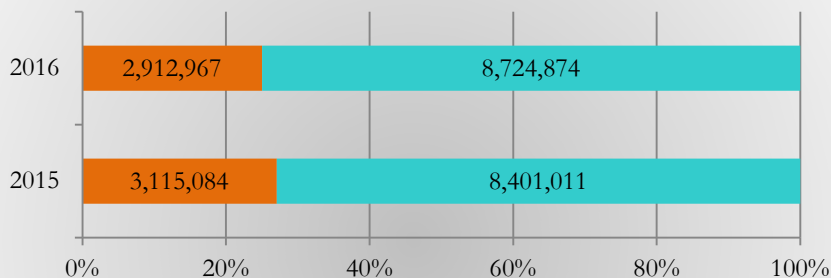
September

1,282,264
1,308,018

	Walk-in	Web Branch	Total
Change	4%	1%	2%

Walk-in Web Branch

Year to Date



Total Visits

2015
2016

Year-to-Date

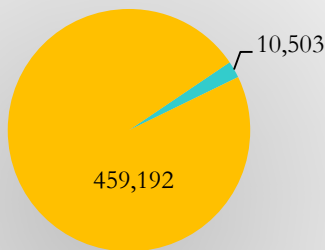
11,516,095
11,637,841

	Walk-in	Web Branch	Total
Change	-6%	4%	1%

Walk-in Web Branch

Library Card Use

Total Borrowers

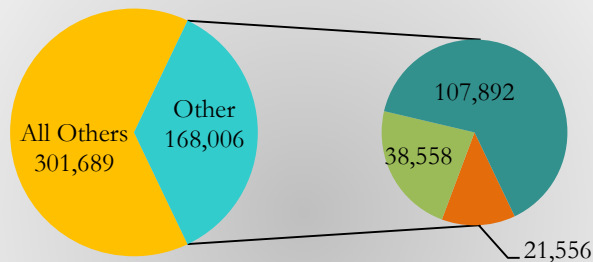


New Borrowers

	September	Y-T-D
2015	3,490	29,113
2016	10,503	43,339
Change	201%	49%

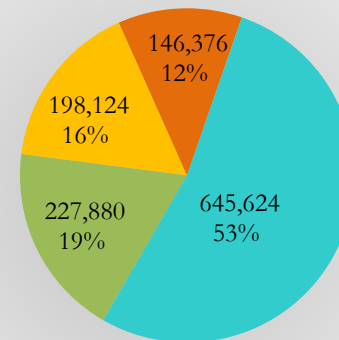
New All Others

Active Borrowers by Card Use



Checking-out material
Using public PCs and remote online service
Both

Borrowing Methods



Self-Check Circ Desk
Electronic Renewal

Goal 3: Act as agents of innovation in the Indianapolis community

Strategy: **Establish rigorous institutional performance assessment practice...Part 2: Benchmark**

Benchmark



Background

As the Library works to improve its performance, the first question is always, “how are we doing?” The next is, “how do we know?” Benchmarking allows us to answer these important questions by comparing our data with aggregated data from other libraries. This provides valuable context to help set meaningful targets, gain insight into trends occurring across our industry, and discover how we are doing compared to our peers.

The Institute of Museum and Library Services, an agency of the U.S. Federal Government, assists with the benchmarking process by annually compiling data from each state about library service. They make this data available to everyone in the industry, including *Library Journal* who uses it to determine the best performing libraries known as STAR LIBRARIES. The Indianapolis Public Library was on this list in 2015.

We contribute to the national data collection through an exhaustive reporting survey conducted by the Indiana State Library. The tool has more collection points than any other state survey....a whopping 318. The Library reporting includes; Central and Branch data, Hours of Services, Library Card data, Political Subdivision, Population, Operating Fund Income (Local, State and Federal.) Expenditure data, Capital Outlays, Capital Revenue, Employment data, Staff Position data, Interlibrary Loans, Programs, Electronic Services, Public Computers Library System Automation, Circulation, Holdings, Library Board of Trustees, Salary, Fringe Benefits, PLAC Loans, Employment Policies, Long Range Plan, Technology Plan, Resource Sharing, Services, Public Access, Webpage, and Social Networking.

Who are the Peer Libraries?

It depends on what IndyPL wants to know. If we want to benchmark ourselves to the libraries with the strongest circulation, visitations, program attendance and public Internet computer use per capita nationally, we use the top fifteen libraries that have appeared on the STAR LIBRARIES list at least once in the past three years. The Library Journal Index of Public Library Service ranks the 7,663 participating libraries by expenditure range. Based on this measure, IndyPL is grouped in the highest expenditure group of \$30,000,000+.

States with the largest budgets are more likely to appear on this list, although Los Angeles County and New York Public are not represented. So it appears libraries that make the list have a combination of strong budgets and strong per capita service data. Although IndyPL has one of the smaller budgets, we remain within reach of the top fifteen every year.

The per capita service data, represented by these fifteen libraries, is a useful measurement tool to rank the performance of IndyPL in the four service areas of circulation, visitations, program attendance and public Internet computer use. It helps to establish our position within the library industry and to identify best practices.

LIBRARIES THAT HAVE BEEN STAR LIBRARIES AT ONCE IN THE LAST THREE YEARS

Total Annual Circulation		2014
1	WA - King County Library System	20,894,358
2	OR - Multnomah County Library	19,486,176
3	OH - Cuyahoga County Public Library	19,427,446
4	OH - Cincinnati and Hamilton County, PL of	18,249,132
5	OH - Columbus Metropolitan Library	17,048,883
6	IN - Indianapolis Public Library	15,956,220
7	MN - Hennepin County Public Library	15,807,957
8	MO - Saint Louis County Library	14,040,406
9	WA - Seattle Public Library	11,744,874
10	CA - San Francisco Public Library	10,846,420
11	CA - San Jose Public Library	10,491,139
12	CO - Denver Public Library	9,067,577
13	WA - Sno-Isle Libraries	8,964,763
14	OH - Toledo-Lucas County Public Library	6,699,498
15	OH - Cleveland Public Library	6,399,116
16	LA - East Baton Rouge Parish Library	2,275,132
17	UT - Salt Lake County Library System	
Variance - 25% above average		16,203,054
Variance - 25% below average		9,721,833

Total Annual Number of Library Visits		2014
1	WA - King County Library System	9,975,579
2	OH - Cuyahoga County Library System	7,991,967
3	OH - Cincinnati and Hamilton County, PL of	6,876,376
4	CA - San Francisco Public Library	6,762,742
5	WA - Seattle Public Library	6,580,463
6	CA - San Jose Public Library	6,378,979
7	MO - Saint Louis County Public Library	5,877,179
8	OH - Columbus Metropolitan Library	5,709,345
9	MN - Hennepin County Library	5,568,408
10	OR - Multnomah County Library	4,725,823
11	CO - Denver Public Library	4,407,701
12	UT - Salt Lake County Library System	4,403,104
13	IN - Indianapolis Public Library	4,195,846
14	WA - Sno-Isle Libraries	3,419,311
15	OH - Cleveland Public Library	3,337,204
16	OH - Toledo Lucas County Public Library	3,097,328
17	LA - East Baton Rouge Parish Library	2,230,096
Variance 25% above the average		6,730,695
Variance 25% below the average		4,038,417

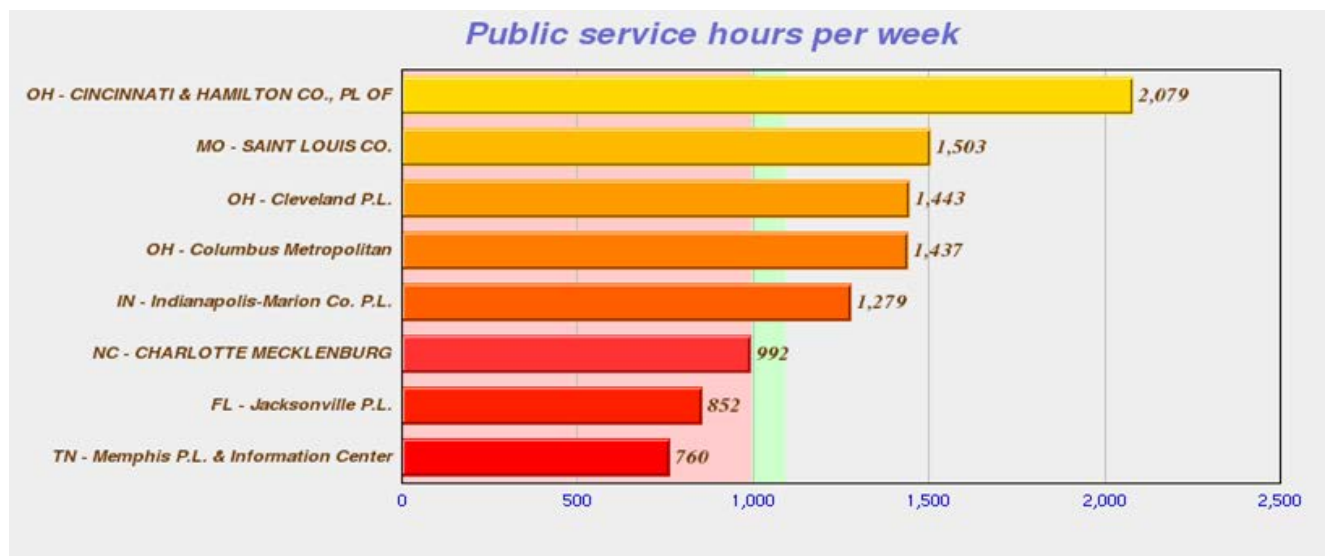
Total annual program attendance		2014
1	MO - Saint Louis County Library	697,789
2	WA - King County Library System	552,349
3	OH - Cincinnati and Hamilton County, PL of	510,238
4	LA - East Baton Rouge Parish Library	472,075
5	CA - San Francisco Public Library	435,272
6	CO - Denver Public Library	404,792
7	OH - Cuyahoga County Public Library	393,627
8	UT - Salt Lake County Library System	355,215
9	CA - San Jose Public Library	346,033
10	OR - Multnomah County Library	316,857
11	WA - Seattle Public Library	309,557
12	OH - Columbus Metropolitan Library	298,869
13	IN - Indianapolis Public Library	288,884
14	OH - Cleveland Public Library	225,707
15	WA - Sno-Isles Libraries	218,098
16	MN - Hennepin County Public Library	199,640
17	OH - Toledo-Lucas County Public Library	182,973
Variance - 25% above the average		456,469
Variance - 25% below the average		273,881

Public Internet Computer Uses Per Capita		2012
1	LA - East Baton Rouge Parish Library	3.86
2	WA - King County Library System	2.92
3	OH - Cuyahoga County Public Library	2.82
4	OH - Columbus Metropolitan Library	2.45
5	OH - Cleveland Public Library	2.44
6	OH - Cincinnati and Hamilton County, PL of	2.38
7	MN - Hennepin County Library	2.34
8	WA - Seattle Public Library	2.16
9	OH - Toledo-Lucas County Public Library	2.08
10	WA - Sno-Isle Libraries	1.57
11	OR - Multnomah County Library	1.51
12	CO - Denver Public Library	1.41
13	CA - San Jose Public Library	1.39
14	MO - Saint Louis County Library	1.18
15	IN - Indianapolis Public Library	1.17
16	CA - San Francisco Public Library	1.10
17	UT - Salt Lake County Library System	1.07
Variance - 25% above the average		2.49
Variance - 25% below the average		1.49

This data has its limitations for effectiveness. The reported data for any given year is two years in arrears. The data you are looking at above is the 2015 release, but the data is from 2013. Also, comparisons are most valid when everyone participating measures performance in exactly the same way—every time. There is not standardization of this data, so reporting inconsistencies between states and among library systems must exist. There are other methods for benchmarking among our peers nationally. The Library industry awards libraries for superior performance and innovative ideas. The IMLS Leadership Award, Library Journal Library of the Year and ULC Innovation Awards are a few examples. Many of these award winning libraries are also STAR LIBRARIES, but reading their winning award submissions provides information beyond data points about their institution and is a benchmark for best practices.

If IndyPL needs to benchmark policies or procedures for library service, we use a regional set of libraries. We evaluate our service practices to libraries with similarly sized populations. Hours of services, collection size, reference transaction, number of MLS degreed librarians and expenditures for materials are examples of issues where regional benchmarking is a more useful part of decision-making than a national perspective.

A SAMPLE OF REGIONAL BENCHMARKING FOR HOURS OPEN PER WEEK



The Library industry is a little late to the game when it comes to benchmarking, but at IndyPL, we are beginning to understand the advantage for our organization. It helps us to identify problem areas, understand where we fall short and make the necessary changes. By identifying how others perform, our staff gains insight and ideas they may not otherwise achieve. Benchmarking is one useful tool among many for improving our institutional performance and accomplishing our Strategic Plan.



10c

October 2016 Media Report

Below is a summary of highlighted media activity in October for electronic and print media. This is a limited view, but a few the Communications Department is most proud of.

For a more comprehensive view of print media placements, please view the Library's yearly media scrapbook, available in the Communications Department and at monthly Board meetings.

Topics of major news releases or media solicitation: (print placements listed below topic)

- **Library receives \$3.3 million in grants for major projects**
Indianapolis Recorder, Indianapolis Star, Inside Indiana Business, IBJ.com, UrbanLibraries.org, Westside Community News, Weekly View, WFYI.com (and radio), Philanthropy News Digest
- **Southport Grand Reopening Open House**
Southside Times (in addition to special insert highlighting all Southside IndyPL locations), Southsider Voice, Weekly View
- **Library Staff Distinguished Service Awards**
Fishers Towne Post, Westside Community News, Fishers Current, IBJ, Indianapolis Star, Westside Flyer,
- **1,000 Books Before Kindergarten initiative**
Weekly View, Southsider Voice, Southside Times, Hendricks County Flyer, WFYI.com (and radio)

Other media outreach in October occurred on such Library activities as Ask-a-Lawyer, the Fitch AA+ bond rating, and the Teen Slammin' Rhymes Challenge with anticipate coverage in November.

YouTube videos posted to website:

- Author Nelson Price to present program at Central Library's Bicentennial Celebration Day

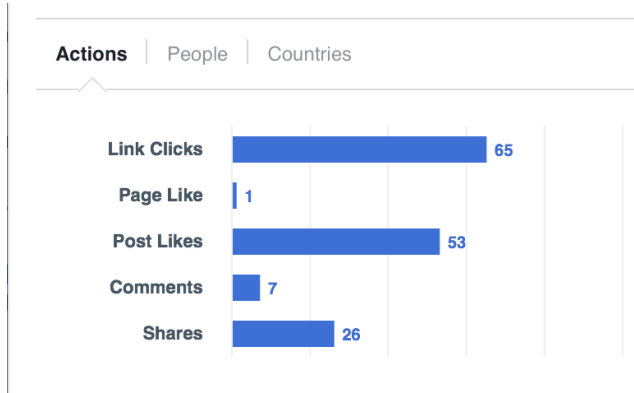
Above featured on November edition of BETWEEN THE LINES broadcast by Govt. Channel Two on Comcast 28 and Bright House 17.

- Indiana Authors Award finalist Edward Kelsey Moore Award reads from his own work
- Indiana Authors Award finalist Sarah Gerkenmeyer reads from her own work
- Indiana Authors Award winner Philip Gulley reads from his own work
- Indiana Authors Award winner April Pulley Sayre reads from her own work
- Indiana Authors Award winner Karen Joy Fowler reads from her own work
- Indiana Authors Award finalist Bill Kenley reads from his own work

Above featured at Indiana Authors Award banquet on October 29, 2016

MIC Road Case Study and Results For Digital Marketing Efforts

Sent an email to 14,010 patrons with zip codes surrounding the MIC Road Branch. Also, boosted a post on FB about the community meeting and asking for input for the new branch on that post. See results below.



IndyMNAs @IndyMNAs · Oct 5
Attending a meeting regarding the future Michigan Road @indylibrary branch #MNAMark

Scott Russell @GoIndyGo
@IndyMNAs @indylibrary Wanted to go but have a feverish 8 month-old. How was turnout?
6:35 PM · 5 Oct 2016

Indy Public Library @indylibrary · Oct 6
@GoIndyGo @IndyMNAs There were about 25 people. If you have ideas, please share here: svy.mk/2dvEgua. Please tell others!

Tell Us What You Want at the NEW Michigan Road Library!

78 responses
19 days (9/22/2016 - now)
9 views

Q1
You are visiting the new Michigan Road Branch Library after being away for 5 years and are writing a postcard to a friend in another city. What would you like to see and write describing the Branch to your friend?

Answered: 78 Skipped: 9

There is a new library in my neighborhood where I can get all the DIY books for myself, youth novels to keep my daughter reading, and preschool age reading programs for my son. I love that the people in my area can access the internet without having to pay for the service at home.
10/6/2016 10:58 AM

The new library on Michigan and E2nd is incredible and a great improvement to the community. It is easily accessible even for those with disabilities, has a safe pedestrian intersection, includes sidewalks down E2nd, is stable of the art zero net energy building. It has all of the great amenities the Pike library has and is very aesthetically pleasing. They even kept the mature trees on the front of the lot with benches and tables for people to sit and talk. There's even a few small gardens with a variety of native, drought resistant, butterfly friendly plants and flowers. Finally, someone involved the landscapers to match properly like K&B has been encouraging for years and not over doing it. Its beautiful and my kids and I will definitely be walking or riding our bikes there.
10/20/2016 9:23 AM

A bright and cheerful place, very kid friendly, with knowledgeable, courteous and kind people there to help with finding materials and answering questions.
10/6/2016 7:30 AM

It's LEED certified gold or platinum. It is surrounded by native trees with a walking path so that patrons and staff can take exercise breaks. There are no cars along Michigan Road. There is a rain garden with native planting seeds. There is a quiet reading room. There are lots of physical books along with computers and good WIFI.
10/20/2016 9:23 AM

Need insights?
SurveyMonkey has dozens of expertly-designed survey templates.
Sign up FREE or Learn more

4,425 people reached [View Results](#)

Like Comment Share

60 Top Comments

31 shares

Indianapolis Public Library And we'll take your thoughts here too!
Like · Reply · Commented on by Crowder KC [?] · September 21 at 9:08am

Christine Volbrecht Wise Children's area with no play computers and instead loose parts and open-ended toys. Have things out on a rotating basis. They have a LIFETIME to passively play computer games. Encourage their brains in a better way. Encourage children's staff to engage wi... [See More](#)
Unlike · Reply · Message · 4 · September 30 at 7:10am

Indianapolis Public Library Thanks for your comment, Christine!
Like · Reply · 1 · Commented on by Crowder KC [?] · September 30 at 8:38am

Julia Garstang McKinney Puppet Theatre, mini planetarium for star studies and experiences...family pajama evenings, English classes, gardens on premises and community involvement taking care of them, reading about health and nature...music rooms, book club mites and weekends... [See More](#)
Unlike · Reply · Message · 3 · September 25 at 1:03pm

Indianapolis Public Library Julia, lots of great thoughts here. Thanks!
Like · Reply · Commented on by Crowder KC [?] · September 26 at 9:44am

Megan Noel The children's spaces are key to hooking families of young children early. Become a destination with space and program offerings and you'll have lifelong visitors. Central Library is wonderful at this, and Glendale is also great.
Unlike · Reply · Message · 3 · September 24 at 12:21am

Indianapolis Public Library Thanks so much for your thoughts, Megan!
Like · Reply · Commented on by Crowder KC [?] · September 26 at 9:42am

Erica Scott I mac's!!! There should be at least two at every branch! One thing i missed about atl libraries. They even had green screen filing studio by appt.
Unlike · Reply · Message · 1 · September 20 at 9:37pm

Indianapolis Public Library We appreciate your feedback!
Like · Reply · 1 · Commented on by Crowder KC [?] · September 21 at 9:09am

Amy Pettinella More books. Quiet areas.
Unlike · Reply · Message · 1 · September 20 at 11:10pm

Indianapolis Public Library Thanks for clarifying and for your thoughts. Absolutely, in our process for choosing a location, public transportation was very high on the priority list. We gotcha, Kevin!
Like · Reply · Commented on by Crowder KC [?] · September 26 at 3:09pm

Martie Garrett Hooper A drive through book return
Unlike · Reply · Message · 5 · September 23 at 9:55pm

Indianapolis Public Library Martie, we hear ya loud and clear!
Like · Reply · 1 · Commented on by Crowder KC [?] · September 26 at 9:43am



Board Action Request

10d1

To: IMCPL Board **Meeting Date:** November 28, 2016

From: M. Jacqueline Nytes, CEO **Approved by the Library Board:**

Effective Date: November 28, 2016

Subject: Finances, Personnel and Travel Resolution 53-2016

Recommendation: Approve Finances, Personnel and Travel Resolution 53-2016

Background: The Finances, Personnel and Travel Resolution 53-2016 is a routine procedural action that appoints new salaried hires, approves new hourly hires, compensation changes, resignations, and travel and financial-related claims and warrants.

Strategic/Fiscal Impact: The financial impact has already been accounted for in the budget for 2016.

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
RESOLUTION REGARDING FINANCES, PERSONNEL AND TRAVEL
RESOLUTION 53 - 2016

WHEREAS, the Chief Executive Officer of the Library and the Treasurer of the Library do hereby jointly certify to the Board that the following claims have been allowed and said warrants issued during the month of October 2016 pursuant to the Annual Resolution.

THEREFORE, BE IT RESOLVED, that the Board has considered and now confirms these acts lawfully taken by the Chief Executive Officer and the Treasurer as lawful acts on behalf of the Library.

Warrant numbers **58943** through **59125** for a total of
\$3,373,314.55 were issued from the Operating Fund.
EFT numbers **12717** through **12863** for a total of
\$1,243,286.49 were issued from the Operating Fund.
Warrant numbers **3005** through **3012** for a total of
\$71,044.20 were issued from the Payroll Fund.
EFT numbers **482** through **489** for a total of
\$38,167.18 were issued from the Payroll Fund.
Warrant number **596** through **602** for a total of
\$60.00 were issued from the Fines Fund.
Warrant numbers **5478** through **5519** for a total of
\$36,781.11 were issued from the Gift Fund.
EFT numbers **1285** through **1298** for a total of
\$30,061.27 were issued from the Gift Fund.
Warrant numbers **267045** through **267060** for a total of
\$1,865.74 were issued for Employee Payroll
Direct deposits numbers **400001** through **400590** and
Direct deposits numbers **420001** through **420592** for a total of
\$884,335.28 were issued for Employee Payroll
Electronic transfers for payment of taxes and garnishments for a total of
\$348,813.54 were issued for Employee Payroll

AND WHEREAS, the Chief Executive Officer of the Library and the Treasurer of the Library do hereby jointly certify to the Board that the following personnel actions have been taken pursuant to the Annual Resolution.

THEREFORE, BE IT FURTHER RESOLVED, that the Board has considered and now confirms these acts lawfully taken by the Chief Executive Officer of the Library and the Treasurer of the Library as lawful acts on behalf of the Library.

AND WHEREAS, the Chief Executive Officer of the Library does hereby certify that the attached schedule of travel and training has been authorized and is within the appropriations previously approved by the Board.

THEREFORE, BE IT FURTHER RESOLVED, that the Board has considered and now confirms these acts lawfully taken by the Chief Executive Officer of the Library and the Treasurer of the Library as lawful acts on behalf of the Library.

Lillian L. Charleston

Patricia A. Payne

Dorothy R. Crenshaw

Rev. T.D. Robinson

William Fennema

Adam Vorderstrasse

Oscar A. Gutierrez

Dr. David W. Wantz

Dr. Terri Jett

I have examined the within claims and certify they are accurate:

Sr. Mary Luke Jones

Rebecca L. Dixon
Treasurer of the Library Board

**INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
BANK REGISTER
OPERATING ACCOUNT**

No.	Type	Date	Reference	Checks	Status
12717	EFT Check	10/3/2016	SIGMA BETA RHO FRATERNITY	\$85.60	Cleared
12718	EFT Check	10/6/2016	ASI SIGNAGE INNOVATIONS	\$180.00	Cleared
12719	EFT Check	10/6/2016	Baker & Taylor Pre-Cat	\$19,716.01	Cleared
12720	EFT Check	10/6/2016	Baker & Taylor	\$5,051.91	Cleared
12721	EFT Check	10/6/2016	Baker & Taylor	\$3,960.44	Cleared
12722	EFT Check	10/6/2016	CCH INCORPORATED	\$4,524.00	Cleared
12723	EFT Check	10/6/2016	CDW GOVERNMENT, INC.	\$1,317.99	Cleared
12724	EFT Check	10/6/2016	DELTA DENTAL	\$8,912.64	Cleared
12725	EFT Check	10/6/2016	DEMCO INC.	\$161.85	Cleared
12726	EFT Check	10/6/2016	EXPODESIGN, INC.	\$1,933.00	Cleared
12727	EFT Check	10/6/2016	FINELINE PRINTING GROUP	\$19.62	Cleared
12728	EFT Check	10/6/2016	HCO, INC.	\$18,348.31	Cleared
12729	EFT Check	10/6/2016	INGRAM LIBRARY SERVICES	\$2,577.65	Cleared
12730	EFT Check	10/6/2016	INGRAM LIBRARY SERVICES	\$29.12	Cleared
12731	EFT Check	10/6/2016	J&G CARPET PLUS	\$1,725.00	Cleared
12732	EFT Check	10/6/2016	MARK'S VACUUM & JANITORIAL SUPPLIES	\$2,051.00	Cleared
12733	EFT Check	10/6/2016	MEZZETTA, INC.	\$15,163.87	Cleared
12734	EFT Check	10/6/2016	MIDWEST LIBRARY SERVICE	\$35.31	Cleared
12735	EFT Check	10/6/2016	MIDWEST TAPE - AUDIOBOOKS ONLY	\$731.79	Cleared
12736	EFT Check	10/6/2016	MIDWEST TAPE - PROCESSED DVDS	\$1,588.14	Cleared
12737	EFT Check	10/6/2016	MIDWEST TAPE FICTION CAT/PROC REPL ACCOUNT	\$2,668.97	Cleared
12738	EFT Check	10/6/2016	MIDWEST TAPE PROCESSED AND CATALOGED ACCOUNT	\$1,130.39	Cleared
12739	EFT Check	10/6/2016	MIDWEST TAPE, LLC	\$1,215.33	Cleared
12740	EFT Check	10/6/2016	One Stop Laundry	\$192.00	Cleared
12741	EFT Check	10/6/2016	OVERDRIVE INC	\$84,152.25	Cleared
12742	EFT Check	10/6/2016	RECORDED BOOKS	\$721.60	Cleared
12743	EFT Check	10/6/2016	THOMAS REUTERS - WEST	\$1,936.61	Cleared
12744	EFT Check	10/6/2016	TITAN ASSOCIATES	\$1,716.00	Cleared
12745	EFT Check	10/6/2016	VOCERA COMMUNICATIONS, INC.	\$1,411.85	Cleared
12746	EFT Check	10/6/2016	Voided Unused payment	\$0.00	Voided
12747	EFT Check	10/6/2016	Voided Unused payment	\$0.00	Voided
12748	EFT Check	10/6/2016	Voided Unused payment	\$0.00	Voided
12749	EFT Check	10/6/2016	Voided Unused payment	\$0.00	Voided
12750	EFT Check	10/6/2016	Voided Unused payment	\$0.00	Voided
12751	EFT Check	10/6/2016	Voided Unused payment	\$0.00	Voided
12752	EFT Check	10/6/2016	Voided Unused payment	\$0.00	Voided
12753	EFT Check	10/6/2016	Voided Unused payment	\$0.00	Voided
12754	EFT Check	10/6/2016	Voided Unused payment	\$0.00	Voided
12755	EFT Check	10/6/2016	Voided Unused payment	\$0.00	Voided
12756	EFT Check	10/6/2016	Voided Unused payment	\$0.00	Voided
12757	EFT Check	10/6/2016	Voided Unused payment	\$0.00	Voided
12758	EFT Check	10/6/2016	Voided Unused payment	\$0.00	Voided
12759	EFT Check	10/6/2016	Voided Unused payment	\$0.00	Voided
12760	EFT Check	10/6/2016	Voided Unused payment	\$0.00	Voided
12761	EFT Check	10/6/2016	Voided Unused payment	\$0.00	Voided
12762	EFT Check	10/6/2016	Voided Unused payment	\$0.00	Voided
12763	EFT Check	10/6/2016	Voided Unused payment	\$0.00	Voided
12764	EFT Check	10/6/2016	Voided Unused payment	\$0.00	Voided
12765	EFT Check	10/6/2016	Voided Unused payment	\$0.00	Voided
12766	EFT Check	10/18/2016	Abell Elevator Service Co., d/b/a Oracle Elevator Co.	\$525.00	Cleared
12767	EFT Check	10/18/2016	ALSCO	\$273.77	Cleared
12768	EFT Check	10/18/2016	ASI SIGNAGE INNOVATIONS	\$775.75	Cleared
12769	EFT Check	10/18/2016	CLIENTFIRST CONSULTING GROUP, LLC	\$1,050.00	Cleared
12770	EFT Check	10/18/2016	COMMERCIAL OFFICE ENVIRONMENTS INC.	\$113,576.00	Cleared
12771	EFT Check	10/18/2016	CONNOR FINE PAINTING	\$345.00	Cleared
12772	EFT Check	10/18/2016	DANCORP INC. dba DANCO	\$450.00	Cleared
12773	EFT Check	10/18/2016	INDIANA PLUMBING AND DRAIN LLC	\$1,075.00	Cleared
12774	EFT Check	10/18/2016	INDPLS-MARION CO PUB LIBRARY - GIFT FUND	\$7,966.81	Cleared
12775	EFT Check	10/18/2016	KONE, INC.	\$495.00	Cleared
12776	EFT Check	10/18/2016	KRATOS PUBLIC SAFETY & SECURITY SOLUTIONS, INC.	\$761.25	Cleared
12777	EFT Check	10/18/2016	OFFICE 360	\$585.55	Cleared
12778	EFT Check	10/18/2016	PERFECTION SERVICE OF INDIANA	\$4,618.46	Cleared
12779	EFT Check	10/18/2016	RICHARD LOPEZ ELECTRICAL, LLC	\$19,082.09	Cleared
12780	EFT Check	10/18/2016	STAPLES	\$592.70	Cleared
12781	EFT Check	10/18/2016	STENZ MANAGEMENT COMPANY, INC.	\$3,938.15	Cleared
12782	EFT Check	10/18/2016	STUART'S HOUSEHOLD FURNITURE MOVING & STORAGE	\$2,723.38	Cleared
12783	EFT Check	10/18/2016	TITAN ASSOCIATES	\$66,169.50	Cleared

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
BANK REGISTER
OPERATING ACCOUNT

No.	Type	Date	Reference	Checks	Status
12784	EFT Check	10/18/2016	ANIMALIA, INC.	\$240.00	Cleared
12785	EFT Check	10/7/2016	PUBLIC EMPLOYEES' RETIREMENT FUND OF INDIANA	\$80,298.24	Cleared
12786	EFT Check	10/14/2016	ADP, INC.	\$3,525.18	Cleared
12787	EFT Check	10/20/2016	INDIANA DEPARTMENT OF REVENUE	\$1,291.55	Cleared
12788	EFT Check	10/20/2016	ACORN DISTRIBUTORS INC	\$999.18	Cleared
12789	EFT Check	10/20/2016	Baker & Taylor	\$15,569.45	Cleared
12790	EFT Check	10/20/2016	Baker & Taylor Pre-Cat	\$19,997.35	Cleared
12791	EFT Check	10/20/2016	Baker & Taylor	\$6,443.13	Cleared
12792	EFT Check	10/20/2016	BLACKSTONE AUDIO BOOKS INC.	\$450.00	Cleared
12793	EFT Check	10/20/2016	BRIDGEALL LIBRARIES LIMITED	\$26,676.00	Cleared
12794	EFT Check	10/20/2016	BRODART CO.	\$8,825.73	Cleared
12795	EFT Check	10/20/2016	CDW GOVERNMENT, INC.	\$2,925.44	Cleared
12796	EFT Check	10/20/2016	CITIZENS THERMAL ENERGY	\$15,072.37	Cleared
12797	EFT Check	10/20/2016	CITIZENS THERMAL ENRGY.	\$53,315.58	Cleared
12798	EFT Check	10/20/2016	COMMERCIAL OFFICE ENVIRONMENTS INC.	\$908.75	Cleared
12799	EFT Check	10/20/2016	DEMCO INC.	\$8,619.71	Cleared
12800	EFT Check	10/20/2016	SIRSIDYNIX	\$3,814.15	Cleared
12801	EFT Check	10/20/2016	FINELINE PRINTING GROUP	\$12,263.00	Cleared
12802	EFT Check	10/20/2016	GRAINGER	\$67.62	Cleared
12803	EFT Check	10/20/2016	INGRAM LIBRARY SERVICES	\$4,090.77	Cleared
12804	EFT Check	10/20/2016	INGRAM LIBRARY SERVICES	\$185.96	Cleared
12805	EFT Check	10/20/2016	J&G CARPET PLUS	\$450.00	Cleared
12806	EFT Check	10/20/2016	LUNA MUSIC	\$7,335.83	Cleared
12807	EFT Check	10/20/2016	MacDougall Pierce Construction	\$149,402.70	Cleared
12808	EFT Check	10/20/2016	MARK'S VACUUM & JANITORIAL SUPPLIES	\$1,194.00	Cleared
12809	EFT Check	10/20/2016	MIDWEST TAPE FICTION CAT/PROC REPL ACCOUNT	\$1,419.78	Cleared
12810	EFT Check	10/20/2016	MIDWEST TAPE PROCESSED AND CATALOGED ACCOUNT	\$2,157.83	Cleared
12811	EFT Check	10/20/2016	MIDWEST TAPE, LLC	\$1,924.70	Cleared
12812	EFT Check	10/20/2016	MOORE INFORMATION SERVICES, INC.	\$610.90	Cleared
12813	EFT Check	10/20/2016	ORBIS	\$724.00	Cleared
12814	EFT Check	10/20/2016	OVERDRIVE INC	\$46,320.44	Cleared
12815	EFT Check	10/20/2016	PAC-VAN, INC.	\$1,285.00	Cleared
12816	EFT Check	10/20/2016	PERFECTION SERVICE OF INDIANA	\$470.00	Cleared
12817	EFT Check	10/20/2016	RECORD AUTOMATIC DOORS, INC.	\$285.00	Cleared
12818	EFT Check	10/20/2016	RECORDED BOOKS	\$2,614.59	Cleared
12819	EFT Check	10/20/2016	ALLIED RECEIVABLES FUNDING, INC.	\$39.94	Cleared
12820	EFT Check	10/20/2016	SENSORY TECHNOLOGIES	\$340.00	Cleared
12821	EFT Check	10/20/2016	STUART'S HOUSEHOLD FURNITURE MOVING & STORAGE	\$967.38	Cleared
12822	EFT Check	10/20/2016	ULINE	\$243.15	Cleared
12823	EFT Check	10/21/2016	ADP, INC.	\$1,018.50	Cleared
12824	EFT Check	10/21/2016	ADP, INC.	\$20.00	Cleared
12825	EFT Check	10/21/2016	PUBLIC EMPLOYEES' RETIREMENT FUND OF INDIANA	\$80,169.45	Cleared
12826	EFT Check	10/28/2016	ADP, INC.	\$3,580.05	Cleared
12827	EFT Check	10/27/2016	Abell Elevator Service Co., d/b/a Oracle Elevator Co.	\$525.00	Cleared
12828	EFT Check	10/27/2016	ACORN DISTRIBUTORS INC	\$2,181.51	Cleared
12829	EFT Check	10/27/2016	ASI SIGNAGE INNOVATIONS	\$4,184.75	Cleared
12830	EFT Check	10/27/2016	BACKGROUND BUREAU INC.	\$185.00	Cleared
12831	EFT Check	10/27/2016	Baker & Taylor	\$5,445.26	Cleared
12832	EFT Check	10/27/2016	Baker & Taylor Pre-Cat	\$9,785.53	Cleared
12833	EFT Check	10/27/2016	Baker & Taylor	\$9,869.80	Cleared
12834	EFT Check	10/27/2016	BRODART CO.	\$1,307.76	Cleared
12835	EFT Check	10/27/2016	DEMCO INC.	\$71.52	Cleared
12836	EFT Check	10/27/2016	DENISON PARKING	\$5,978.19	Cleared
12837	EFT Check	10/27/2016	GRAINGER	\$161.16	Cleared
12838	EFT Check	10/27/2016	GRESSCO LTD.	\$490.06	Cleared
12839	EFT Check	10/27/2016	HP PRODUCTS CORPORATION	\$104.40	Cleared
12840	EFT Check	10/27/2016	INDIANA PLUMBING AND DRAIN LLC	\$1,283.00	Cleared
12841	EFT Check	10/27/2016	INDIANAPOLIS RECORDER	\$39.00	Cleared
12842	EFT Check	10/27/2016	INDPLS-MARION COUNTY PUBLIC LIBRARY	\$17,925.31	Cleared
12843	EFT Check	10/27/2016	INGRAM LIBRARY SERVICES	\$2,830.27	Cleared
12844	EFT Check	10/27/2016	INGRAM LIBRARY SERVICES	\$66.08	Cleared
12845	EFT Check	10/27/2016	IRVINGTON PRESBYTERIAN CHURCH	\$933.33	Cleared
12846	EFT Check	10/27/2016	J&G CARPET PLUS	\$1,700.00	Cleared
12847	EFT Check	10/27/2016	LUNA MUSIC	\$2,637.67	Cleared
12848	EFT Check	10/27/2016	MEZZETTA, INC.	\$57,892.40	Cleared
12849	EFT Check	10/27/2016	MIDWEST TAPE - AUDIOBOOKS ONLY	\$3,101.19	Cleared
12850	EFT Check	10/27/2016	MIDWEST TAPE - PROCESSED DVDS	\$5,710.16	Cleared

**INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
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No.	Type	Date	Reference	Checks	Status
12851	EFT Check	10/27/2016	MIDWEST TAPE FICTION CAT/PROC REPL ACCOUNT	\$6,939.83	Cleared
12852	EFT Check	10/27/2016	MIDWEST TAPE PROCESSED AND CATALOGED ACCOUNT	\$43,217.23	Cleared
12853	EFT Check	10/27/2016	MIDWEST TAPE, LLC	\$9,663.81	Cleared
12854	EFT Check	10/27/2016	OVERDRIVE INC	\$30,213.49	Cleared
12855	EFT Check	10/27/2016	PERFECTION SERVICE OF INDIANA	\$3,195.78	Cleared
12856	EFT Check	10/27/2016	RECORDED BOOKS	\$148.50	Cleared
12857	EFT Check	10/27/2016	ALLIED RECEIVABLES FUNDING, INC.	\$4,772.20	Cleared
12858	EFT Check	10/27/2016	RICHARD LOPEZ ELECTRICAL, LLC	\$12,454.00	Cleared
12859	EFT Check	10/27/2016	STAPLES	\$6,964.08	Cleared
12860	EFT Check	10/27/2016	STENZ MANAGEMENT COMPANY, INC.	\$6,397.19	Cleared
12861	EFT Check	10/27/2016	STUART'S HOUSEHOLD FURNITURE MOVING & STORAGE	\$1,659.46	Cleared
12862	EFT Check	10/27/2016	TITAN ASSOCIATES	\$6,023.62	Cleared
12863	EFT Check	10/27/2016	ULINE	\$814.89	Cleared
58943	Computer Check	10/6/2016	AMERICAN UNITED LIFE INSURANCE CO	\$2,999.67	Cleared
58944	Computer Check	10/6/2016	ANTHEM INSURANCE COMPANIES, INC.	\$242,204.46	Cleared
58945	Computer Check	10/6/2016	ARTS FOR LEARNING INDIANA	\$1,185.00	Cleared
58946	Computer Check	10/6/2016	AT&T	\$3,760.84	Cleared
58947	Computer Check	10/6/2016	AT&T	\$2,960.25	Cleared
58948	Computer Check	10/6/2016	AT&T	\$1,991.50	Cleared
58949	Computer Check	10/6/2016	AT&T	\$42.33	Cleared
58950	Computer Check	10/6/2016	AT&T	\$642.33	Cleared
58951	Computer Check	10/6/2016	AT&T MOBILITY	\$1,102.13	Cleared
58952	Computer Check	10/6/2016	AVC TECHNOLOGY CORPORATION	\$1,838.75	Cleared
58953	Computer Check	10/6/2016	BIBLIOTHECA	\$824.00	Cleared
58954	Computer Check	10/6/2016	BOWEN TECHNOVATION	\$697.00	Cleared
58955	Computer Check	10/6/2016	CHILDREN'S PLUS INC.	\$708.95	Cleared
58956	Computer Check	10/6/2016	CINTAS CORPORATION #018	\$84.25	Cleared
58957	Computer Check	10/6/2016	CITIZENS ENERGY GROUP	\$3,718.24	Cleared
58958	Computer Check	10/6/2016	COSUGI	\$100.00	Cleared
58959	Computer Check	10/6/2016	CRISTINA GOMEZ	\$50.00	Cleared
58960	Computer Check	10/6/2016	DASHER PRINTING SERVICES, INC.	\$23,470.00	Cleared
58961	Computer Check	10/6/2016	DIEHL CONSULTING GROUP	\$29,200.00	Cleared
58962	Computer Check	10/6/2016	DORA SMITH	\$50.00	Cleared
58963	Computer Check	10/6/2016	GALE GROUP THE	\$4,933.64	Cleared
58964	Computer Check	10/6/2016	GOVERNMENT FINANCE OFFICERS ASSOCIATION	\$135.00	Cleared
58965	Computer Check	10/6/2016	GUARDIAN	\$2,855.97	Cleared
58966	Computer Check	10/6/2016	I-MCPL STAFF ASSOCIATION	\$2.00	Cleared
58967	Computer Check	10/6/2016	INDIANA DEPARTMENT WORKFORCE DEV	\$748.00	Cleared
58968	Computer Check	10/6/2016	INDIANA WRITER'S CENTER	\$200.00	Cleared
58969	Computer Check	10/6/2016	INDIANAPOLIS MONTHLY	\$2,635.00	Cleared
58970	Computer Check	10/6/2016	INDIANAPOLIS POWER & LIGHT COMPANY	\$71,273.27	Cleared
58971	Computer Check	10/6/2016	INDPLS-MARION COUNTY PUBLIC LIBRARY	\$2,500,000.00	Cleared
58972	Computer Check	10/6/2016	LEVEL (3) COMMUNICATIONS, LLC	\$4,179.14	Cleared
58973	Computer Check	10/6/2016	IMCPL - Mezzetta Retainage - Southport	\$1,684.88	Cleared
58974	Computer Check	10/6/2016	MORNINGSTAR	\$10,500.00	Outstanding
58975	Computer Check	10/6/2016	Movietyme Video Productions	\$1,794.00	Cleared
58976	Computer Check	10/6/2016	NATIONAL REGISTER PUBLISHING	\$687.20	Cleared
58977	Computer Check	10/6/2016	PAMELA GEMMER	\$50.00	Outstanding
58978	Computer Check	10/6/2016	Paypal	\$54.10	Cleared
58979	Computer Check	10/6/2016	PCM-G	\$9,552.19	Cleared
58980	Computer Check	10/6/2016	PERFECT WEDDING GUIDE	\$795.00	Cleared
58981	Computer Check	10/6/2016	PORTA PROMOTIONS, LLC	\$772.23	Cleared
58982	Computer Check	10/6/2016	PRESIDIO INFRASTRUCTURE SOLUTIONS LLC	\$3,132.00	Cleared
58983	Computer Check	10/6/2016	SECURITAS SECURITY SERVICES USA, INC.	\$56,767.82	Cleared
58984	Computer Check	10/6/2016	SOLAR CONCEPTS INC	\$425.00	Cleared
58985	Computer Check	10/6/2016	U. S. BANK EQUIPMENT FINANCE	\$407.10	Cleared
58986	Computer Check	10/6/2016	U.S. HealthWorks Medical Group IN, PC	\$42.87	Cleared
58987	Computer Check	10/6/2016	YOUNG ACTOR'S THEATER	\$600.00	Outstanding
58988	Computer Check	10/13/2016	Arab Termite and Pest Control, Inc.	\$1,623.00	Cleared
58989	Computer Check	10/13/2016	ART WITH A HEART	\$405.00	Cleared
58990	Computer Check	10/13/2016	ARTS FOR LEARNING INDIANA	\$585.00	Cleared
58991	Computer Check	10/13/2016	BEECH GROVE SEWAGE WORKS	\$118.11	Cleared
58992	Computer Check	10/13/2016	CENTRAL INDIANA HARDWARE-SCHRICKER DIVISION	\$33.28	Cleared
58993	Computer Check	10/13/2016	CENTRAL INDIANA SECURITY CORP., LTD	\$219.90	Cleared
58994	Computer Check	10/13/2016	CENTRAL SECURITY & COMMUNICATIONS	\$408.20	Cleared
58995	Computer Check	10/13/2016	CINTAS CORPORATION #018	\$46.51	Cleared
58996	Computer Check	10/13/2016	CITIZENS ENERGY GROUP	\$819.91	Cleared

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
BANK REGISTER
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No.	Type	Date	Reference	Checks	Status
58997	Computer Check	10/13/2016	DACO GLASS & GLAZING INC.	\$1,679.52	Cleared
58998	Computer Check	10/13/2016	GOVERNMENT FINANCE OFFICERS ASSOCIATION	\$493.00	Cleared
58999	Computer Check	10/13/2016	GRM INFORMATION MANAGEMENT SERVICES OF INDIANA	\$196.53	Cleared
59000	Computer Check	10/13/2016	INDIANA HISTORICAL SOCIETY	\$100.00	Outstanding
59001	Computer Check	10/13/2016	MSC #410743	\$289.21	Cleared
59002	Computer Check	10/13/2016	KOORSEN SECURITY TECHNOLOGY	\$710.00	Cleared
59003	Computer Check	10/13/2016	METRIC ENVIRONMENTAL	\$5,226.53	Cleared
59004	Computer Check	10/13/2016	ORACLE ELEVATOR COMPANY	\$3,845.00	Cleared
59005	Computer Check	10/13/2016	SPRINT PCS	\$419.88	Cleared
59006	Computer Check	10/13/2016	TINA HOLT	\$50.00	Outstanding
59007	Computer Check	10/13/2016	TOSHIBA FINANCIAL SERVICES	\$574.88	Cleared
59008	Computer Check	10/13/2016	YOUNG ACTOR'S THEATER	\$2,800.00	Outstanding
59009	Computer Check	10/14/2016	PROGRESSIVE ARTS ALLIANCE	\$60.00	Cleared
59010	Computer Check	10/14/2016	CITIZENS ENERGY GROUP	\$2,971.06	Cleared
59011	Computer Check	10/18/2016	CITIZENS ENERGY GROUP	\$399.39	Cleared
59012	Computer Check	10/20/2016	APPLIED ENGINEERING SERVICES	\$2,090.00	Cleared
59013	Computer Check	10/20/2016	ARTS FOR LEARNING INDIANA	\$1,425.00	Cleared
59014	Computer Check	10/20/2016	AT&T	\$1,991.50	Cleared
59015	Computer Check	10/20/2016	AT&T	\$2,959.31	Cleared
59016	Computer Check	10/20/2016	AT&T	\$15.06	Cleared
59017	Computer Check	10/20/2016	AWE ACQUISITION, INC.	\$10,972.00	Cleared
59018	Computer Check	10/20/2016	B & R SERVICES	\$2,200.00	Cleared
59019	Computer Check	10/20/2016	BLACKMORE & BUCKNER ROOFING, INC.	\$66,450.00	Cleared
59020	Computer Check	10/20/2016	BUSINESS FURNITURE, LLC	\$5,979.12	Cleared
59021	Computer Check	10/20/2016	CAROL THARP-PERRIN	\$200.00	Outstanding
59022	Computer Check	10/20/2016	CHC WELLNESS	\$150.00	Cleared
59023	Computer Check	10/20/2016	CHILDREN'S PLUS INC.	\$606.75	Cleared
59024	Computer Check	10/20/2016	CHRISTOPHER GILL	\$100.00	Outstanding
59025	Computer Check	10/20/2016	CINTAS CORPORATION #018	\$130.76	Cleared
59026	Computer Check	10/20/2016	COMMUNITY OCCUPATIONAL HEALTH SERVICES	\$1,835.00	Cleared
59027	Computer Check	10/20/2016	CYBERIA, LTD.	\$500.00	Outstanding
59028	Computer Check	10/20/2016	DAN WAKEFIELD	\$250.00	Outstanding
59029	Computer Check	10/20/2016	DAVID SIMS	\$120.00	Outstanding
59030	Computer Check	10/20/2016	FLASHBAY, INC.	\$2.84	Cleared
59031	Computer Check	10/20/2016	JILL WETNIGHT	\$22.42	Cleared
59032	Computer Check	10/20/2016	GALE GROUP THE	\$2,260.93	Cleared
59033	Computer Check	10/20/2016	GARFIELD PARK (PETTY CASH)	\$10.00	Outstanding
59034	Computer Check	10/20/2016	GIL SMITH	\$200.00	Outstanding
59035	Computer Check	10/20/2016	GREY HOUSE PUBLISHING	\$294.50	Cleared
59036	Computer Check	10/20/2016	HAINES & COMPANY INC	\$1,005.00	Cleared
59037	Computer Check	10/20/2016	HOGAN TRANSFER & STORAGE CORP.	\$90.00	Cleared
59038	Computer Check	10/20/2016	INDIANA CHAMBER OF COMMERCE	\$1,157.16	Cleared
59039	Computer Check	10/20/2016	INDIANA DEPARTMENT OF NATURAL RESOURCES	\$195.00	Cleared
59040	Computer Check	10/20/2016	INDIANA LIBRARY FEDERATION	\$580.00	Cleared
59041	Computer Check	10/20/2016	INDIANA WRITER'S CENTER	\$600.00	Cleared
59042	Computer Check	10/20/2016	INDIANAPOLIS POWER & LIGHT COMPANY	\$11,185.13	Cleared
59043	Computer Check	10/20/2016	INDY TRANSLATIONS, LLC	\$75.00	Cleared
59044	Computer Check	10/20/2016	INFORMATION TODAY, INC.	\$352.03	Cleared
59045	Computer Check	10/20/2016	JENNI HORNING	\$200.00	Outstanding
59046	Computer Check	10/20/2016	JP MORGAN CHASE BANK	\$8,144.06	Cleared
59047	Computer Check	10/20/2016	KELLEY JORDAN PHOTOGRAPHY	\$300.00	Outstanding
59048	Computer Check	10/20/2016	LEADERSHIP DIRECTORIES INC	\$1,246.00	Cleared
59049	Computer Check	10/20/2016	LEVEL (3) COMMUNICATIONS, LLC	\$4,177.82	Cleared
59050	Computer Check	10/20/2016	I-MCPL - MACDOUGALL RETAINAGE	\$16,600.30	Cleared
59051	Computer Check	10/20/2016	NATIONALITIES COUNCIL OF INDIANA	\$112.00	Cleared
59052	Computer Check	10/20/2016	PHILHARMONIC ORCHESTRA OF INDIANAPOLIS	\$2,000.00	Outstanding
59053	Computer Check	10/20/2016	PITNEY BOWES, INC.	\$334.92	Outstanding
59054	Computer Check	10/20/2016	REPROGRAPHIX, INC.	\$1,452.00	Cleared
59055	Computer Check	10/20/2016	ROB DIXON	\$1,000.00	Voided
59056	Computer Check	10/20/2016	SALLY PERKINS	\$300.00	Cleared
59057	Computer Check	10/20/2016	Science Education Foundation of Indiana, Inc.	\$250.00	Outstanding
59058	Computer Check	10/20/2016	SONDHI SOLUTIONS	\$11,685.00	Cleared
59059	Computer Check	10/20/2016	SPRINT PCS	\$209.94	Cleared
59060	Computer Check	10/20/2016	TEKTONIC NINJAS TEAM 7790	\$500.00	Cleared
59061	Computer Check	10/20/2016	THE GREAT FRAME UP	\$663.81	Cleared
59062	Computer Check	10/20/2016	TODAY'S BUSINESS SOLUTIONS, INC.	\$2,580.00	Outstanding
59063	Computer Check	10/20/2016	U.S. HealthWorks Medical Group IN, PC	\$410.09	Cleared

**INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
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No.	Type	Date	Reference	Checks	Status
59064	Computer Check	10/20/2016	UNSEENPRESS.COM, INC.	\$130.00	Outstanding
59065	Computer Check	10/20/2016	YOUNG ACTOR'S THEATER	\$800.00	Outstanding
59066	Computer Check	10/21/2016	CCA-CCAO	\$385.10	Cleared
59067	Computer Check	10/21/2016	JP MORGAN CHASE BANK	\$4,037.37	Cleared
59068	Computer Check	10/21/2016	THE INTERNATIONAL CENTER OF INDIANAPOLIS	\$600.00	Cleared
59069	Computer Check	10/25/2016	CITIZENS ENERGY GROUP	\$1,704.44	Cleared
59070	Computer Check	10/25/2016	Constellation NewEnergy Gas Division, LLC	\$780.98	Cleared
59071	Computer Check	10/25/2016	INDIANA DEPARTMENT WORKFORCE DEV	\$935.00	Voided
59072	Computer Check	10/25/2016	INDIANA DEPARTMENT WORKFORCE DEV	\$1,017.28	Outstanding
59073	Computer Check	10/26/2016	MIKE MULLIN	\$2,300.00	Cleared
59074	Computer Check	10/27/2016	ABRACADABRA	\$200.00	Outstanding
59075	Computer Check	10/27/2016	ADP. LLC	\$584.04	Outstanding
59076	Computer Check	10/27/2016	ART WITH A HEART	\$270.00	Outstanding
59077	Computer Check	10/27/2016	ARTS FOR LEARNING INDIANA	\$300.00	Outstanding
59078	Computer Check	10/27/2016	BRIGHTWOOD INVESTORS, LLC	\$3,765.68	Outstanding
59079	Computer Check	10/27/2016	BRUCE R. JOHNSON	\$250.00	Outstanding
59080	Computer Check	10/27/2016	BUSINESS FURNITURE CORPORATION	\$16,007.95	Outstanding
59081	Computer Check	10/27/2016	CENTRAL SECURITY & COMMUNICATIONS	\$2,492.70	Outstanding
59082	Computer Check	10/27/2016	CHICAGO TRIBUNE	\$435.24	Outstanding
59083	Computer Check	10/27/2016	CHILDREN'S PLUS INC.	\$3,165.27	Outstanding
59084	Computer Check	10/27/2016	CITIZENS ENERGY GROUP	\$4,265.84	Outstanding
59085	Computer Check	10/27/2016	CLARK, QUINN, MOSES, SCOTT & GRAHN, LLP	\$35,744.00	Outstanding
59086	Computer Check	10/27/2016	CULLIGAN OF INDIANAPOLIS	\$135.85	Outstanding
59087	Computer Check	10/27/2016	DACO GLASS & GLAZING INC.	\$1,444.10	Outstanding
59088	Computer Check	10/27/2016	DEAN A. DORRELL	\$200.00	Outstanding
59089	Computer Check	10/27/2016	ENVIRO-TOTE INC.	\$4,532.19	Outstanding
59090	Computer Check	10/27/2016	FLANNER HOUSE OF INDIANAPOLIS, INC.	\$2,716.67	Outstanding
59091	Computer Check	10/27/2016	FOUNTAIN BLOCK DEVELOPMENT L.P.	\$4,804.42	Outstanding
59092	Computer Check	10/27/2016	GALE GROUP THE	\$1,455.06	Outstanding
59093	Computer Check	10/27/2016	GLENDALE TOWN CENTER	\$9,858.37	Outstanding
59094	Computer Check	10/27/2016	Hall, Render, Killian, Heath & Lyman, P.C.	\$378.00	Outstanding
59095	Computer Check	10/27/2016	HAWTHORNE PUBLISHING	\$225.00	Outstanding
59096	Computer Check	10/27/2016	HOOSIER FARMERS MARKET ASSN.	\$100.00	Outstanding
59097	Computer Check	10/27/2016	INDIANA NEWSPAPERS, INC.	\$1,124.75	Outstanding
59098	Computer Check	10/27/2016	INDIANA STATE LIBRARY	\$11,960.00	Outstanding
59099	Computer Check	10/27/2016	INDIANA WRITER'S CENTER	\$400.00	Outstanding
59100	Computer Check	10/27/2016	INDIANAPOLIS FLEET SERVICES	\$1,179.45	Outstanding
59101	Computer Check	10/27/2016	INDIANAPOLIS NEIGHBORHOOD RESOURCE CENTER	\$2,871.61	Outstanding
59102	Computer Check	10/27/2016	MSC #410743	\$284.50	Outstanding
59103	Computer Check	10/27/2016	JANELLE GEORGE	\$84.75	Outstanding
59104	Computer Check	10/27/2016	JERALD M. GILPIN	\$300.00	Outstanding
59105	Computer Check	10/27/2016	KIDS INK CHILDREN'S BOOKSTORE	\$1,801.67	Outstanding
59106	Computer Check	10/27/2016	MARION COUNTY TREASURER	\$89.70	Outstanding
59107	Computer Check	10/27/2016	MEZZETTA, INC.	\$6,432.49	Voided
59108	Computer Check	10/27/2016	MIDWEST REMEDIATION, INC.	\$18,372.93	Outstanding
59109	Computer Check	10/27/2016	NANCY MOBLEY	\$40.00	Cleared
59110	Computer Check	10/27/2016	PEN PRODUCTS	\$660.00	Outstanding
59111	Computer Check	10/27/2016	PROVIDENCE OUTDOOR	\$870.00	Outstanding
59112	Computer Check	10/27/2016	QUINN STEVENSON	\$400.00	Outstanding
59113	Computer Check	10/27/2016	RADWAY PIANO SERVICE	\$190.00	Outstanding
59114	Computer Check	10/27/2016	REPROGRAPHIX, INC.	\$689.75	Outstanding
59115	Computer Check	10/27/2016	RICOH USA, INC.	\$9,095.41	Outstanding
59116	Computer Check	10/27/2016	SECURITAS SECURITY SERVICES USA, INC.	\$17,829.75	Outstanding
59117	Computer Check	10/27/2016	SHREWSBERRY & ASSOCIATES	\$17.00	Outstanding
59118	Computer Check	10/27/2016	TERESA BRUCE & JOSEPH BRUCE	\$300.00	Outstanding
59119	Computer Check	10/27/2016	TIPTON SOUND & LIGHTING	\$45.00	Outstanding
59120	Computer Check	10/27/2016	U.S. HealthWorks Medical Group IN, PC	\$128.61	Outstanding
59121	Computer Check	10/27/2016	UNITED PARCEL SERVICE	\$328.67	Outstanding
59122	Computer Check	10/27/2016	URBAN LIBRARIES COUNCIL	\$150.00	Outstanding
59123	Computer Check	10/27/2016	YOUNG ACTOR'S THEATER	\$800.00	Outstanding
59124	Computer Check	10/28/2016	SILLY SAFARI SHOWS, INC.	\$315.00	Outstanding
59125	Computer Check	10/28/2016	IMCPL - Mezzetta Retainage - WARREN	\$6,432.49	Cleared
			Total	\$4,616,601.04	

Summary by Transaction Type:

Computer Check

\$3,373,314.55

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
BANK REGISTER
OPERATING ACCOUNT

No.	Type	Date	Reference	Checks	Status
			EFT Check	\$1,243,286.49	
			Total Payments	\$4,608,233.55	
			Total Voided Items	\$8,367.49	

**INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
BANK REGISTER
PAYROLL ACCOUNT**

No.	Type	Date	Reference	Checks	Status
482	EFT Check	10/6/2016	DELTA DENTAL	\$2,928.30	Cleared
483	EFT Check	10/6/2016	UNITED WAY OF CENTRAL INDIANA INC.	\$275.20	Cleared
484	EFT Check	10/18/2016	FIDELITY INVESTMENTS	\$6,251.33	Cleared
485	EFT Check	10/7/2016	AMERICAN UNITED LIFE INSURANCE CO	\$4,467.00	Cleared
486	EFT Check	10/7/2016	PUBLIC EMPLOYEES' RETIREMENT FUND OF INDIANA	\$6,688.38	Cleared
487	EFT Check	10/21/2016	AMERICAN UNITED LIFE INSURANCE CO	\$4,567.00	Cleared
488	EFT Check	10/21/2016	PUBLIC EMPLOYEES' RETIREMENT FUND OF INDIANA	\$6,738.64	Cleared
489	EFT Check	10/21/2016	FIDELITY INVESTMENTS	\$6,251.33	Cleared
3005	Computer Check	10/6/2016	Voided Unused payment	\$0.00	Voided
3006	Computer Check	10/6/2016	AFSCME COUNCIL 962	\$2,112.54	Cleared
3007	Computer Check	10/6/2016	AMERICAN UNITED LIFE INSURANCE CO	\$209.86	Cleared
3008	Computer Check	10/6/2016	ANTHEM INSURANCE COMPANIES, INC.	\$54,795.54	Cleared
3009	Computer Check	10/6/2016	GUARDIAN	\$10,652.27	Cleared
3010	Computer Check	10/6/2016	LegalShield	\$320.25	Cleared
3011	Computer Check	10/13/2016	AMERICAN UNITED LIFE INSURANCE CO	\$2,432.72	Cleared
3012	Computer Check	10/20/2016	The Indianapolis Public Library Foundation	\$521.02	Cleared
Total				\$109,211.38	

Summary by Transaction Type:

Computer Check	\$71,044.20
EFT Check	\$38,167.18
Total Payments	\$109,211.38
Total Voided Items	\$0.00

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
BANK REGISTER
FINES ACCOUNT

No.	Type	Date	Reference	Checks	Status
596	Computer Check	10/6/2016	INDIANA STATE LIBRARY	\$24.95	Cleared
597	Computer Check	10/13/2016	ERIN HALIORIS	\$6.15	Outstanding
598	Computer Check	10/13/2016	JAYDEN JEFFERSON	\$8.10	Outstanding
599	Computer Check	10/13/2016	MARISA BEATY	\$5.50	Outstanding
600	Computer Check	10/13/2016	ROBYN M. BOWERS	\$9.30	Outstanding
601	Computer Check	10/20/2016	BRITTANY LEIGH BORER	\$2.00	Outstanding
602	Computer Check	10/20/2016	ELAINE CHRISTINA REASNER	\$4.00	Outstanding
			Total	<u>\$60.00</u>	

Summary by Transaction Type:

Computer Check	\$60.00
EFT Check	\$0.00
Total Payments	\$60.00
Total Voided Items	\$0.00

**INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
BANK REGISTER
GIFT FUND**

No.	Type	Date	Reference	Checks	Status
1285	EFT Check	10/6/2016	ASI SIGNAGE INNOVATIONS	\$1,205.00	Cleared
1286	EFT Check	10/6/2016	Baker & Taylor	\$199.98	Cleared
1287	EFT Check	10/6/2016	BRODART CO.	\$466.44	Cleared
1288	EFT Check	10/6/2016	IMCPL	\$5,500.00	Cleared
1289	EFT Check	10/6/2016	INDPLS-MARION COUNTY PUBLIC LIBRARY	\$7,143.84	Cleared
1290	EFT Check	10/6/2016	OFFICEWORKS	\$3,277.00	Cleared
1291	EFT Check	10/20/2016	Baker & Taylor	\$86.58	Cleared
1292	EFT Check	10/20/2016	BRODART CO.	\$1,733.65	Cleared
1293	EFT Check	10/20/2016	INDPLS-MARION COUNTY PUBLIC LIBRARY	\$9,638.72	Cleared
1294	EFT Check	10/20/2016	KLINES QUALITY WATER, INC.	\$82.50	Cleared
1295	EFT Check	10/20/2016	RUSSIAN PUBLISHING HOUSE	\$389.18	Cleared
1296	EFT Check	10/27/2016	BRODART CO.	\$265.14	Cleared
1297	EFT Check	10/27/2016	KLINES QUALITY WATER, INC.	\$37.90	Cleared
1298	EFT Check	10/27/2016	STAPLES	\$35.34	Cleared
5478	Computer Check	10/4/2016	JET'S PIZZA	\$361.48	Cleared
5479	Computer Check	10/6/2016	ANDERSON & BECK	\$1,200.00	Cleared
5480	Computer Check	10/6/2016	CHILDREN'S PLUS INC.	\$310.80	Cleared
5481	Computer Check	10/6/2016	CONTINENTAL BOOK COMPANY	\$1,122.46	Cleared
5482	Computer Check	10/6/2016	CREATIVE AQUATIC SOLUTIONS, LLC	\$284.95	Cleared
5483	Computer Check	10/6/2016	GAIL THOMAS STRONG	\$780.00	Cleared
5484	Computer Check	10/6/2016	JIM GILL, INC.	\$3,873.50	Cleared
5485	Computer Check	10/6/2016	KIMBERLY ANDERSEN	\$35.19	Cleared
5486	Computer Check	10/6/2016	MIRIAM GUIDERO	\$91.23	Cleared
5487	Computer Check	10/6/2016	SHARON BERNHARDT	\$12.57	Cleared
5488	Computer Check	10/6/2016	The Indianapolis Public Library Foundation	\$3,055.86	Cleared
5489	Computer Check	10/6/2016	WAYNE (PETTY CASH)	\$8.32	Cleared
5490	Computer Check	10/13/2016	ARTS FOR LEARNING INDIANA	\$144.00	Cleared
5491	Computer Check	10/13/2016	CULLIGAN OF INDIANAPOLIS	\$28.90	Cleared
5492	Computer Check	10/13/2016	ERIN WEBSTER	\$126.44	Outstanding
5493	Computer Check	10/13/2016	KIMBERLY ANDERSEN	\$203.07	Cleared
5494	Computer Check	10/13/2016	MARTIN UNIVERSITY	\$600.00	Cleared
5495	Computer Check	10/13/2016	SILLY SAFARI SHOWS, INC.	\$1,750.00	Cleared
5496	Computer Check	10/14/2016	JORDI PAVEL POLANCO-SAFADIT	\$2,500.00	Cleared
5497	Computer Check	10/20/2016	ARTS FOR LEARNING INDIANA	\$798.00	Cleared
5498	Computer Check	10/20/2016	BEVERLY SCOTT	\$250.00	Outstanding
5499	Computer Check	10/20/2016	CROSSROADS DOCUMENT SERVICES	\$2,663.36	Cleared
5500	Computer Check	10/20/2016	FLASHBAY, INC.	\$2,549.16	Cleared
5501	Computer Check	10/20/2016	GARFIELD PARK (PETTY CASH)	\$38.73	Outstanding
5502	Computer Check	10/20/2016	INDIANAPOLIS NEIGHBORHOOD RESOURCE CI	\$375.00	Cleared
5503	Computer Check	10/20/2016	KENNEDY KING PARK CENTER	\$279.00	Outstanding
5504	Computer Check	10/20/2016	PERRY A. SCOTT	\$250.00	Outstanding
5505	Computer Check	10/20/2016	ROBERT G. LEHNEN, PHD.	\$3,575.00	Outstanding
5506	Computer Check	10/20/2016	The Indianapolis Public Library Foundation	\$2,551.10	Cleared
5507	Computer Check	10/20/2016	THE INTERNATIONAL CENTER OF INDIANAPOL	\$2,500.00	Cleared
5508	Computer Check	10/20/2016	VLADIMIR KRAKOVICH	\$500.00	Cleared
5509	Computer Check	10/20/2016	YEFIM PASTUKH	\$500.00	Outstanding
5510	Computer Check	10/27/2016	ARTS FOR LEARNING INDIANA	\$229.00	Outstanding
5511	Computer Check	10/27/2016	CREATIVE AQUATIC SOLUTIONS, LLC	\$233.89	Outstanding
5512	Computer Check	10/27/2016	DELIA BLANCHARD	\$97.90	Outstanding
5513	Computer Check	10/27/2016	JILL WETNIGHT	\$13.89	Outstanding
5514	Computer Check	10/27/2016	INDIANAPOLIS NEIGHBORHOOD RESOURCE CI	\$1,878.39	Outstanding
5515	Computer Check	10/27/2016	JEANINE FOX	\$23.04	Outstanding
5516	Computer Check	10/27/2016	JOHN H. BONER COMMUNITY CENTER	\$75.00	Outstanding
5517	Computer Check	10/27/2016	KIMBERLY ANDERSEN	\$156.85	Outstanding
5518	Computer Check	10/27/2016	METAMORPHOSIS CHANGE AGENTS	\$750.00	Outstanding
5519	Computer Check	10/27/2016	WAYNE (PETTY CASH)	\$5.03	Outstanding
			Total	\$66,842.38	

Summary by Transaction Type:

Computer Check	\$36,781.11
EFT Check	\$30,061.27

Total Payments	\$66,842.38
Total Voided Items	\$0.00

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY - NOVEMBER 28, 2016 - PERSONNEL ACTIONS - RESOLUTION 53-2016

NEW HIRES:

EMPLOYEE NAME	JOB TITLE	LOCATION NAME	HOURLY RATE	HIRE DATE
Michael P. Jensen	Team Member	Facilities (Shipping/Receiving)	\$11.85	10/24/2016
John Barnes	Page	Central	\$9.15	10/24/2016
Nicole Josephsen	Hourly Public Services Associate I	Wayne	\$14.07	10/24/2016
Anna Burden	Page	Irvington	\$9.15	11/7/2016
Carrie Smith	Public Services Librarian	Learning Curve	\$18.00	11/7/2016
Cristal Beatty	Hourly Computer Lab Assistant II	InfoZone	\$12.91	11/22/2016
Anne Albertin	Page	Lawrence	\$9.15	11/22/2016

INTERNAL CHANGES:

EMPLOYEE NAME	JOB TITLE	LOCATION NAME	HOURLY RATE	OLD JOB TITLE	OLD LOCATION	OLD	EFFECTIVE
Sylvia Robertson	Hourly Public Services Associate I	Lawrence	\$14.07	Public Services Associate II	East 38th	\$15.34	10/30/2016
Joni Metcalf-Kemp	Public Services Associate II	East 38th	\$15.34	Hourly Library Assistant II	Warren	\$12.15	11/13/2016
Allison O'Keeffe	Processing Assistant	Processing	\$12.91	Library Assistant II	Lawrence	\$11.85	11/13/2016
Shelby Phelps	Activity Guide Full Time	Learning Curve	\$15.65	Activity Guide Part Time	Learning Curve	\$15.65	11/13/2016
Lori Spears	Page	Southport	\$9.65	Page	Garfield Park	\$9.65	10/30/2016
Sara Bolinger	Library Assistant II	Glendale	\$11.85	Hourly Library Assistant II	Lawrence	\$11.85	11/27/2016
Sara Bolinger	Library Assistant II	Glendale	\$11.85	Hourly Library Assistant II	Lawrence	\$11.85	11/27/2016
Thomas Childress	Computer Lab Assistant II	East 38th	\$12.91	Team Member	Facilities	\$12.08	11/13/2016

Nancy Stephenson, Mgr., Support Programs and Volunteer Services, pay grade 313 to pay grade 0301, market adjustment \$1,000.00 to \$27.8821.

Miguel Ruiz, Accounting Contract Administrator, job reclassification, from pay grade 106 to pay grade 0108, increase to \$18.40 per hour.

SEPARATIONS:

EMPLOYEE NAME	JOB TITLE	LOCATION NAME	HOURLY RATE	YEARS OF	EFFECTIVE DATE
Mary Ellen Patterson	Library Assistant II	Glendale	\$13.33	23 years and 2 months	10/22/2016
Dorothy A. Swan	Computer Lab Assistant I	Central	\$12.75	11 years and 4 months	10/29/2016
Patrick Trent	Computer Lab Assistant II	Lawrence	\$12.91	1 year and 11 months	10/29/2016
Patricia Al-Wahaili	Hourly Computer Lab Assistant I	College	\$11.85	5 months	10/22/2016
Nailah Abdurashheed	Hourly Library Assistant I	Central	\$12.09	19 years and 2 months	10/27/2016
Karen Sheward	Page	Warren	\$9.45	8 years and 4 months	10/14/2016
Landon Peck	Hourly Activity Guide	Learning Curve	\$15.34	3 months	9/24/2016
Glenn Halberstadt	Web Content Specialist	Communications	\$26.20	37 years and 10 months	11/30/2016
Alisa Lance	Hourly Library Assistant II	Glendale	\$12.39	2 years and 11 months	11/27/2016
Phyllis Jordan	Library Assistant I	Outreach	\$11.56	16 years and 9 months	11/28/2016
Teresa Rodman	Building Services Team Member	Facilities	\$15.06	9 years and 3 months	11/28/2016

INACTIVE:

EMPLOYEE NAME	JOB TITLE	LOCATION NAME	HOURLY RATE	EFFECTIVE DATE
Barbara Trulock	Page	Glendale	\$9.33	10/11/2016
Rachel Oliver	Page	Lawrence	\$9.15	12/1/2016

RE-ACTIVATE:

EMPLOYEE NAME	JOB TITLE	LOCATION NAME	HOURLY RATE	EFFECTIVE DATE
Allison Siegel	Page	Lawrence	\$9.64	11/14/2016
Greta Herbertz	Page	Irvington	\$9.64	11/19/2016

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
TRAVEL AND TRAINING ACTION
 RESOLUTION 53 - 2016

WHEREAS it is the opinion of the board that it is necessary for the following individuals:

BE IT RESOLVED that they be allowed the necessary credited time and registration fees to be paid out of the Operating Fund:

Name	Dept	C/C	City/State	Conference Name	Fund	Registration	Lodging	Travel/Milage	Per Diem	Total
Jessica Trinoskey	COL	2002	Indianapolis, IN	IN Summit on out of school learning	10	\$ 75.00		\$ 34.00		\$ 109.00
Kirsten Weaver	PDA	1501	Indianapolis, IN	ILF	10	\$ 80.00				\$ 80.00
Melinda Mullican	WAY	2019	Indianapolis, IN	Live local think global	10	\$ 30.00				\$ 30.00
Cheryl Wright	OLD	1701	Atlanta, GA	ALA 2017 Midwinter	10	\$ 235.00	\$ 1,000.00	\$ 500.00	\$ 150.00	\$ 1,885.00
Kathryn Bacone	CMSA	1201	Indianapolis, IN	40th Anniversary of the State Data	10			\$ 20.00		\$ 20.00
Montoya Barker	LAW	2013	Kokomo, IN	Re-charge your book club	10	\$ 35.00		\$ 47.41		\$ 82.41
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\$ 2,206.41

**INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
NOTES OF THE JOINT MEETING OF LIBRARY BOARD COMMITTEES
NOVEMBER 15, 2016**

The Indianapolis-Marion County Public Library Board Committees met in a Joint Meeting at the Library Services Center, 2450 North Meridian Street, on Tuesday, November 15, 2016 at 4:15 p.m. pursuant to notice given.

1. Call To Order

In the absence of Dr. Wantz, Ms. Crenshaw called the meeting to order.

2. Roll Call

Members present: Ms. Charleston, Ms. Crenshaw, Dr. Fennema, Mr. Gutierrez, Dr. Jett, Ms. Payne, Rev. Robinson and Mr. Vorderstrasse

Members absent: Sister Mary Luke Jones and Dr. Wantz

COMMITTEE REPORTS

3. Facilities Committee (Lillian L. Charleston, Chair; Oscar A. Gutierrez, Rev. T. D. Robinson, Adam Vorderstrasse) – Staff Liaison: Sharon Smith

Update on Current Projects

Sharon Smith provided updates on several current projects.

Warren Branch

The Branch is closed this week from Monday 11/14 through Thursday 11/17 as the Library moves into final renovated spaces.

1. Branch staff has been receiving positive comments from patrons regarding the project.
2. The Branch will re-open for regular Library business on Friday 11/18.
3. There is an open house event scheduled at the Warren Branch Library on Saturday December 10, 2016 from 2:00pm – 4:00pm.

East Washington Street

1. The East Washington Branch Project continues moving forward.
2. Major components that are nearing completion include the elevator, roof, solar panel array, and brickwork.
3. Construction is scheduled for completion by December 19, 2016, with move-in of fixtures, furniture, and equipment to occur in January 2017.
4. The Pizza Hut has been demolished and the Library is working with IndyGO to install an expanded bus stop at the corner of Rural & E. Washington Streets.
5. East Washington Branch Library staff continues to provide public services out of the Temporary Library.

Michigan Road

1. The design team including architects, landscape architects, engineers, and sustainability consultants are working on the site plan.
2. The second Community Engagement meeting will be held on Wednesday November 16, 2016, 5:30pm, at the Fay Biccard Glick Community Center located at 71st & Michigan Road.
3. Library staff is also participating and gathering feedback on the services to be provided at the new Branch.
4. A third Community Engagement meeting is scheduled to be held on Wednesday January 18, 2017.

Brightwood

1. Negotiations for land acquisition continue with a meeting scheduled for Wednesday November 16 with a land owner to discuss an offer.
2. The Library is moving forward with Phase 2 Environmental testing at an alternate site.

Eagle

1. The Library is negotiating with Meijer concerning property acquisition.
2. The Library also is working with City Planners on resolving a new zoning ordinance issue regarding specifics of a sidewalk installation.

4. **Diversity, Policy and Human Resources Committee (Dorothy R. Crenshaw, Chair; Dr. William Fennema, Sister Mary Luke Jones, Patricia A. Payne, Rev. T. D. Robinson) – Staff Liaison: Katherine Lerg**

4a. **Resolution – Approval of Appointment List**

Katherine explains how this appointment list is a little different from previous years

due to the FLSA changes and that is why it is being brought in November instead of December.

She explains that it contains merit ranges and she will be bringing more detailed report on performance reviews in December which will show strengths and weaknesses.

She will be re-evaluating processes we have used over the last two years.

Item is moved to the Board Meeting on November 28, 2016.

4b. Recommendation Regarding End Of Year Pay Adjustment For 2016

Jackie Nytes, Chief Executive Officer, explained the rationale behind the recommendation. The amount set aside for disbursement is \$235,000. She noted that all active staff, except Executive Committee, would receive monies based on the schedule outlined in the recommendation. A resolution will be prepared for approval at the November Board meeting.

5. Finance Committee (Oscar A. Gutierrez, Chair; Lillian L. Charleston, Dr. Terri Jett) – Staff Liaison: Becky Dixon

- a. **Resolution: Appropriation of Gift/Grant Proceeds and Transfer between Accounts and Classifications.** The Library is receiving gifts from the BMO Harris, the Cohen Family Foundation, and the Library Foundation which total \$44,954.95. These gifts will help fund a variety of programs such as the Teen Read Week, Classical & Holiday Concerts, E38 & Pike Aquariums, InfoZone Read to Me, Curveside Rides, Hispanic Concerts, and Book Club Bag.

The transfers in the Operating Fund are to cover costs related to a new website design for the Library and reallocate programming to supplies. The transfers in the Capital Project Fund and Bond Fund 43 are to reallocate budget based on the expense category.

- b. **Briefing Report: Fines, Fees, and Charges.** Ms. Dixon discussed changes to the Fines, Fees, and Charges as part of the annual review of the Library's policies. The following changes will take effect January 1, 2017:
- Revise parking garage fee schedule to re-instate free parking for first 30 minutes in Central's garage.
 - Add a fee for RFID tag replacement under barcode replacement - \$2.00 per RFID tag

6. Notice of Next Regular Board Meeting and Library Board Committees Meeting

- a. **Regular Board Meeting** – Monday, November 28, 2016, at the Spades Park Branch Library, 1801 Nowland Avenue, at 6:30 p.m.

- b. **Library Board Committees Meeting** – December 6, 2016, at the Library Services Center, 2450 North Meridian Street, Room 226, at 4:00 p.m.

7. Other Business

- a. **Report from Ad Hoc Committee on Board Evaluation** – Dr. Fennema advised that Dr. Wantz has some ideas about moving the process along. He had originally envisioned that the information would be used as a “job description” for use with appointing authorities, etc. He will speak with Dr. Wantz and get back to the Committee.

Ms. Charleston asked for additional clarification about the evaluation process.

Dr. Fennema commented that we want to make certain that the expectations are clear. In other words, who would make a good Board member? It should include information about skills required, time commitment required, etc.

Additionally, Ms. Nytes reminded that Board members that officers will be elected at the upcoming Annual Meeting.

She mentioned that Dr. Jett and Rev. Robinson will be introduced at the December 7, 2016 Municipal Corporations Meeting for reappointment to the Library Board.

The County Commissioners are meeting on November 17, 2016 and have asked Ms. Charleston, Mr. Gutierrez and Ms. Payne to attend. Both Mr. Gutierrez and Ms. Payne have confirmed their attendance but Ms. Charleston has advised that she will be out of town. She has left a message for Ms. Voorhies, the County Auditor, to reschedule her meeting.

Mr. Gutierrez announced that he is notifying the Commissioners that he is stepping down from the Board and will not seek reappointment.

- b. **Report from Ad Hoc Committee on CEO Evaluation** – Ms. Crenshaw mentioned that she will email the current evaluation document which contains five-six elements to the Board for their feedback. The Committee will endeavor to have the evaluation completed in a timely manner.
- c. **REVISED Monthly Performance Dashboard – June, July, August, September 2016** – Ms. Nytes advised that it was discovered that there was a timing problem with the transfer of electronic data between Library staff which was needed for these dashboards. This lack of information resulted in inaccurate dashboards. The problem has been identified and the Library’s IT Department and Chris Cairo, Director, Strategic Planning and Assessment, will be working on the timely dissemination of the statistics needed for the dashboards.

Ms. Nytes pointed out some of the numbers that had been revised which included: Borrowing Methods and Physical and Electronic Circulation.

On another matter, Ms. Nytes distributed save the date cards to the Board for an upcoming holiday party to be hosted by Ms. Crenshaw and Ms. Nytes.

8. Adjournment

Ms. Crenshaw declared the meeting adjourned at 5:35 p.m.





2017 Board Meeting Calendar

January 23	Library Services Center 2450 North Meridian Street
February 27	Glendale 6101 North Keystone Avenue
March 27	East Washington 2822 East Washington Street
April 24	Brightwood 2435 North Sherman Drive
May 22	Southport 2630 East Stop 11 Road
June 26	Irvington 5625 East Washington Street
July 24	Decatur 5301 Kentucky Avenue
August 28	Lawrence 7898 North Hague Road
September 25	Eagle 3325 Lowry Road
October 23	Warren 9701 East 21 st Street
November 27	West Indianapolis 1216 South Kappes Street
December 18*	Central 40 East St. Clair Street

* Meetings are held at 6:30 pm on the fourth Monday of each month except for December. That meeting will be held on the third Monday.



2017

Joint Board Committee Meeting Calendar

Note that all meetings will begin at 4:00 pm and will take place in Room 226 at the Library Services Center located at 2450 North Meridian Street, Indianapolis, Indiana on the following dates:

January 10
February 14
March 14
April 11
May 9
June 13
July 11
August 15
September 12
October 10
November 14
December 5



You Are Invited!

15b

The Indianapolis Public Library
Free Upcoming Events

(Please call Communications at 317-275-4022 for more information)

November 29 from 5:30 - 7 p.m. – “Potawatomi Culture and Pastel Creativity.” Those of all ages are invited to join Pokagon Potawatomi artist Jason Wesaw for a special program that explores his Potawatomi culture. Wesaw is an artist-in-residence at the Eiteljorg Museum through December 3rd. His Library program will include a lively discussion of his culture and a craft activity during which participants can create a pastel art piece to take home. Held at the Haughville Branch.

Continuing through December 15 – “Fall Cooking Workshops!” Just in time for the holiday! Join the Nutrition Services Office of the Marion County Health Department for two special culinary workshops. Learn how to plan and shop for simple meals at home during the “Shop Smart!” workshop. Also, begin the tasty journey into the world of unfamiliar ingredients during the “Quirky Cooking, Healthy Cooking With Unusual Ingredients” workshop. Held at various IndyPL locations.

Continuing through December 15 – “Holiday Classical Concerts at the Library.” Bring the entire family to enjoy a performance of chamber ensemble music featuring holiday classics and carols by members of the Indianapolis Symphony Orchestra. These free programs are made possible by Friends of the Library through gifts to The Indianapolis Public Library Foundation. Held at various IndyPL locations.

December 9 from 5 - 6 p.m. – “Circle City Ringers Handbell Ensemble.” As part of the Irvington Holiday Open House celebration, you’re invited to hear the Circle City Ringers Handbell Ensemble perform English handbell ringing. Members of the Irvington Business Association will offer other special activities throughout the Irvington business district during the evening. Held at the Irvington Branch.

December 10 from 2 - 4 p.m. – “Warren Branch Grand Re-Opening Open House!” Join the entire community to celebrate the completion of the first major renovation of the Warren Branch since it opened in 1974. In addition to experiencing all of the branch’s new features, individuals are invited to a special welcoming ceremony, a variety of family-oriented activities and light refreshments. Held at the Warren Branch.

December 11 from 12 noon - 5 p.m. – “Statehood Celebration Day!” Celebrate the date on which Indiana was admitted as the 19th state to enter the Union with a variety of free activities. Author and historian Nelson Price will present the program, “Famous Hoosier Women: Historic and Contemporary Legends.” Author Donna Griffin will sign copies of her book, *The Twelve Days of Christmas in Indiana*. Visit the Nina Mason Pulliam Indianapolis Special Collections Room to view an exhibit highlighting how Indiana history has been recorded and disseminated through various media and everyday individuals. Also, enjoy 3D printer demonstrations, music and crafts for all ages. Held throughout Central Library.

December 15 from 2 - 4 p.m. – “eBook Tinker Station.” Learn how to select and use eReaders as well as search and download materials from the Library’s extensive collection of eBooks, audiobooks and digital music. Just drop in anytime during this two-hour session staffed by a Library eReader expert. The Tinker Station provides reliable and unbiased information about this growing technology. Held at Central Library.

We hope to see you at these exciting events!



Annual Meeting Agenda

**Notice Of The Annual Meeting
November 28, 2016**

**Library Board Members Are Hereby Notified That The Annual Meeting
Of The Board Will Be Held At The**

**Spades Park Branch Library
1801 Nowland Avenue
Immediately Following The Regular Meeting**

**For The Purpose Of Considering The Following Agenda Items
Dated This 23rd Day Of November, 2016**

**DR. DAVID W. WANTZ
President of the Library Board**

-- Annual Meeting Agenda--

- 1. Call to Order**
- 2. Roll Call**

3. Election of Officers

- a. **President**
- b. **Vice President**
- c. **Secretary**
- d. **Treasurer**

4. Annual Resolution 54 – 2016 with By-Laws

Enclosed.

5. Adjournment



**INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
RESOLUTION 54 – 2016**

Resolution Regarding: Annual Review And Approval of: The Library Board By-Laws; Policy Manual; Treasurer; Treasurer's Bond; Facsimile Signatures; Use of Facsimile Signatures; Distinguished Service Awards; Payment of Library Obligations; Continuing Resolution Regarding Finances and Personnel; Investment of Idle Funds; Transfer of Discarded Materials and Equipment; Library Board Attorney; Change Account and Petty Cash Account; Fines, Fees and Services Charges

BY-LAWS

BE IT RESOLVED that the By-Laws as revised and approved January 26, 2015, are affirmed and approved in all respects.

POLICY MANUAL

BE IT FURTHER RESOLVED, that the Board re-affirms the Policy Manual as published in 1971 and subsequently revised.

TREASURER

BE IT FURTHER RESOLVED, that the Treasurer of the Board be Rebecca Dixon, CFO.

TREASURER'S BOND

BE IT FURTHER RESOLVED, that the bond of the Treasurer of the Board of the Indianapolis-Marion County Public Library in the amount of Three Hundred Thousand Dollars (\$300,000.00) as required by statute, is approved and filed by the Library Board.

FACSIMILE SIGNATURES

BE IT FURTHER RESOLVED, that the designated depositories of this corporation be, and it is hereby requested, authorized and directed to honor checks, drafts, or other orders for the payment of money drawn in this corporation's name, including those payable to the individual order of any person or persons whose name or names appear hereon as signer or signers thereof, when bearing or purporting to bear the facsimile signature of the following officer:

Treasurer _____
Rebecca Dixon

and the depositories shall be entitled to honor and to charge this corporation for such checks, drafts or other orders, regardless of by whom or by what means the actual or purposed facsimile signature or signatures thereon may have been affixed thereto, if such signature or signatures resemble the facsimile specimens duly certified to and filed with the depository by the Chief Executive Officer, Treasurer or other officer of this corporation.

USE OF FACSIMILE SIGNATURES

BE IT FURTHER RESOLVED, that the Financial Administrative Assistant to the Library Board and Treasurer be, and hereby are, authorized to affix the facsimile signature of the Treasurer to all warrants approved by the Board Members of the Indianapolis-Marion County Public Library as agent for said officer as if said officer had affixed his or her own signature.

DISTINGUISHED SERVICE AWARDS

WHEREAS, the Indianapolis-Marion County Public Library Foundation ("Foundation") and friends of the Indianapolis-Marion County Public Library system have made cash gifts to the Indianapolis-Marion County Public Library Board with the understanding that the Board would use the income or principal (or both) of such cash gifts in making awards of cash prizes, for distinguished service, to persons employed in the public library system; and

WHEREAS, it is the opinion of the members of the Board that the use of the above mentioned cash gifts for the above mentioned purposes will contribute to the maintenance of high standards of service in the public library system and that accordingly, the Board should formally express its gratitude for such gifts and approve the use thereof for the above mentioned purposes.

IT IS THEREFORE RESOLVED that the Board hereby expresses its gratitude to the Foundation and friends of the public library system who have made cash gifts that are mentioned in the preambles to this resolution; and

IT IS FURTHER RESOLVED that there is hereby established the Indianapolis-Marion County Public Library Distinguished Service Award, each recipient of which shall receive a cash prize in an amount to be determined as hereinafter provided and a suitable inscribed certificate, and each of which prizes shall be made from the income or principal, or both, of monies heretofore or hereafter received by the Board and designated as funds to be used for such prizes; and

IT IS FURTHER RESOLVED that, for the purpose of administering the Award program, there is hereby established a committee that shall be composed of the Chief Executive Officer and five other persons holding staff positions in the public library system, which shall fix the amount of the cash prize and the wording of the certificate that shall be given each recipient of the Award and shall from time to time (at regular or irregular intervals) designate an employee of the public library to receive the Award and shall, further, make such other rules respecting the making of the Award as the members of the Award Committee shall deem proper and consistent with these preambles and resolutions; and

IT IS FURTHER RESOLVED that the funds from which the above mentioned cash prizes shall be paid shall be kept separate and apart from other funds of the Board and shall be invested and disbursed by, and in accordance with instructions of, the Award Committee, in so far as such management of such fund is permitted by law; and

IT IS FURTHER RESOLVED that the cost of the above mentioned certificate be paid out of the Gift Fund of the Board; and

IT IS FURTHER RESOLVED that the cost of certificates recognizing the service of former members of the Board be paid out of the Gift Fund of the Board.

PAYMENT OF LIBRARY OBLIGATIONS

BE IT RESOLVED, that the Chief Executive Officer of the Library and the Treasurer of the Library shall have the following powers, in addition to such other powers they now or hereafter may possess:

1. To approve the issuance of warrants in payment of expenses lawfully incurred on behalf of the Library in the ordinary course of the Library's affairs; provided, however, that the respective goods and/or services to be paid have been delivered and/or rendered in advance of payment therefor, unless payment may otherwise be made in advance as permitted by IC 36-12-3-16 or other applicable law, which such statutorily allowed advance payments are hereby authorized and approved to the extent the payments directly benefit the Library; and
2. In the case of necessity, in their good faith judgment, to temporarily approve, until the Board shall ratify the same, the appointment, promotion or suspension of personnel as may be necessary for the administration of the affairs of the Library, other than officers of the Library;

BE IT FURTHER RESOLVED, that the Chief Executive Officer and Treasurer shall jointly approve the action to be taken pursuant to subparagraphs 1 and/or 2 in advance of the action to be so taken and that they shall jointly certify to the Board on or before the next regular meeting of the Board the actions so taken;

BE IT FURTHER RESOLVED, that at each such regular meeting of the Board, the Board shall consider, and confirm, all acts lawfully taken by them as lawful acts taken for and on behalf of the Library;

BE IT FURTHER RESOLVED, that, as to any action so jointly approved, the Chief Executive Officer and Treasurer are authorized, empowered and directed on behalf of the Library to execute any writings and to take any action necessary to effectuate the intent and purposes of the action so approved.

INVESTMENT OF IDLE FUNDS

WHEREAS, IC 36-12-3-11(b) authorizes library boards to invest excess funds in accordance with IC 5-13-9, and the Board has adopted an Investment Policy consistent with IC 5-13-9; and

WHEREAS, the Board has idle funds from time to time in the various funds under the control of the Board.

THEREFORE, BE IT RESOLVED that the Chief Executive Officer and Treasurer are hereby authorized and directed to invest such funds in accordance with the applicable statutes of the State of Indiana and consistent with the Investment Policy of the Board as may be amended from time to time.

TRANSFER OF DISCARDED MATERIALS AND EQUIPMENT

WHEREAS, IC 36-12-3-5 authorizes library boards to acquire and accept gifts of personal property and to transfer personal property no longer needed for library purposes for no compensation or a nominal fee to an Indiana nonprofit library organization that is tax exempt and organized and operated

for the exclusive benefit of the library disposing of the property; and

WHEREAS, the Board has need to discard surplus or obsolete materials and equipment from time to time, including those acquired as gifts and donations.

THEREFORE BE IT RESOLVED, that the Chief Executive Officer be, and she is hereby authorized to transfer such personal property no longer needed for library purposes to the Indianapolis-Marion County Public Library Foundation, Inc. in accordance with applicable statutes of the State of Indiana.

BOARD ATTORNEY

BE IT FURTHER RESOLVED by the Board that the firm of Clark, Quinn, Moses, Scott & Grahn, LLP, be retained as legal counsel, to serve at the pleasure of the Board, to be compensated at a rate of \$225 per hour for service as required.

CHANGE & PETTY CASH FUNDS

WHEREAS, it is necessary for designated library agencies to have a "Petty Cash" Account for paying small or emergency items of operating expenses, as provided by IC 36-1-8-3; and

WHEREAS, it is necessary for designated library agencies to keep cash on hand for a "Change Account," as provided by IC 36-1-8-2.

BE IT RESOLVED, that the Chief Executive Officer be, and is hereby authorized and directed to deliver and pay from the Operating Fund for the Petty Cash Accounts for the system an aggregate amount not to exceed Two Thousand Five Hundred Dollars (\$2,500); and

BE IT FURTHER RESOLVED that the Chief Executive Officer be, and is hereby authorized and directed to deliver and pay from the Library Fines Account for Change Accounts for the Library systems the following amounts: (i) an amount not to exceed Five Thousand Dollars (\$5,000) in aggregate for the Library's branch system libraries; and (ii) an amount not to exceed Two Thousand Dollars (\$2,000) for the Central Library parking garage; and

BE IT FURTHER RESOLVED that the manager of each of the designated agencies is hereby made strictly accountable for the sums paid over to them for the establishment of such accounts, and the Chief Executive Officer is hereby authorized and directed to require a full accounting from each manager at any such times as she may prescribe and authorize petty cash counts at the discretion of Accounting.

FINES, FEES AND SERVICES CHARGES

WHEREAS, the Library establishes certain fees, fines and service charges for extended use, damage or failure to return Library materials, debt collections, replacement library cards, and use of certain Library services, materials, resources and facilities.

BE IT RESOLVED that the attached Schedule of Fines, Fees and Service Charges are hereby approved for the calendar year beginning January 1, 2017.

SCHEDULE OF FINES, FEES AND SERVICE CHARGES

The following fines, fees, and service charges are hereby affirmed and authorized by the Board of Trustees for the calendar year beginning January 1, 2017.

Fines, Fees & Service Charges

Extended Use Fee, Adult Print Material, Audiocassettes, Compact Discs, Videocassettes	\$0.25 per day per item
Extended Use Fee, Juvenile and Teen Print Material, Audiocassettes, Compact Discs, Videocassettes	\$0.15 per day per item
Extended Use Fee-DVDs, Magni-Cams, CD-ROMs	\$1.00 per day per item
Failure to Pick Up a Held Item	\$2.00
Lost or Damaged Material	The cost of the specific item at the price listed in our catalog record, or you may provide an approved, new replacement copy of the same item plus a restocking fee of \$10.00
Restocking Fee	\$10.00
Barcode/RFID tag Replacement	\$2.00
Debt Collection Fee	\$10.00
Insufficient Funds Check	\$25.00
Card Replacement	\$3.00
Non-Resident Library Card	\$65.00 annually
Public Library Access Card (PLAC) Library	As set annually by Indiana State
Public Copies on Photocopiers	\$0.15 per page
Public Copies on Color Photocopiers	\$0.25 per page
Black and White Printouts from Public Computers	\$0.15 per page
Color Printouts from Public Computers	\$0.25 per page
Copies on Microform Equipment	\$0.15 per page
Copies Made by Library Staff	\$1.00 per page
Headphones	\$2.00 (includes tax)
Re-useable Totes	\$2.00
Facility Usage Fee	\$50.00 per hour plus other applicable fees
Tech Support	Per Hour (excludes Auditorium) - \$20.00
Flash Drives	At cost
DVDs for Special Events	At cost
Bunny Book Bag Tote	\$12.00 (includes tax)
Interlibrary Loan	All applicable fees
Proctoring Exam Fees	\$25.00 for the first two (2) hours and \$10.00 for each additional hour
Fax fee	\$1.00 per page

Revised November, 2016

Meeting Room Fees – Non-Profit and For-Profit Groups

Meeting Room Fees – Non-Profit and For-Profit groups

Fees are based on a minimum of four hours. Prevailing sales tax will be charged to for-profit organizations and individuals. Rental fees may be waived for city and county governmental entities and designated Library affiliates. This exemption requires the approval of the CEO. Expenses for additional security, auditorium technician, food and beverage will be charged. Discounts are available for multiple bookings.

Branch Fee Schedule

No fees are charged for Branch meeting rooms under the following circumstances:

- Meetings held by qualified nonprofit organizations.
- Meetings held by small community-based organizations.
- City or other governmental agency educational institution meetings or hearings.

Fees are charged for Branch meeting room under the following circumstances:

- Meetings of profit-making groups or businesses.
- Fund-raising events.
- Meetings which require payment of tuition or other fees (except for government or library agencies).
- Meetings where products or services are promoted or sold.
- Meetings which are designed to further the specific goals of an individual or group, such as recitals, political campaigns, or paid tutoring classes.
- Events of a personal nature – birthday or anniversary parties, reunions, showers, etc.

Branch Fee Schedules	Non-Profit	For-Profit
a. Branch Library meeting room (up to 4 hours)	\$0.00	\$80.00
smaller size room - up to 25 people	\$0.00	\$40.00
b. Branch Library meeting room (over 4 hours)	\$0.00	\$160.00
smaller size room - up to 25 people	\$0.00	\$80.00

Central Library Fee Schedule

	Non-Profit	For-profit
a. Goodrich/Houk Meeting Room	\$280.00	\$360.00
An hourly fee will apply after 8 hours	\$45.00	\$65.00
Includes parking and set-up		
b. Knall Meeting Room	\$300.00	\$400.00
An hourly fee will apply after 8 hours	\$50.00	\$75.00
Includes parking and set-up		
c. Riley Meeting Room	\$420.00	\$540.00
An hourly fee will apply after 8 hours	\$55.00	\$85.00
Includes parking and set-up		
d. Indianapolis Special Collections Room	\$575.00	\$725.00
Evening Rate (starting at 5:00 p.m.)	\$1,025.00	\$1,225.00

An hourly fee will apply after 8 hours	\$90.00/125.00	\$125.00/190.00
Includes parking, dance floor and set-up		
e. West Reading Room	\$1,200.00	\$1,400.00
An hourly fee will apply after 8 hours	\$150.00	\$200.00
Includes parking, dance floor and set-up		
f. East Garden (all users)	\$1,300.00	\$1,700.00
An hourly fee will apply after 8 hours	\$175.00	\$250.00
Includes parking, dance floor and set-up		
g. Simon Reading Room (all users)	\$1,400.00	\$1,800.00
An hourly fee will apply after 8 hours	\$200.00	\$300.00
(Includes 4 hours of security manhours)		
Includes parking, dance floor and set-up		
h. Atrium	\$3,150.00	\$3,650.00
An hourly fee will apply after 8 hours	\$500.00	\$625.00
(Includes 8 hours of security manhours)		
Includes parking, dance floor and set-up		
i. Clowes Auditorium (all users)	\$1,100.00	\$1,600.00
An hourly fee will apply after 8 hours	\$275.00	\$400.00
Includes: AV equipment, AV Technician, 1 hour-set up and ½ hour tear down, and parking		
j. Vista Concourse (6 th Floor)	\$2,350.00	\$2,850.00
An hourly fee will apply after 8 hours	\$375.00	\$500.00
Includes parking and set-up		
k. Garden Conference Room	\$340.00	\$340.00
An hourly fee will apply after 8 hours	\$85.00	\$85.00
Rate includes parking and set-up		

Rentals of Library owned furniture/equipment for use by caterers and clients for Events

Chairs (bingos)	\$2.00 each (no charge when used in meeting rooms, included with wedding ceremonies up to 200)
Linens	\$1.00 each
Tables (events)	\$5.00 each (no charge for regular meeting room tables)
Podium	\$25.00 for Event Space (included in all meeting rooms and Auditorium)
Projector Screen	\$30.00 for Event Space (included in all meeting rooms and Auditorium)

Set-up/Tear Down fees (charged only when fees for event space is waived or comp'd, all attendees will self-pay for parking)

Meeting rooms	\$90.00 (tables and chairs for meetings only)
Simon Reading Room	\$150.00 (wedding chair set-up and moving heavy furniture)
West Reading Room	\$200.00 (moving heavy furniture)
Indianapolis Special Collections Room	\$150.00 (moving heavy furniture)
Clowes Auditorium	\$90.00
Atrium	\$600.00 (moving heavy furniture)
East Garden	\$200.00
Vista Concourse (6 th Floor)	\$600.00 (moving heavy furniture)

<u>Central Library Services Fee Schedule</u>	Non-Profit	For-Profit
a. Computer Lab - Per Hour 4 hour minimum	\$45.00	\$75.00
b. Staff Trainer for Computer Lab - Per Hour 4 hour minimum	\$25.00	\$25.00
c. After Hours Tour Guides - Per Tour Guide Maximum 25 people per tour	\$25.00	\$25.00
d. Piano - Fees based on market rates for tuning and moving		
e. Flip Chart - Per Chart	\$5.00	\$5.00
f. Meeting Room Supply Box	\$5.00	\$5.00
g. Event Planner Fee (minimum of 4 hours) - per hour \$40.00		
h. Security - \$30/hour - minimum of 4 hours. Minimum is not applicable with use of Atrium or Simon Reading Room		
i. Atrium Information Desk as BAR - \$250.00 for removal and replacement of computer equipment.		
j. Atrium TV Monitors - \$50.00 per monitor - client provides laptop with presentation loaded. Staff connects.		

Revised November, 2015

Central Library Services Fee Schedule for The Learning Curve

There is a 1 hour minimum, 4 hour maximum for the use of The Learning Curve.

- Rental of The Curve must include “laboratory for learners” components.
- Each component is one hour in length and is led by a skilled activity guide. Components can be repeated to accommodate larger crowds; groups can also select a different component each hour.

	Non-Profit	For-Profit
a. Basic Fee	\$500.00	\$500.00
b. Cost per child Fee covers the cost of the skilled activity guides.	\$20.00	\$20.00
c. Laptop component - Up to 60	\$200.00	\$200.00
d. Tech Lab	\$100.00	\$100.00
e. Media Workshop 8 maximum, 13-18 year-olds	\$100.00	\$100.00
f. Theater	\$50.00	\$50.00
g. Baby space and baby computers	\$50.00	\$50.00
h. Group Coves	\$50.00	\$50.00
i. LED Readouts – Each per day Readouts are a personalization option	\$50.00	\$50.00
j. Vortex – Per day Vortex is a personalization option	\$300.00	\$300.00
k. Braille Wall – Per day Wall is a personalization option	\$50.00	\$50.00
l. Directory Wall/Plasma Screens–Each per day Wall is a personalization option	\$100.00	\$100.00
m. Green Screen animations – Per day Screen is a personalization option	\$100.00	\$100.00
n. Think Tank	No Charge	No Charge

Revised March, 2013

Library Services Center Fee Schedule

a. Auditorium

An hourly fee will apply after 4 hours

Non-Profit	For-Profit
\$240.00	\$440.00
\$50.00	\$100.00

Premium Rates and Marketing/Promotional Discounts

The Library has the ability to add a premium charge for unique events and to offer discounts for marketing and promotional purposes.

Central Garage Rates

IMCPL CENTRAL GARAGE RATES

Volunteers working at Central will be allowed to park at no charge during the time they are scheduled to work at Central. Volunteers that visit Central when not assigned to work will pay the normal parking fees charged to all patrons.

0 -.5 Hour	No Charge
.5 - 1 Hour	\$1.00
1 – 2 Hours	\$2.00
2 – 4 Hours	\$3.00
4 – 8 Hours	\$5.00
8 – 12 Hours	\$12.00
12 – 24 Hours	\$24.00
24 – 36 Hours	\$36.00
Over 36 Hours	Towed Away
Banquets and Special Events	\$5.00 per vehicle

Revised November, 2016

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY BOARD
BY-LAWS

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INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY BOARD

BY-LAWS

ARTICLE I

IDENTIFICATION AND AUTHORITY

Section 1. Name

The name of the library district shall be known and designated as "Indianapolis-Marion County Public Library."

Section 2. Authority

The authority for the activities and business of the Indianapolis-Marion County Public Library is the Indiana Public Library Law of 1947 (IC 36-12-1), the Indiana Library and Historical Department (IC 4-23-7), the State Library law (IC 4-23-7,1), the state UNIGOV statute (IC 36-3, Government of Indianapolis and Marion County), and the Municipal Code of Indianapolis and Marion County as pertaining to municipal corporations, as each of the aforementioned may be amended from time to time.

ARTICLE II

PURPOSE AND DISTRICT LIMITS

Section 1. Purpose

The purpose of the library district shall be to promote the establishment, maintenance and development of public library service to individuals and groups, such library service to be provided by a library supported by public funds and operated for the benefit and use of individuals and groups of all ages in the community in the meeting of their educational, informational and recreational interests and needs.

Section 2. District Limits

The territory included in this library district shall consist of Marion County (excluding the city of Beech Grove and the Town of Speedway) State of Indiana.

ARTICLE III

POWERS AND GOVERNING BODY

Section 1. Public Corporation

The Indianapolis-Marion County Public Library shall be a public and municipal corporation for library purposes, separate and distinct from other civil or municipal corporations comprising said library district.

Section 2. Governing Body

- a. The official governing body of the Indianapolis-Marion County Public Library shall be the Library Board, who shall manage and control the affairs of the library district, in accordance with the Statutes of the State of Indiana, subject to the limitations of the Public Library Law of 1947, as amended, and subject to these By-Laws.

ARTICLE III Continued
POWERS AND GOVERNING BODY

- b. Individuals serving on the governing body shall be known as Library Board Members.

Section 3. Powers

The Indianapolis-Marion County Public Library acting by and through the Library Board shall have and enjoy all powers, rights and privileges granted to and shall perform all duties required of a library district and its Board under the Public Library Law of 1947, as amended. Generally, the Board shall govern and set policy for all of the affairs of the Indianapolis-Marion County Public Library. It may make rules for the discharge of its responsibilities and it may manage and insure all real and personal property belonging to the Indianapolis-Marion County Public Library.

ARTICLE IV
MEMBERS OF THE LIBRARY BOARD

Section 1. Qualifications Of Members

All members of the Library Board shall be resident citizens who have resided in the library district for at least two (2) years.

Section 2. Appointment Of Members

The Library Board shall consist of seven (7) members who shall be appointed as follows:

- a. Two (2) members shall be appointed by the City-County Council.
- b. Two (2) members shall be appointed by the Board of School Commissioners of the School City of Indianapolis.
- c. Three (3) members shall be appointed by the Auditor, Treasurer, and Assessor serving as the Board of County Commissioners.

Section 3. Vacancies

A vacancy shall occur by death, resignation, expiration of term, ineligibility due to residency outside the library district or when a member is absent from six consecutive regular Board meetings for any cause other than illness.

Whenever a vacancy in the membership of the Library Board shall occur, such vacancy shall be filled by the appointing authority that shall have appointed the member whose seat on the Library Board shall have become vacant; such appointing authority's appointment of a successor shall be for the unexpired term only.

Section 4. Limitation On Appointment; Limitation On Reappointment

The term of a Library Board member is four (4) years. Notwithstanding the foregoing, a Board member whose term has expired, and who has not been re-appointed, shall continue to serve until a successor is appointed.

Any member of the Library Board shall be eligible to be appointed for not more than four (4) consecutive terms.

ARTICLE IV Continued
MEMBERS OF THE LIBRARY BOARD

Section 5. Removal Of Board Members

A member of the Library Board may be removed at any time by the appointing authority, after public hearing, for any cause which interferes with the proper discharge of duties as a member of such Board or for cause which jeopardizes public confidence in the member. A vacancy shall occur whenever a member is absent from six (6) consecutive regular Board meetings for any cause, other than illness, and the appointing authority shall be notified by the Secretary of the Board of the occurrence of such vacancy.

Section 6. Compensation, Prohibition Of Employment And Nepotism

All members of the Library Board shall serve without compensation and no Board member shall serve as a paid employee of the library.

Except as otherwise may be allowed by Indiana statute or regulation specifically addressing nepotism, relatives (as defined below) of a Board member shall be excluded from consideration for employment by the Library. Employees shall not hold a position of employment with the Library while they or any of their relatives serve on the Board or any Committee of the Board.

“Relative” shall include any person related as grandfather, grandmother, father, mother, stepfather, stepmother, brother, sister, stepbrother, stepsister, uncle, aunt, husband, wife, son, daughter, stepchild, father-in-law, mother-in-law, son-in-law, daughter-in-law, grandchild, step grandchild, niece, nephew, or an individual who resides or shares a residence with a Board member for at least six (6) months of the calendar year.

Section 7. Certificate Of Appointment And Oath Of Office

The appointing authority shall issue to each appointee a signed certificate of appointment. Within ten (10) days after the receipt of the certificate of appointment, the appointee shall qualify for his office by taking an oath of office before any person authorized by law to administer the same to the effect that he will faithfully discharge his duties to the best of his ability, and shall file the certificate of appointment, with the oath endorsed thereon, with the records of the Library, which shall be preserved as a public record.

Section 8. Indemnification Of Members

The Board shall indemnify any member or former member made a party to any action, suit or proceeding in tort or contract, or for violation of any of the civil rights laws, State, Federal or local, under which the member or former member is or could be subject to personal civil liability for a loss occurring because of a non-criminal act or omission within the scope of their membership on the Board. This indemnification shall include any judgement, compromise, or settlement of the action, suit or proceeding; and reasonable expenses, including attorneys' fees actually and reasonably incurred by the member or former member in connection with the defense of such action, suit or proceeding, or in connection with any appeal therein, except in relation to matters as to which it shall be adjudged in such action, suit or proceeding that he or she is liable for gross negligence or willful misconduct in the performance of their duties. The rights of indemnification and reimbursement contained in the By-Laws shall not be deemed exclusive of any other rights to which a member or former member may be entitled by Statute or otherwise.

ARTICLE IV Continued
MEMBERS OF THE LIBRARY BOARD

Section 9. Representation On The Public Library Foundation

The President shall appoint one member of the Library Board to serve as the Board's representative on the Board of the Indianapolis-Marion County Public Library Foundation, Inc.

Section 10. Conflicts of Interest

Library Board members, in the capacity of trust imposed upon them, shall observe ethical standards with absolute truth, integrity, and honor.

Library Board members shall promote a high level of service while observing ethical standards.

Library Board members shall avoid situations in which personal interests are served or financial benefits gained at the expense of library users, colleagues, or the institution.

Library Board members will not use the Library or their position with the Library for personal advantage or the personal advantage of friends or relatives.

It is incumbent upon any Library Board member to disqualify himself or herself immediately whenever the appearance of a conflict of interest exists.

Library Board members shall conduct themselves in accordance with the conflicts of interest principles set forth in these By-Laws and with the established *Code of Ethics for IMCPL Board of Trustees and Employees*, as may be amended from time to time.

ARTICLE V
OFFICERS OF THE LIBRARY BOARD

Section 1. Officers

The officers shall be President, Vice-President, and Secretary, all of whom shall be elected from the members of the Library Board. The Treasurer may be a Board Member. The Chief Executive Officer is not eligible to be designated as Treasurer.

Section 2. Tenure Of Office

The current term of office for Board members, except for the Treasurer, will be one (1) year with a maximum of three (3) consecutive terms. Normally, the term of office shall be from January 1 thru December 31.

Section 3. Election Of Officers

All elections shall be by nomination and roll call. A majority of the entire Board shall be necessary to elect any officer of the Board (four votes).

Section 4. Removal Of Officers

Any officer may be removed from office before the expiration of term of office for cause, by affirmative vote of at least a majority of the members of the Board (four votes) at any regular meeting of the

ARTICLE V Continued
OFFICERS OF THE LIBRARY BOARD

Board or at any special meeting of the Board called for that purpose. Notwithstanding the foregoing, the Treasurer may be removed by the Board, with or without cause, at any regular or special meeting, by a majority vote of the entire membership of the Board.

Section 5. Vacancies

When a vacancy occurs during the term of any officer, the Board will elect a successor at the next regular meeting of the Board after the vacancy occurs to fill out the unexpired term of the office.

Section 6. President

The President shall:

- a. Preside at all meetings.
- b. Appoint members of committees, including Chairmen.
- c. Authorize calls for any special meeting.
- d. Generally perform the duties of a presiding officer.
- e. Serve as ex-officio member of all committees.

Section 7. Vice-President

The Vice-President shall:

- a. Perform the duties of the President in the latter's absence.
- b. In case of a vacancy in the Presidency through death, disability, absence from the country, or other cause, the Vice-President shall serve as acting President until a President shall be elected or the disability shall be removed.

Section 8. Secretary

The Secretary shall:

- a. See that a record of attendance at Board meetings is kept. The record of attendance shall reflect members who were physically present at the meeting, members who participated by a means allowed under Article VII, Section 5(a), and members absent.
- b. See that a true and accurate account of all proceedings of the Board meetings is maintained.
- c. When a Board vacancy occurs, the Secretary shall inform the officer or body that appointed said member of such vacancy.
- d. See that Board members are notified of all meetings, and of changes in the hour, and/or date, and/or place of the regular meeting.

Section 9. Treasurer

The Treasurer shall:

- a. Receive, have custody of, and see that a true and accurate record is kept of all money and securities of the Library.

ARTICLE V Continued
OFFICERS OF THE LIBRARY BOARD

- b. Disburse the funds of the Library as authorized by the Board upon a warrant signed by the Treasurer.
- c. See that a true and accurate financial report is made each month and presented to the Board.
- d. Be bonded in an amount determined by the Board, the cost of said bond shall be paid from the Library Operating Fund.

ARTICLE VI
COMMITTEES

Section 1. Standing Committees

The following Standing Committees shall be appointed by the President in January of each year. At least two (2) Library Board members will be appointed to each committee, and an appropriate Library staff member will be assigned by the Library's Chief Executive Officer to serve as a liaison for administrative support.

- a. Facilities
- b. Finance
- c. Diversity, Policy and Human Resources

Section 2. Special Committees; Tenure of Special Committees

- a. Special committees for the study and investigation of special problems may be appointed by the President.
- b. Such committees are to serve until the completion of the work for which they were appointed, or until the completion of the term of the Board Member, whichever shall first occur.

ARTICLE VII
MEETINGS

Section 1. Regular Meeting

- a. The regular meeting of the Public Library Board shall be held on the fourth Monday of each month at 6:30 p.m. at the various branch facilities within the I-MCPL system.
- b. The Board may, by resolution adopted at any regular or special meeting, change the date and/or hour and/or place, of any subsequent regular meeting of the Board.

Section 2. Annual Meeting

The annual meeting of the Board for the election of officers shall be held following the regular monthly meeting held in November of each year.

ARTICLE VII Continued

MEETINGS

Section 3. Special Meeting

- a. Special meetings may be called by the President, or upon the written request of two members to the President. Only such business may be transacted as shall be stated in the call of such special meeting, except that additional items of business may be acted upon if all members of the Board give their consent.
- b. Forty-eight (48) hours notice of a special meeting shall be given all Board members. Such notice may be given by telephone call, facsimile transmission or in writing, provided that if all members of the Board are present, or sign a waiver of notice and consent to hold such a special meeting, no notice shall be necessary.

Section 4. Quorum

Four (4) members shall constitute a quorum at any regular, annual or special meeting. Only members who are physically present at the meeting location may be considered present for the purpose of establishing a quorum.

Section 5. Voting

- a. Participation by board members in a regular or special meeting of the Board may be through the use of any means of communication by which all directors participating may simultaneously hear each other during the meeting (i.e. telephone, computer, videoconferencing, or any other electronic means of communication). However, a Board member participating by such means of communication may not participate in any final action taken at such meeting.
- b. Voting on all matters of business may be verbal ayes and nays or by show of hands, unless a record of votes is required. When a record is required or desired, the vote shall be by a roll call response.
- c. All resolutions eligible for vote in a regular meeting of the Board shall require the "yes" votes of a majority of those Board members present in order to pass. All resolutions eligible for vote in a Special Meeting of the Board shall require at least four "yes" votes in order to pass.
- d. The order of voting of a recorded vote shall be by roll call in alphabetical order, except for the President who shall vote last.
- e. The presiding officer shall announce the result of the vote.
- f. Proxy voting shall be prohibited.

ARTICLE VIII

PERSONNEL

Section I. Chief Executive Officer

- a. The terms of employment for the Chief Executive Officer shall be set forth in a written agreement approved by the Board.
- b. The Chief Executive Officer shall be considered the Executive Officer of the Indianapolis-Marion County Public Library and shall be solely responsible for the management and operation of the Library under the direction and review of the Board.
- c. The Chief Executive Officer shall be responsible for the care of the buildings and equipment, for the employment and direction of the staff, for the efficiency of the Library's service

ARTICLE VIII Continued

PERSONNEL

to the public, and for the operation of the Library under the financial conditions set forth in the annual budget.

- d. The Chief Executive Officer or a delegated representative shall attend all meetings of the Board and present a quarterly statistical report on the operation of the Library.
- e. The Chief Executive Officer shall make recommendations to the Board for the annual budget of the Library.
- f. The Chief Executive Officer shall present an annual report to the Board.
- g. The Chief Executive Officer is not a member of the Board of Trustees of the Library.

Section 2. Attorney

- a. The Board may retain an Attorney and establish a retainer rate for the attorney, but for litigated cases extra compensation shall be allowed to be determined by the reasonable worth of such service.
- b. The President of the Board or the Chief Executive Officer may at any time request the legal opinions of the Attorney upon any matter coming within the jurisdiction of the Board. In all cases, the matter as to which such opinion is asked shall be stated in writing, and a copy of such written statement shall be returned by the Attorney with his opinion to the Board.

ARTICLE IX

EXPENDITURES

Section 1.

The Chief Executive Officer is authorized to incur indebtedness, to the extent consistent with the approved budget, without prior approval of the Board as follows:

- a. Up to \$1,000 for travel outside Marion County;
- b. Up to \$50,000 for any single contract for services;
- c. Up to \$50,000 for any single purchase of materials, goods, and/or supplies; or
- d. Up to \$50,000 for any single building alteration or repair.

Section 2.

No indebtedness in excess of the expenditure thresholds set forth in **Section 1** of this **Article IX** shall be incurred by the Chief Executive Officer for purchase of materials, goods, and/or supplies or for building alteration or repair without seeking requests for quotes, requests for proposals or advertising for bids and following the respective procedures for same as required by law.

Section 3.

The Chief Executive Officer of the Library and the Treasurer of the Library shall approve the issuance of warrants in payment of expenses lawfully incurred on behalf of the Library in the ordinary course of the Library's affairs; provided, however, that the respective goods and/or services to be paid have been delivered and/or rendered in advance of payment therefor, unless payment may otherwise be made in advance as permitted by I.C. 36-12-3-16 or other applicable law.

ARTICLE IX Continued

EXPENDITURES

Section 4.

The Chief Executive Officer and Treasurer shall jointly approve the action to be taken pursuant to Section 5 in advance of the action to be so taken and they shall jointly certify to the Board on or before the next regular meeting of the Board the actions so taken by presenting a resolution showing each warrant number, name of claimant and amount allowed.

Section 5.

At each such regular meeting of the Board, the Board shall consider, and confirm, all acts lawfully taken by the Chief Executive Officer and Treasurer as lawful acts taken for and on behalf of the Library.

Section 6.

As to any action so jointly approved, the Chief Executive Officer and Treasurer are authorized, empowered and directed on behalf of the Library to execute any writings and to take any action necessary to effectuate the intent and purposes of the action so approved.

Section 7.

Board Members will be reimbursed for all necessary registration, transportation, hotel, meals, and miscellaneous expenses while traveling on Library business upon the presentation of invoices and receipts so long as said reimbursement is consistent with and does not conflict with state statute, with accounting and compliance guidelines established or promulgated by the Indiana State Board of Accounts, or with written travel policy adopted by the Board.

Section 8.

Notwithstanding the provisions of Section 2. of this Article IX, when the Board has approved the construction or remodeling of a Library facility (a "Project") and has approved the total amount to be expended for such Project, the Chief Executive Officer need not procure the further approval of the Board for the purchase of the materials, goods and supplies in connection with the completion of the Project or in connection with changes in the scope of or the items utilized in the Project, so long as the total of all such purchases does not exceed the amount to be expended on the Project as previously approved by the Board and so long as any such changes have been reviewed and approved by the Committee of the Board responsible for overseeing such Projects.

ARTICLE X

ORDER OF BUSINESS

Section 1. Agenda

Board members are to submit to the President, items they want included on the Agenda at least seven (7) days prior to the meeting. Copies of the Agenda shall be in the hands of the Board Members at least forty-

ARTICLE X Continued

ORDER OF BUSINESS

eight (48) hours before meeting time (except for special meetings).

Section 2. Order of Business

- a. Call to order and roll call.
- b. Hearing of petitions of individuals or delegations.
Only one member may speak for a delegation.
Five minute limit allowed for each speaker.
- c. Communications received, not requiring action.
- d. Verification and approval of minutes.
- e. Report of committees (including Report of the Treasurer).
- f. Report of the Chief Executive Officer.
- g. Approval of the resolution regarding finances, personnel and travel.
- h. Unfinished business.
- i. New business.
- j. Next meeting date, place, and time.
- k. Adjournment.

ARTICLE XI

AMENDMENT, SUSPENSION, REVIEW

Section 1.

These By-Laws may be amended at any regular meeting of the Board, provided the Board members were notified fourteen (14) days prior to the meeting, or by unanimous vote of all seven (7) members of the Board present.

Section 2.

Any provision of the By-Laws, including the provisions of this article, which does not embody the provisions of an applicable statute, may be suspended by a vote of at least five members of the Board, but not otherwise, and no action of the Board in conflict with the By-Laws shall be valid and effectual unless, as a part of said action, said rules have been suspended as above provided.

Section 3.

Any section of the By-Laws may be amended or repealed and any new and additional rules may be adopted by vote of at least five members of the Board, and not otherwise.

Section 4.

All new and additional By-Laws, and all amendments of the By-Laws shall be by written resolution, stating the full text and indicating specifically affected sections of the By-Laws. The resolution as originally presented, or as amended by majority vote, shall then be voted upon and adopted or refused.

ARTICLE XII

PARLIAMENTARY GUIDANCE

The rules of parliamentary practice as found in Robert's Rules Of Order, newly revised, shall govern the proceedings of this Board, subject to the By-Laws, Procedures, and Policies, which have been or may be adopted by the Board.